

# **WEST CARROLLTON SCHOOL DISTRICT ATHLETIC PARTICIPATION AND CO-CURRICULAR CODE OF CONDUCT**

*NOTE: The digital copy of this form must be completely filled out and signed and must be on file with FinalForms along with a current physical examination form prior to participation in extracurricular activities.*

## **CO-CURRICULAR CODE OF CONDUCT**

Participation in a co-curricular activity at West Carrollton High School or West Carrollton Middle School is a privilege, not a right.

Students participating in co-curricular activities represent the entire West Carrollton High School and Middle Schools student population in local, state, regional, and national events. This representation of the school district carries with it the additional responsibility of maintaining the highest personal and ethical conduct. Co-curricular participants include but are not limited to, athletics, cheerleading, athletic support groups, band, band support groups, dramatic performances, and team managers.

## **LIFETIME OF CODE**

All students will be considered “participants” and bound by the Code of Conduct beginning with the date the code has been signed and submitted on FinalForms. No student shall be allowed to participate in any activity with a group/team until this has completed all required paperwork on FinalForms. Once a student has become an official member of a group/team they shall be bound by the Code of Conduct for one calendar year in all activities in which they participate. Being an official member is defined as participating in any organized group activity. If the participant is trying out for a group with limited numbers (i.e. “cuts” occur) and are “cut” they no longer will be considered as having been an official member of that group.

## **ENFORCEMENT OF RULES**

Because there are different levels of rules (team, athletic department, school and school district rules) that students must obey, there has to be different levels of people enforcing those rules. In general, rule enforcement will occur as follows:

- Team Rules – Assistant Coaches and Head Coach
- Athletic Department Rules – Head Coach and Athletic Director
- School/District Rules – Athletic Director and/or Building Administrator

It is important to note that some rule violations could involve violations at several levels, thus having multiple people from several levels involved.

## **CODE OF CONDUCT**

1. Use or possession of alcoholic beverages, tobacco products, or illegal drugs is expressly forbidden. Anyone who aids or abets another in committing an infraction concerning alcoholic beverages, tobacco products, or illegal drugs, will be treated as though the aider or abettor had violated the first sentence of this paragraph.
2. A student should conduct himself/herself both in and out of school in a manner that reflects good citizenship. Any behavior that results in dishonor to the student, his or her event or team, or school will not be tolerated. Acts of unacceptable conduct include, (but are not limited to), theft, vandalism, disrespect and violation of school code of conduct, or state and federal laws (excluding traffic violations).
3. A student under a disciplinary out-of-school suspension, expulsion, or exclusion, will not be eligible to participate and/or attend (in any manner) any extra-curricular activities during the suspension, expulsion, or exclusion.
4. The administration reserves the right to impose disciplinary action on any measures of misconduct not specifically mentioned in the above rules.

## **ATHLETIC AWARDS AND CONSEQUENCES**

In order to receive any award, an athlete must finish the season in good standing. Any suspension at the end of the season (academic, Co-curricular code, or otherwise) will result in forfeiture of all awards, including 9<sup>th</sup> grade numerals, certificates, and 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup>, or 4<sup>th</sup> year Varsity awards.

If an infraction of the Code of Conduct occurs after the conclusion of a season but before the awards program for that activity, or if a suspension as a result of a Code of Conduct infraction has not been completed at the conclusion of a season, the participant will be suspended from the awards program and is ineligible to receive any West Carrollton High School individual or team awards, including 9<sup>th</sup> grade numerals, certificates, and 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup>, or 4<sup>th</sup> year Varsity awards. In addition, any first offense, second offense, third offense, or subsequent offense consequences will also be applied.

If a senior student-athlete does finish the season in good standing with the team, he/she will not receive their senior banner without paying a \$25 fee to the West Carrollton Athletic Boosters. All seniors that finish in good standing will receive their free banner as a gift from the Athletic Boosters.

## **ATHLETIC ELIGIBILITY**

### **ACADEMIC REQUIREMENTS**

#### **● High School Sports**

- Pass 5 credit hours (PE does not count)
- 2.0 GPA in preceding grading period
- Meet all OHSAA eligibility requirements

#### **● Middle School Sports**

- Pass 4 credit hours (PE does not count)
- 2.0 GPA in preceding grading period
- Meet all OHSAA eligibility requirements

### **ADMINISTRATIVE REQUIREMENTS**

1. Sports Physical
  - a. All participants in co-curricular activities must have a valid OHSAA Pre-Participation Physical Exam on file with the Athletic Department prior to the first day of tryouts for each specific sport. Copies of the most updated sports physical form are located in the high school main office, on the athletics website ([www.westcarrolltonpirates.com](http://www.westcarrolltonpirates.com)) and on the Ohio High School Athletic Association website.
2. FinalForms
  - a. All participants must complete their Finalforms account. The forms must be signed by parents and students prior to each season beginning. Forms will only need to be filled out once, but they must be signed again before the next season. A link to Finalforms can be found on the athletics website or at [westcarrollton-oh.finalforms.com](http://westcarrollton-oh.finalforms.com).
3. Pay to Participate Fee
  - a. All participants must pay the mandatory “pay to participate” fee (\$45 HS/\$25 MS) within one week of the first official practice. Additional team fees may apply. If a parent/guardian is unable to pay the fee, they must contact the athletic office within one week of the first official practice to be placed on a payment plan.

