



**ATHLETIC
DEPARTMENT
HANDBOOK FOR
COACHES
2019- 2020**

Sharyland High School & Pioneer High School
Eligibility Rules & Calendar
2019-2020

1. In order to be eligible for participation in any U.I. L. activity the participant must have:

Freshman: been promoted or placed in the 9th grade

Sophomore: 5 credits (toward graduation)

Junior: 10 credits (toward graduation)

Senior: 15 credits (toward graduation)

If a student receives 5 credits the previous year, the student is eligible regardless of the total credits. Students not meeting the credit requirements can only participate in practice for the first 6-weeks grading period. Students will be eligible to participate in contests on October 4, 2019 at 4:00 p.m., if student is passing all subjects on September 27, 2019.

Reminder: Only 4 credits of P.E. can count toward the required total credits. STAAR tutoring class and/or local credits **do not** count for U.I.L. purposes.

2. The student must be a resident of either Sharyland High School Attendance Zone or Pioneer High School Attendance Zone.
3. The student must reside with his/her parent(s).
4. Any students **not living** with their parents must be continuously enrolled at Sharyland High School or Pioneer High School for one calendar year in order to participate in varsity sports. Under certain circumstances a student may apply for a UIL Residency Rule Waiver through the UIL State Office. Students may participate in sub-varsity sports, with the exception of seniors (District 31-5A Athletic Policy). Seniors new to the district who do not live with their parents will be ineligible, unless UIL Residency Waiver has been approved by the UIL. (See Athletic Director for information)
5. New students must have an approved PAPF on file in order to participate in varsity sports. The approved Sharyland Athletic Red Form must also be on file.
6. Residency rule does not apply for participation in music (band-choir) or literary.
7. Seventh and eighth grade students that were promoted, but were held back, could lose a year of high school athletic eligibility. This would need to be brought to the District Executive Committee for approval.
8. Seventh and eighth grade students that were retained for academic reasons would still have 4 years of high school eligibility remaining as long as their age is within the UIL age limitations.
9. Students transferring from Mexico must have eligibility reviewed by athletic director / coordinator to determine grade level of eligibility. The appropriate Sharyland Athletics Red Form must be completed before student is allowed to participate in varsity sports. The UIL PAPF form must be complete and approved by District Executive Committee in order to participate in varsity athletics.
10. All students participating in athletics must have the following current forms on file:
- ✓ Physical Exam and Medical History Form (must use UIL form)
 - ✓ UIL Acknowledgment of Rules Form (Signature by Student & Parent/Guardian Required)
 - ✓ UIL General Information and General Eligibility Rules (Student Signature Required)
 - ✓ UIL Sudden Cardiac Arrest Awareness Form (Signature by Student & Parent/Guardian Required)
 - ✓ UIL Concussion Acknowledgement Form (Signature by Student and Parent/Guardian Required)
 - ✓ UIL Parent and Student Agreement/Acknowledgment Form/Anabolic Steroid Use & Random Steroid Testing Form (Signature by Student and Parent/Guardian Required)
 - ✓ Insurance Information Form (Signature by Parent/Guardian Required)
 - ✓ Sharyland Extracurricular Code of Conduct Policy Form (Signature by Student and Parent/Guardian Required)
 - ✓ Sharyland Athletic Emergency Information Form Completed (Parent Signature Required)

These forms must be on file in the Athletic Trainers Office. The same forms may be used for more than one sport.

**Grading Calendar
2019-2020**

August 19, 2019	First day of classes.
September 27, 2019	End of first six weeks (All participants grades will be reviewed).
October 4, 2019	After this 7 Day Grace Period all students failing become ineligible after 4:00 p.m. Students who were ineligible prior to September 27, 2019 and are now passing all subjects will become eligible at 4:00 p.m. until the end of the 1 st Semester on October 11, 2019.
October 11, 2019	End of first semester (All nine week cycle grades are reviewed).
October 18, 2019	After this 7 Day Grace Period previously ineligible students who are passing all subjects as of October 11, 2019 are now eligible after 4:00 p.m. for participation. All students failing one or more subjects as of October 11, 2019 are now ineligible after 4:00 p.m. until the next three weeks Progress Report Period on November 1, 2019. Students passing are now eligible for the next nine weeks, until December 20, 2019.
November 1, 2019	End of first Progress Report Period for 2 nd Semester.
November 8, 2019	After this 7 Day Grace Period previously ineligible students passing all subjects as of November 1, 2019 are now eligible after 4:00 p.m. for participation for the next six weeks. Ineligible students continue to be ineligible until the next three weeks Progress Report Period on November 22, 2019.
November 22, 2019	End of second Progress Report Period for the 2 nd Semester.
December 9, 2019	After this 7 Day Grace Period previously ineligible students passing all subjects as of November 22, 2019 are now eligible after 4:00 p.m. until the end of the 2 nd semester. Ineligible students continue to be ineligible until the end of the 2 nd Semester on December 20, 2019.
December 20, 2019	End of second semester (All nine week cycle grades are reviewed).
January 7, 2020	Beginning of third semester
January 14, 2020	After this 7 Day Grace Period students failing as of December 20, 2019 become ineligible at 4:00 p.m. until the next three week Progress Report Period on January 24, 2020. All others remain eligible until March 6, 2020 when grades are checked again at the end of the third semester.
January 24, 2020	End of first Progress Report Period for the 3 rd Semester.
January 31, 2020	After this 7 Day Grace Period previously ineligible students passing all subjects as of January 24, 2020 are now eligible at 4:00 p.m. for the next six weeks. Ineligible students continue to be ineligible until the next Progress Report Period on February 14, 2020.
February 14, 2020	End of second Progress Report for 3 rd Semester.
February 21, 2020	After this 7 Day Grace Period previously ineligible students passing all subjects as of February 14, 2020 are now eligible at 4:00 p.m. for the next three weeks. Ineligible students continue to be ineligible until the end of the third semester on March 6, 2020.

March 6, 2020	End of third semester (All nine week cycle grades are reviewed).
March 13, 2020	After this 7 Day Grace Period students failing as of March 6, 2020 become ineligible at 4:00 p.m., until the next Progress Report Period on April 3, 2020. All other students remain eligible until the end of school.
April 3, 2020	End of first Progress Report Period for 4 th semester.
April 10, 2020	After this 7 Day Grace Period previously ineligible students who are now passing all subjects as of April 3, 2020 are now eligible at 4:00 p.m. until the end of the school year. Ineligible students continue to be ineligible until the next Progress Report Period on April 24, 2020.
April 24, 2020	End of second Progress Report Period for 4 th Semester.
May 1, 2020	After this 7 Day Grace Period previously ineligible students passing all subjects as of April 24, 2020 are now eligible at 4:00 p.m. until the end of the school year. Ineligible students continue to be ineligible until the end of the school year.
May 27, 2020	End of school year.

Remember – Sharyland ISD uses the 1st Six Week Grades (cycle grades) of each year and the 9 Week Grades (cycle grades) to determine eligibility. We do not use the Semester Grades to determine eligibility.

If a student passes all of their 1st Six Week Grades or all of their 9 Week Grades, they are eligible, even if they fail the Semester Grade.

If a student fails any of their 1st Six Week Grades or any of their 9 Week Grades, they are ineligible, even if they pass the Semester Grade.



SHARYLAND INDEPENDENT SCHOOL DISTRICT

ADOPTED: 01/21/2019
UIL APPROVED: 02/01/2019
REVISION APPROVED: 05/28/2019

2019 - 2020 High School Calendar

2019

JULY

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

AUGUST

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

SEPTEMBER

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

OCTOBER

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

NOVEMBER

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

DECEMBER

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

First Day of School
Last Day of School

August 19, 2019
May 27, 2020

INSTRUCTIONAL PERIODS

SEMESTER 1

1st Progress Report (09/06/2019)
2nd Progress Report (09/27/2019)
First Semester Grading Period (10/11/2019)

39

SEMESTER 2

1st Progress Report (11/01/2019)
2nd Progress Report (11/22/2019)
2nd Semester Grading Period (12/20/2019)

43

SEMESTER 3

1st Progress Report (01/24/2020)
2nd Progress Report (02/12/2020)
3rd Semester Grading Period (03/06/2020)

42

SEMESTER 4

1st Progress Report (04/03/2020)
2nd Progress Report (04/24/2020)
4th Semester Grading Period (05/27/2020)

50

Total School Days

174

Beginning of reporting period [
End of reporting period]

DISTRICT HOLIDAYS

Columbus Day *Indigenous Peoples' Day* October 14
Thanksgiving Break November 25 - 29
Winter Break December 23 - January 3
Bad Weather Day February 3
Spring Break March 16 - 20
Good Friday April 10
Memorial Day May 25

Early Release Days

December 20
May 27

TEACHER PREP DAYS / IN-SERVICE DAYS

August 12 August 7 - 9 - New Staff
August 17 August 13 - 16 - All Staff

September 30

November 11

STATE TESTING DATES

January 6 December 9 - 13
February 24 April 7 - 10
April 13 May 4 - 8 & 11 - 15
May 28-29 June 22 - 26

UIL 7 - Day Grace Period

October 04 January 31
October 18 February 21
November 08 March 13
December 09 April 10
January 14 May 04

Minutes of Operation

TERM	HS
Semester 1	18,720
Semester 2	20,400
Semester 3	20,160
Semester 4	23,760
TOTAL	83,040

HS: 8:00am - 4:00pm = 480 mins per day
HS Early Dismissal (12:00pm) = 240 mins

2020

JANUARY

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

FEBRUARY

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

MARCH

S	M	T	W	T	F	S
1	2	3	4	5	6	7
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

APRIL

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

MAY

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

JUNE

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				





TABLE OF CONTENTS

	Board of Directors, Administration, and Support Staff		Coaching Requirements		U.I.L. Documents
	Athletic Eligibility Calendar, Head Coaches ResponsibilityAthletic Eligibility		Sharyland Athletic Polices		Transportation
	Meals (Border Rule)		Coaches Job Description		PAPF Paperwork
	Criteria for Letter Jackets		Parent Information (parent meetings)		Sharyland Athletic Forms
	Sports Manuals District 31- 5A Plan and General Rules		General Information, Misc....		

SECTION A



BOARD OF
DIRECTORS

ADMINISTRATION
& SUPPORT STAFF

BOARD OF DIRECTORS

Jose Pepe Garcia	President
Keith Padilla	Vice-President
Julio Cerda	Secretary
Hector Rivera	Asst. Secretary
Melissa Smith	Member
Ricky Longoria	Member
Dr. Noe Oliveira	Member

EXECUTIVE CABINET

Dr. Maria M. Vidaurri	Superintendent
Pam Montalvo	Asst. Superintendent for Curriculum and Instruction
	Asst. Superintendent for Student Services and
Community	
Ismael Gonzalez	Asst. Superintendent for Business and Finance
Debra Garza	Director of Human Resources
Richard Thompson	Athletic Director

Sharyland ISD Mission Statement

The mission of the Sharyland Independent School District is to provide the highest quality education possible to all students. To the full extent of their individual abilities, students will be provided the opportunity to develop the ability to think logically, independently and creatively and to communicate effectively. The district will promote the worth and dignity of all students and encourage them to become productive and responsible members of the community.

Sharyland ISD Athletic Mission Statement

Mission Statement:

Sharyland ISD's Mission is to inspire, educate and empower all students to reach their full potential and become leaders of the highest moral character.