### **EQUIPMENT**

Each student-athlete will be issued equipment, which is the property of the West Carrollton School District; student-athletes are expected to maintain each item of equipment. Please follow care instructions located within most cloth items. All equipment is to be returned at the end of each season. The coach will notify squad members and parents who fail to return equipment and the Athletic Office will assess the cost of this missing equipment. The coach will inform student-athletes that they will not receive any athletic awards until they meet this obligation. Grades and credits are not made available to any student, graduate or to anyone requesting it on his/her behalf until all fees and fines for that student have been paid in full. Participation in extracurricular field trips or school dances will not be permitted unless payment has been received. Students will be prohibited from participating in commencement exercises unless payment has been received.

## ATTENDANCE

Student athletes are expected to be in attendance a minimum of one half of the regular school day to be eligible to practice or participate in a contest that day. Any student who does not meet this requirement must get permission to participate from the Athletic Director or building administrator.

## West Carrollton School District – Athletic Parent Information

### HEALTH INSURANCE

It is the responsibility of the parent/guardian to see that their child is covered by health insurance prior to participation in practice or contest since West Carrollton School District offers an insurance policy through a local provider. Information regarding coverage and fees can be obtained in the main office.

### TRANSPORTATION

It is the expectation of the West Carrollton School District that student-athletes travel to and from athletic events via district transportation. When an unusual circumstance occurs the parent/guardian of the student-athlete must fill out a travel release form. If not an emergency, the form should be submitted to the head coach 24 hours in advance of the scheduled event. The form can be found at [www.westcarrolltonpirates.com](http://www.westcarrolltonpirates.com).

### POINTS OF EMPHASIS

We expect the following from our parents and fans:

- Respect the game. Your child is being asked to accept the responsibility and privilege of representing West Carrollton. A part of this responsibility is showing respect for official's decisions, showing respect for opponents, and encouraging all to play by the rules and to resolve conflicts without resorting to hostility or violence. We ask that you do the same.
- Model how to win, how to lose, and how to respond to officials. There is no tolerance for arguing with officials. It is a blatant example of poor sportsmanship, it will not change the call, and it increases the likelihood of more bad calls. More importantly, it weakens the reputation of West Carrollton High School and all parties associated with it.
- Conduct yourself the same way you expect your child to conduct themselves around you. Whenever you step over the line, you are inviting them to do the same. We will not tolerate any profanity at our events.
- Any spectators that are removed from a game by the officials or administration will be required to take a mandatory online course before they are welcomed back to any athletic events.

To ensure the safety and success of our athletic programs:

- *Coaches are responsible for athletes from the time school gets out until their practice/games are over.* Your child is expected to be with his/her coaches before, during and after practices and games.
- *Parents spectate. Coaches coach.* During games, parents SHOULD NOT "coach" their child from the stands, as this is the coach's responsibility. Do not compete with the coach.
- *Parents are NEVER permitted at the team bench/areas.* As spectators, parents should remain in the designated areas for spectators. The only exception to this is if your child is seriously injured.
- *Student-athletes must be picked up immediately after practice.* Our coaches are expected to stay with athletes until they all have gone home for the day. If something comes up and you know you will be late to pick up your child, please communicate that with the coach.

## **Communication with Coaches**

### **Communication expected from coach**

- Coaching Philosophy
- Expectations for athletes on team
- Locations and times of all practices and contests
- Team requirements (fees, special equipment, off-season conditioning)
- Discipline that results in the denial of your child's participation

### **Communication expected from parents**

- Notification of any schedule conflicts well in advance
- Concerns expressed directly to the coach
- Specific concerns in regard to a coach's philosophy and/or expectations

It is very difficult to accept your child not playing as much as you may wish. Coaches are professionals; they make judgment decisions based on what they believe to be best for all student-athletes involved. As you have seen from the list above, certain things can and should be discussed with your child's coach. Other things such as those that follow must be left to the discretion of the coach.

### **Issues Not Appropriate to Discuss with Coaches**

- Team strategy
- Play calling
- Playing time
- Other student-athletes

There are situations that may require a conference between the coach and the parent. These are to be encouraged. It is important that both parties involved have a clear understanding of the other's position. When these conferences are necessary, the following procedure should be followed to help promote a resolution to the issue of concern.

### **Appropriate Procedures for Discussing Concerns with Coaches**

- Call or email to set up an appointment with the coach
- All appointments must include the coach, student-athlete, and parent/guardian
- Do not try to confront a coach before a contest or practice

### **If the Meeting with the Coach Did Not Provide a Satisfactory Resolution**

- Call/email to set up an appointment with the Athletic Director
- At this meeting, the next appropriate step will be determined.

We hope the information provided helps make your child's experience with the West Carrollton City Schools Athletic Department more enjoyable and less stressful. When in doubt, please reach out to the coach or Athletic Director with any questions or concerns.

## WEST CARROLLTON ATHLETIC DEPARTMENT

### SOURCES OF INFORMATION

Evan Ivory	Athletic Director	937-474-5533	eivory@wcsd.k12.oh.us
Penny Stanley	Athletic Secretary	937-859-5121 ext. 8800	pstanley@wcsd.k12.oh.us
Ryan Beam	Athletic Trainer	937-371-5121 ext. 8882	Ryan.Beam@ketteringhealth.org

**Athletic Department Web Page:** <https://westcarrolltonpirates.com/>

- Practice and game schedules
- Contact information
- Documents (transportation waiver, code of conduct, FinalForms instructions)
- Booster Information
- Kettering Health Network information

**Miami Valley League:** [www.mvlathletics.com](http://www.mvlathletics.com)

- League standings
- Game statistics
- League award winners
- Historical statistics

**Ohio High School Athletic Association:** <https://www.ohsaa.org>

- All other information about individual sports, regulations, tournaments, etc.

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