DISTRICT STRATEGIC PLAN

Goal 1:	Teaching and Learning
Goal 2:	Human Capital
Goal 3:	Values and Ethics
Goal 4:	Technology
Goal 5:	Finance, Facilities, and Safety

Administration and Athletic Support Staff

Richard Thompson	Athletic Director	1165
Ron Adame	Sharyland Athletic Coordinator	1291
Lori Ann Garza	Sharyland High School Principal	1176
James Heath	Pioneer High School Principal	4015
Thomas Lee	Pioneer Athletic Coordinator	4016
Velma Garcia	B.L. Gray Girl's Coordinator	1641
Frank Silva	B.L. Gray Boy's Coordinator	1640
Julie Carranza	B.L. Gray Principal	1724
Jeff Getz	North Boy's Athletic Coordinator	3548
Shelly Vest	North Girl's Athletic Coordinator	3550
Lorene Bazan	Sharyland North Principal	3406

Athletic Trainers

Aaron Moss	Pioneer High School	222-6871	4049
Robert Montoya	Pioneer High School	205-8702	4050
Andrew Jacques	Sharyland High School	660-888-1434	1295
Jason Smith	Sharyland High School	222-6872	1252
Alyssa Garza	B.L. Gray Jr. High	458-2525	1757
Arlene Gutierrez	Sharyland North Jr. High	340-2100	3520

Athletics Secretaries

Carmen De La Garza	Athletic Director's Secretary	1165
Maria Elena Munguia	Athletic Coordinator Secretary Pioneer	4016
	Athletic Coordinator Secretary Sharyland	1404

SECTION B



Sharyland Coaching Philosophy

Sportsmanship

Coaching Expectations

Coaches Checklist

Dress Code for Coaches

Game Day Scheduling

Minimal Penalty for Coaches
Misconduct

Athletic Code for Coaches

Designated School Administrators
Guidelines

Sharyland Coaching Philosophy:

The Sharyland Independent School District Athletic Program plays an integral part in student learning and the development of well-rounded students. The purpose of our athletic program is to promote high academic standards along with developing our young men and women to be the best possible student, athlete, and citizen they can possibly become through the spirit of competition. Coaches will motivate out student/athlete to always put forth their best effort in the development of their character, talents, and academic success.

Sportsmanship Goals

Sportsmanship is an often-used word. Yet no definitive explanation is readily available. We do know that it refers to some key concepts:

- Citizenship
- Integrity
- Respect for Opponents and Officials
- Fair Play
- Understanding of the Rules
- Appreciation for all Performances
- Personal and Institutional Pride
- Gracious Acceptance of Results
- High Moral Character

All Coaches are Expected to Display and Promote the Following Behaviors:

- Exemplify the Highest Moral Character, Behavior, and Leadership Standards
- Respect the Integrity and Personality of the Individual Athlete
- Abide by and Teach the Rules of the Game in Letter and Spirit
- Set a Good Example for Players and Spectators to Follow
- Shake Hands with the Officials and Opposing Coaches Before and After the Contest in Full View of the Public
- Respect the Integrity and Judgement of Game Officials
- Display Modesty in Victory and Graciousness in Defeat in Public. Please Confine Remarks to Game Statistics and the Performance of your Team.
- Instruct Participants and Spectators in Proper Sportsmanship Responsibilities and Demand that they Make Sportsmanship their Number One Priority
- Develop a Program that rewards Participants and Spectators for Displaying Proper Sportsmanship and Enforces Penalties on those Who do not Abide the Rules and Standards
- Treat Opponents like the Way you would want to be treated.

COACHES CHECKLIST

YEARLY REQUIREMENTS

1. All coaches must have signed a Professional Acknowledgement Form on file with the Athletic Office.
2. All coaches must complete concussion training course. Elements in this 2-hour coaches concussion education training has been mandated by HB 2038. This training must be completed every 2 years.
3. All coaches must complete the online Coaches Certification Program certification yearly, as prescribed by the UIL, prior to the beginning of the school year.
4. All coaches must complete CPR, AED, & First Aid training every 2 years. These certificates must be on file with the athletic department via the athletic trainers.
5. All first year coaches must complete the online UIL Coaches certification course "The Fundamentals of Coaching in Texas" Certificates of completion forms must be on file with the Athletic Office.
6. It is required that a game administrator be designated for all athletic contest. The on the field or court coach cannot be designated as a game administrator. Head coaches are responsible for these duties at all sub-varsity contests.
7. A grade check procedure for all sports must be implemented on every campus. Coaches, sponsors, and other faculty members must be aware of their responsibilities.
8. The eligibility of each athlete is the Head coach's responsibility.
9. All head coaches are responsible for UIL eligibility forms and PAPF forms.
10. It is the responsibility of each school to keep on file the required annual UIL and school forms for each student who participates in any practice, scrimmage, or game or in the athletic periods. **ALL students participating in athletics must have the following current forms on file:**

- Physical exam and medical history form (must use UIL form)
- UIL Acknowledgement of Rules Form
- UIL Parent and Student Agreement/ Acknowledgement Form/ Anabolic Steroid Use and Random Steroid Testing Form
- School Insurance Information Form
- Sharyland Extracurricular Code of Conduct Policy Form
- Sharyland Athletic Emergency Information Form
- UIL Sudden Cardiac Arrest Awareness Form
- UIL Concussion Acknowledgement Form

- These forms must be on file in the Athletic Office or Trainers Office. The same forms may be used for more than one sport.

ALL COACHES REQUIRED UIL DOCUMENTS AND CERTIFICATIONS MUST BE COMPLETED AND TURNED IN BEFORE COACHES MAY BEGIN STUDENT INSTRUCTION.

DRESS CODE FOR COACHES

Coaches are expected to adhere to the SISD Employee Standard in addition to the following dress code guidelines for practices and competitions. As a representative of SISD, employees should remember that their appearance is a direct reflection on the level of professionalism in our school. For this reason, all employees shall follow these basic minimum guidelines in regard to dress and personal appearance at athletic contest and practices. When a coach is in a building, they should be wearing slacks, pants, warmups and a collared shirt. No shorts are allowed in the building.

PRACTICE ATTIRE FOR ALL SPORTS:

- Coaching attire in neutral or school colors is recommended
- Logo on shirt and/or shorts must be appropriate for a school setting
(Example no beer or inappropriate logos on shirts)

INDOOR GAME DAYS- VOLLEYBALL AND BASKETBALL:

- Varsity- Dress, skirt, slacks, khakis, capris, suit, collard coach's shirt, blouse, dress shoes, boots. (Jeans, shorts, t-shirt, warm-ups, flip flops and tennis shoes are unacceptable).
- Sub-Varsity and Junior High School- Same as Varsity but may also include dressy jeans (should not be tattered, torn or overly faded) and tennis shoes. No Flip Flops at any time.

GAME DAY- TENNIS, GOLF, TRACK, SOCCER, CROSS-COUNTRY, SOFTBALL, SWIMMING, POWERLIFTING, AND WRESTLING:

*Varsity, Sub-varsity, & Junior High Schools: Long dress shorts, wind suits, long pants, jeans (should not be tattered, torn or overly faded), Capris, school logo shirt with collar, tennis shoes are acceptable

GAME DAY- FOOTBALL

*Varsity- All coaches should dress alike in long pants and collared coach's shirt (in neutral or school colors.)

*Sub-varsity & Middle School- same as Varsity but may also include khakis or school issued shorts

GAME DAY-BASEBALL/ SOFTBALL

- All levels- Baseball game uniform or uniformed attire

FOR ALL ATHLETIC COACHING STAFF AT SHARYLAND ISD

Clothing that is revealing, suggestive or would cause a distraction is unacceptable. Also refer to school district employee dress policy. Neutral colors: grey, white, khaki. Black is not considered a school color and may not be worn with the exception of shorts, dress pants and blouses. Dry fit crew neck is allowed in place of collared shirt, but it must have a school logo if worn at an athletic contest. Note: Visible body piercing is prohibited except for ear piercing on females. Body tattoos must be covered at all times.

GAME SCHEDULING AND SITES

Scheduling of all games will originate from the District Executive Committee/ Athletic Office of Sharyland Independent School District. **Changes or rescheduling should not occur unless cleared through the Athletic Director/Coordinator at the high school level or the athletic coordinators at the junior high level.**

The Athletic Department will select the sites for athletic events. Seating capacity, anticipated attendance, availability, etc., will be considered in determining the site.

Where rescheduling of games or sites is necessary, athletic director/ athletic coordinators and coaches will be advised prior to the event.

GAME CANCELLATION AND/OR SCHEDULE CHANGES

Reasons for game cancellation and/or schedule changes.

1. ENVIRONMENTAL CONDITIONS

- Weather conditions hazardous to the health and safety of the participation.
- Conditions rendering field unplayable.

2. SPECIAL CAMPUS ACTIVITIES

- Testing conflicts
- Other administrative calendar conflicts involving the Superintendents directives.

3. UNSAFE CONDITIONS OR DAMAGE TO CAMPUS

4. NO TEAMS SHOW UP TO PLAY

****Must be approved by the athletic director/athletic coordinator***

**** No games will be cancelled or rescheduled without the prior approval of the athletic director/athletic coordinator.***

GAME REPORTING

ALL SPORTS:

- When Sharyland ISD schools are playing on-campus contests, the home team has the responsibility of notifying the newspapers. Likewise, on all out-of-town trips, all scores and results need to be called into the local media as soon as possible.
- Pre-season newspaper questionnaires, weekly statistical reports, all-tournament results, and any other information requested by the media needs to be forwarded as soon as possible.
- All Stats must be submitted to the Monitor, Max Preps.
- All Head Coaches should report all results to the Athletic Coordinator, Athletic Director, and Principal immediately following the event.

Coaches Penalty Assessment Plan:

UIL-Section 1208 I 1-4

This is a statement from the C&CR for coaches receiving penalties for misconduct

Minimum Penalty for misconduct

- (1) *Automatic Minimum penalty.* Any coach who is ejected from a contest for unsportsmanlike conduct, or any football coach who is given two or more 15 yard unsportsmanlike penalties during a contest may accept an automatic penalty for their ejection or appeal the ejection. A coach who appeals the ejection is required to appear before the State Executive Committee. If the coach accepts their automatic penalty or their ejection is not overturned on appeal, the coach will be subject to:
 - (A) An automatic penalty of public reprimand (name will be published once in the Leaguer) and one year probation in the applicable sport; and
 - (B) Completing the National Federation of State High School Association Teaching and Modeling Behavior Course and Fundamentals of Coaching Course.
- (2) *Automatic Greater Penalty.* If a coach so penalized has no proof of having completed the UIL Coaches Certification Program prior to the sports season, the coach shall also be automatically suspended from the next game/contest.
- (3) *Subsequent Violations.* Any further ejections or accumulation of two 15 yard unsportsmanlike penalties during a football game, while on probation, will require the coach to appear before the State Executive Committee for consideration of penalty.
- (4) *Notification.* Schools shall notify the UIL within three school days if a coach has been ejected from a game or received two 15 yard unsportsmanlike penalties.
- (5) *Player Ejection.* Any player ejected from a contest is subject to an automatic penalty. The penalty is as follows:
 - a. Football- Ejected player misses the rest of the game plus the first half of the next game.
 - b. Other Sports- Ejected player misses the rest of the game plus the following game.
 - c. Appeals- the UIL Executive Director may develop a process for appealing student ejections.

SHARYLAND ISD COACHING EJECTIONS OR UNSPORTSMANSHIP CONSEQUENCES

All coaching ejections shall be reported to the principal, athletic director, and campus coordinator immediately following the game. Any athletic contest suspensions due to misconduct by a coach, player, or fan shall be reported immediately to the principal, athletic director and the campus coordinator.

In addition to the UIL minimum penalty, Sharyland ISD coaches' ejection policy will consist of:

- (1) Letter of Reprimand by the Athletic Director/Coordinator or Junior High Coordinators
- (2) A one game suspension
- (3) Any further ejections will be subject to further consequences.

UIL-SECTION 1201 OF C&CR

(b) THE ATHLETIC CODE FOR COACHES. The code for athletic sponsors includes the principles described in Subsection (a) and the purposes listed in Section 1200. Further, the coach's code includes:

- (1) Being aware of, understanding and following all rules governing the competition for which the coach is responsible.
- (2) Informing one's immediate supervisor in writing the next school day after a contest if ejected from that contest for unsportsmanlike actions, or, in football, if given two 15-yard unsportsmanlike penalties during one contest, knowing that such conduct requires automatic penalty.
- (3) Treating athletes based on what is best for the education, general welfare and health of the student.
- (4) Professional loyalty to other coaches.
- (5) Not removing a team from a contest as a protest.
- (6) Adhering to in season and out of season practice regulations.
- (7) Adhering to policies which do not force athletes to specialize or restrict them from participation in other sports.
- (8) Allowing students to participate in one school sport without requiring, as a prerequisite, participation in another school sport.
- (9) Abstaining from any practice which would bring financial gain to the coach by using a student's participation in a camp, clinic, league or other non-school athletic event, such as a rebate for each player sent to a particular camp or from each player using a particular product.
Coaches shall not charge a fee for private instruction to student-athletes during the school year. The restriction on charging fees for private instruction applies only to those students who are:
 - (A) in grades 9-12 and;
 - (B) from the coach's attendance zone; and
 - (C) participating in the sport for which the coach is responsible.
- (10) Abstaining from any practice that makes a student feel pressured to participate in non-school activities.
- (11) Avoiding any coaching practice which would endanger the welfare or safety of any player.
- (12) Emphasizing the academic progress of all participants by a regular, documented check of their academic standing, both in season and out of season.
- (13) Scheduling games and practices to avoid unnecessary loss of study or class time.
- (14) Utilizing the best and most current teaching, coaching and training methods through affiliation with professional associations and publications.
- (15) Abstaining from any practice that solicits teachers to modify a participant student's grade for eligibility purposes.
- (16) Avoiding any actions that encourage, condone or tolerate the use of performance enhancing drugs by any student-athlete.
- (17) Emphasizing a chemical awareness program that informs and educates students of the damaging effects of anabolic steroids and other illegal drugs.
- (18) Disclosing to opposing schools any known conflict of interest with an assigned sports official prior to a contest.

The following information represents SISD Athletic Offices recommendation for penalty assessments.

UIL/TEA Violations

In UIL/TEA activities where the violation could or possibly result in a probable **public reprimand** and/or **suspension** of a player, sponsor, or coach or where the school could receive a public reprimand or suspension, it, is recommended that the campus administrator take immediate action. Once the seriousness of the matter is determined and evidence indicates possible wrongdoing, the administrator should relieve all parties of their coaching duties until the matter can be referred to the District Executive Committee.

Examples of violations:

- Coach, player, or fan abusing officials
- School or coach knowingly playing an ineligible player
- Any situation where a coach, sponsor, player, or school representative knowingly violates UIL rules

STATE, DISTRICT, OR DEPARTMENT POLICY VIOLATIONS-In activities where the violation does not concern UIL/TEA but does concern state, district, or departmental policies and is serious enough to involve **job termination or litigation** involving the school, coach, or sponsor, it is recommended the immediate action be taken to relieve all involved parties of their coaching duties until guilt or innocence is determined. Relieving a person from their prescribed job duties is not intended to establish guilt or innocence before due process is afforded Examples of violations:

- Hitting a player
- Inappropriate conduct between player and coach
- Miss-appropriation of Funds
- Failure to supervise teams properly

Designated School Administrator Designated School Administrator

The school district superintendent and/or his designate is responsible for enacting and enforcing a crowd management policy for contests sponsored by his/her district.

Guidelines: (By no means is this list of guidelines inclusive.)

1. A crowd control policy for season athletic contests shall be endorsed by the school board and on file with the district executive chairman and in possession of those in the individual school directly responsible.
2. All interscholastic contests must be approved by the superintendent or his designee.
3. There must be a designated administrator at all home contests (who is not coaching at the contest).
4. Students, participants and staff members are expected to conduct themselves in a sportsmanlike manner. Failure to do so will be a violation and subject to penalty.
5. The member school superintendent is responsible for initiating disciplinary measures against those guilty of violations.
6. The host administration must insure the safety of the officials.

Procedures:

1. For varsity contests the school designee shall meet the officials:
 - a. Introduce himself/herself.
 - b. Indicate where he/she will be sitting.

The designated school administrator shall meet the officials at the designated times as listed below.

Baseball: 30 minutes prior to the game at the conference with coaches and umpires.

Basketball: 30 minutes prior to the game.

Football: At least 30 minutes prior to the game meet with referee on the field.

Soccer: Prior to the start of the game, on the field with center official and lines persons.

Softball: 30 minutes prior to the game at the conference with coaches and umpires.

Volleyball: Immediately after the officials enter the court.

The designated school administrator shall meet the officials immediately after the officials enter the court.

2. If officials are not contacted by the designee ten minutes prior to start of a game, the referee shall ask the home head coach if there is a designee and if so, who that person is.
3. If a designated administrator is not present, the officials shall notify the UIL in writing the next working day and report the incident.
4. The designee shall meet briefly with the officials after the game to discuss the game and any problems during the game dealing with ejection of players, coaches, or fans, etc. The designee shall also offer to provide an escort to walk with the officials to their respective vehicles.
5. The designee is responsible to inform the administration of both schools by phone the next school day of unsportsmanlike behavior of fans, players, coaches, and any unprofessional behavior on the part of officials.
6. The home school is responsible for security. In playoff games/matches, both schools are responsible.
7. Each school is responsible for the behavior of its fans, players, and employees.
8. In playoff games/matches both schools shall have a designated school administrator.

SECTION C



TEA/UII Side by Side

UIL Orientation Packet

Non-School Participation Regulations

UIL Calendar

Sports Seasons Dates/Games/Tournaments

UIL Rule Changes

Pre-Season Practice Regulations

Summer Strength and Conditioning Regulations

Summer Sports Specific

Football Pre-Season

Charitable Cause Guidelines

UIL Sports Plans-See C&CR in Sports Sections

Extra Reminders-UIL Reminders and Sharyland ISD Policies

CCP/First Aid/NFHS

Booster Club Guidelines

Constitution & Contest Rules

TEA & UIL SIDE-BY-SIDE

2019  2020



UNIVERSITY INTERSCHOLASTIC LEAGUE | UILTEXAS.ORG

Purpose

- UIL publishes this document to provide member schools notice of Texas Education Agency regulations which relate to UIL and all other extracurricular activities sponsored or sanctioned by the school district. Texas Education Agency staff does not answer questions for UIL activities concerning the issues set forth in this document. That authority was delegated to the UIL by the Commissioner of Education effective June 1, 1994. This document provides explanations and interpretations of SBOE rules, Commissioner of Education rules, UIL Constitution and Contest Rules and statute. There are numerous interpretations of statute and rules that are continually under review. In some instances, further review of an issue due to additional information or unusual circumstances may result in a modified response, depending on the individual case. Local district officials may impose stricter standards

Distribution of this document

- This material should be made available to elementary, middle school and junior high school principals, to counselors, UIL academic coordinators and sponsors/coaches, directors of UIL music activities and one-act play, and athletic administrators, coaches, and others who sponsor extracurricular activities. You can either duplicate the material or inform your staff how to access it via the UIL web site. The UIL web site is the best source for the most recent changes. The UIL Constitution and Contest Rules may also be found on the UIL web site.

Who to call

For questions regarding UIL activities, you may contact the following:

- Policy: Dr. Jamey Harrison or Dr. Kevin Jones; info@uiltexas.org
- Compliance: Darryl Beasley, Director of Compliance; info@uiltexas.org
- Eligibility: Dr. Mark Cousins; info@uiltexas.org
- Athletics: Dr. Susan Elza, Director of Athletics; athletics@uiltexas.org
- Music: Dr. Bradley Kent, Director of Music; music@uiltexas.org
- Academics: Dr. David Stevens, Director of Academics; academics@uiltexas.org

Please do not call the Texas Education Agency, as the Commissioner of Education has instructed Agency staff to refer calls to UIL. For questions related to stock shows, FFA, 4-H, FHA and other career/technical student organizations, refer to "Other Non-UIL Activities." If you still have questions, contact the Texas Education Agency at 512-463-9734.

Compliance

- Please remember that all participants in school extracurricular activities must comply with TEA provisions cited within this document. For other activities sanctioned by the school district, see the section titled "Other Non-UIL Activities."

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UIL Table of Contents

3-8

Academic Requirements (No Pass No Play)

- 3** • Eligibility for UIL Participants for the First Six Weeks
- Eligibility for All Extracurricular Participants after the First Six Weeks of the School Year
- 4** • Semester Grades
- Identification of Honors Courses under TAC §74.30
- 5** • Exempting Locally Adopted Honors Classes
- Refusing to Exempt Students Who Fail Honors Classes
- Dropping a Course Eligible for Exemption
- Dropping a Class with a Failing Grade
- Physical Education Credits
- Elementary/Junior High Subject to No Pass No Play
- Credit for Summer School, Correspondence Courses, or Credit by Exam
- Holding Back Seventh and Eighth Graders
- Impact of Student Success Initiative on Eligibility
- 6** • Entering Grade Nine at Second Semester
- Special Education Students
- Regaining Eligibility Through the School Year
- Reporting Ineligible Students on Eligibility Blanks
- Regaining Eligibility at 3-Week Evaluation Period
- TAKS Review Courses
- Incomplete Grade
- 7** • Changing Grades for Eligibility Purposes
- College Courses
- Minimum Attendance Requirements
- Determining Grading Requirements
- Social Functions
- Travel by Ineligible Students Prohibited
- Participation in Scrimmages
- Travel on School Designated Educational Trips
- Ineligible Students Prohibited from Assisting with Activities
- 8** • Grading Based on Participation in Activities
- Parent Night Activities
- Pep Rallies
- Parades
- Athletic Classes Scheduled Outside the School Day
- Participation in Activity without Enrolling in Class
- Time Allowed for Practice

8-9

Admission

- 8** • Homeless Students
- Eighteen Year Old Students
- 8-9** • Public Education Grant Transfers

9-11

Enrollment Requirements

- 9** • Number of Classes Required to Be a Full-time Student
- College Courses
- 10** • Junior High Students Enrolling in High School Classes
- Alternative Setting for Behavioral Management
- 10-11** • Students Who Enroll After First Six Weeks
- Athletic Periods
- Marching Band Periods

12-15

Limits on Practice and Performance

- 12** • Commissioner of Education Regulations Limiting Contests Per School Week
- Activities Preceding Administration of Statewide Student Assessment Program
- Eight Hour Limitation
- Practice by Ineligible Students
- 14** • UIL Regulations Limiting Contests Per Calendar Week
- Sunday Prohibition and Exceptions
- 14** • School Attendance on Day of Contest
- Make-up Days Affect School Week Limitation
- Unrelated Activities Treated Separately
- UIL Academic Spring Meet Considered Tournament
- Rules Governing Activities During School Week and School Day
- Activities During Finals Week
- Band Contests vs. Band Performances
- Missing Class for Practice Post-District Activities

15

Definition of Extracurricular Activities

16

Extracurricular Absences

16-17

First Aid/CPR/AED Certification Requirement

17-18

Cheerleading and Drill Teams

- 17** • Try Outs/Selection Procedures
- Family Education Right to Privacy Act (FERPA)
- One Contest Per School Week
- Try Outs by Ineligible Students
- 18** • Practice During School Day, Non-Class Time
- Practice During Class Time
- Enrollment in Two Physical Education Classes
- Participation in Pep Rallies
- Early Dismissal for Pep Rallies
- Travel to Competitive Activities
- Travel to Educational Field Trips

18-20

Other Non-UIL Activities

- 18** • Absences for Participation in Non-School Sponsored Activities
- Participation While Failing a Course
- Suspension Periods for Non-UIL or Non-School Sponsored Activities
- High School Graduates' Participation
- Showing Livestock of Ineligible Students
- Preparation of Animals by Ineligible Students
- Sale or Auction Considered Extracurricular Activity
- Absences for Post-district Competition
- 20** • Calf Scrambles
- Penalty for Participation by Ineligible Students

20-21

Examples of Eligibility Dates Related to School Holidays for 2019-20

Academic Requirements (No Pass No Play)

• Eligibility for UIL Participants For The First Six Weeks

UIL participants are eligible to participate in contests during the first six weeks of the school year provided the following standards have been met:

- Students beginning grades nine and below must have been promoted from the previous grade prior to the beginning of the current school year.
- Students beginning their second year of high school must have earned five credits which count toward state high school graduation requirements.
- Students beginning their third year of high school either must have earned a total of ten credits which count toward state high school graduation credits or have earned a total of five credits which count toward state high school graduation requirements during the 12 months preceding the first day of the current school year.
- Students beginning their fourth year of high school either must have earned a total of 15 credits which count toward state high school graduation credits or have earned a total of five credits which count toward state high school graduation requirements during the 12 months preceding the first day of the current school year.

• Exceptions:

- (a) When a migrant student enrolls for the first time during a school year, all criteria cited above applies. All other students who enroll too late to earn a passing grade for a grading period are ineligible.
- (b) High school students transferring from out-of-state may be eligible the first six weeks of school if they meet the criteria cited above or school officials are able to determine that they would have been eligible if they had remained in the out-of-state school from which they are transferring.

Students who are not in compliance with these provisions may request a hardship appeal of their academic eligibility through the UIL state office.

Local school boards may elect to adopt these standards for all activities in order to avoid having different standards for student participants (e.g., football, drill team, cheerleading, and all other extracurricular activities as defined by Commissioner of Education rule [19 TAC Chapter §76]).

• Eligibility for All Extracurricular Participants After First Six Weeks of the School Year

A student who receives, at the end of any grading period (after the first six weeks of the school year), a grade below 70 in any class (other than an identified class eligible for exemption) or a student with disabilities who fails to meet the standards in the Individual Education Plan (IEP) may not participate in extracurricular activities for three school weeks. An ineligible student may practice or rehearse, however. The student regains eligibility after the seven calendar day waiting period has ended following a grading period or the three school week evaluation period when the principal and teachers determine that he or she has earned a passing grade (70 or above) in all classes, other than those that are exempted.

All schools must check grades for all participants at the end of the first six weeks of the school year. From that point, grades are checked at the end of the grading period whether it is six, nine, or twelve weeks in length. Students who pass remain eligible until the end of the next grading period. All activity coaches and directors are responsible for obtaining official grade reports from the individual the principal designates as the keeper of official grades before the student represents the school. This provision applies to all grading periods. It also applies to all three-school week evaluation periods for ineligible students.

- All students are academically eligible during a school holiday of a full calendar week or more. When the bell rings to dismiss students for the December holidays, all students are academically eligible until classes resume in January. The same is true for summer recess and fall and spring breaks provided those breaks consist of at least a full calendar week. (See example at the end of this document.)
- Students in year-round schools are academically eligible during inter-sessions.
- If a grading period or three school week evaluation period ends on the last class day prior to a school holiday of one calendar week or more (e.g. spring break, winter holidays), the seven calendar day grace period to lose eligibility and the seven calendar day waiting period to regain eligibility begin the first day that classes resume.
- Students lose eligibility for a three school week period. For purposes of the law, "three school weeks" is defined as 15 class days. Exception: One, but only one of the three school weeks may consist of only three or four class days, provided school has been dismissed for a scheduled holiday period. Two class days does not constitute a "school week" for purposes of this law except Thanksgiving week if schools are on holiday Wednesday, Thursday and Friday. A school district may request an exception from UIL officials to the two day school week in the event of a disaster, flood, extreme weather condition or other calamity as listed in TEC §42.005. In the event two of three school weeks are shortened, one of the shortened weeks

may be counted as five days with ten other actual class days making up the fifteen class days. After the first six weeks of the school year, academically ineligible students in schools with six week grading periods have one opportunity to regain eligibility after the first three school weeks of the grading period; students in a nine week grading period have two opportunities, one at the end of the first three school weeks and one at the end of the first six school weeks. Students who fail to regain eligibility at the evaluation periods remain ineligible until seven calendar days after passing a grading period.

- Note: When computing eligibility calendars, it is helpful to remember that the seven day grace period after the grading period also contains school week one of the three school week evaluation period. Also, a seven calendar day grace and waiting period is always applicable after grading periods and evaluation periods.

Example: School week ends on Friday - Students who are losing eligibility have a seven calendar day grace period, and students who are regaining eligibility have a seven calendar day waiting period. Eligibility is lost or regained the following Friday at the time the regular school day ends or would end if that day is a holiday.

Section 5 (b) of the UIL Constitution and Contest Rules defines calendar week as 12:01 am on Sunday through midnight on Saturday.

19 TAC §76.1001 (b) states: The school week is defined as beginning at 12:01 am on the first instructional day of the calendar week and ending at the close of instruction on the last instructional day of the calendar week, excluding holidays.

• Semester Grades

When students are enrolled in accelerated classes which grant them the opportunity to earn credit during nine school weeks and the school is using a nine week grading period and considers the semester to be nine weeks in length, eligibility may be determined by the cumulative report grade for the nine weeks since the nine weeks also constitutes a grading period, or schools may use a cumulative grade up to the final exam for the purposes of determining eligibility.

This is not intended to permit schools to select one method for some students and another method for others. School officials must decide which method they are going to use and apply it to eligibility for all students within that specific school.

Schools with traditional six week grading periods and 18 week semesters must continue to use the third six weeks grade of the first semester to determine eligibility since the law requires eligibility to be based on the previous grading period during the school year.

• Identification of Honors Courses under TAC §74.30

- (a) The following are identified as honors classes as referred to in the Texas Education Code, §33.081(d)(1), concerning extracurricular activities:
 - (1) all College Board advanced placement courses and International Baccalaureate courses in all disciplines;
 - (2) English language arts: high school/college concurrent enrollment classes that are included in the "Community College General Academic Course Guide Manual (Part One)";
 - (3) Languages other than English: high school/college concurrent enrollment classes that are included in the "Community College General Academic Course Guide Manual (Part One)," and languages other than English courses Levels IV-VII;
 - (4) Mathematics: high school/college concurrent enrollment classes that are included in the "Community College General Academic Course Guide Manual (Part One)" and Precalculus;
 - (5) Science: high school/college concurrent enrollment classes that are included in the "Community College General Academic Course Guide Manual (Part One)"; and
 - (6) Social studies: Social Studies Advanced Studies, Economics Advanced Studies, and high school/college concurrent enrollment classes that are included in the "Community College General Academic Course Guide Manual (Part One)."
- (b) Districts may identify additional honors courses in the subject areas of English language arts, mathematics, science, social studies, economics, or a language other than English for the purpose of this section, but must identify such courses prior to the semester in which any exemptions related to extracurricular activities occur.
- (c) Districts are neither required to nor restricted from considering courses as honors for the purpose of grade point average calculation.

The courses referenced in section (b) above do not have to be submitted to the University Inter-scholastic League. They may be maintained at the local school district level.

It is important to remember that school districts may voluntarily impose stricter standards than those cited in this document. Questions and/or requests for additional information should be directed to the UIL Office: info@uiltexas.org

• Q&A •

1. **May a school district exempt locally adopted honors classes for No Pass No Play purposes for eighth grade and below?** Yes. It is not necessary to send a list of these classes to the UIL.

2. **Do school officials have the authority to refuse to exempt students who fail honors classes referenced in this document?** Yes. Local districts may adopt more stringent rules.

3. **If a student drops a course eligible for exemption with a grade lower than 70, is the student ineligible?** No. Dropping an honors class with a failing grade does not cause loss of eligibility because the class is exempt from No Pass No Play, unless the school has adopted a more stringent policy than state law or full-time status is affected.

4. **Is Pre-AP Pre Calculus a course that is eligible for exemption from No Pass No Play?** Not automatically. Pre-AP Pre Calculus is not listed as a course that can be automatically exempt from No Pass No Play provisions. In order for Pre-AP Pre Calculus to be eligible for exemption it must be identified by the school district as an honors course as explained in TAC 74.30.

• Dropping a Class with a Failing Grade

A student may not drop a class in which he/she has a grade below 70 after the end of the first four school weeks of the class without it being considered a failing grade for eligibility purposes.

Dropping an honors class which is exempted for No Pass No Play does not cause loss of eligibility at anytime unless full-time status is affected or the school has adopted a more stringent policy. Dropping a non-honors class with a grade lower than 70 at the end of a grading period causes a student to lose eligibility until seven calendar days after the end of the three school week evaluation period.

Dropping a non-honors class after the fourth week into the course with a grade lower than 70 causes the student to lose eligibility at the end of the grading period for the next three school week evaluation period. It is important to remember the following points:

- A school may have more stringent rules.
- Local school district policy determines how the drop is recorded for official transcript purposes. Dropping a class could cause a student to lose eligibility under the full-time student requirement. If the drop causes the student to be in class less than four hours per day, see #1, under "Enrollment Requirements."

• Q&A •

1. **How many physical education credits may be counted in the credit requirements for academic eligibility the first six weeks of the school year?** Students may count only credits that may be applied toward state graduation requirements. Students are required to take one (1) unit in Physical Education (PE) toward state graduation requirements, but may take additional PE credits as electives. Therefore, students can count no more than two (2) PE credits toward the 5, 10, or 15 credits they must have earned.

2. **Are elementary/junior high students subject to No Pass No Play provisions?** Yes. State law for eligibility applies to all grade levels for extracurricular activities. In the case of UIL activities, a student who is retained for any reason in grades 8 is not eligible for the first six weeks of the following school year. A student who is academically promoted due to summer school courses or credit by examination (TEC §28.023) regains eligibility for the first six weeks of the school year. For non-UIL activities, check local district policies.

3. **May students earn credits in summer school, correspondence courses, or credit by exam to meet requirements for extracurricular eligibility?** Yes. Credits earned prior to the first day of the school year in summer school classes, in correspondence courses, or for passing credit by examination may be used to determine eligibility for extracurricular activities.

4. **Are 7th and 8th grade students eligible to participate in UIL activities the first six weeks of the school year if they were held back on parental request for reasons involving the student's emotional, psychological, or social development, even though the student has passed all subjects and would otherwise have been promoted?** No. These students are ineligible for the first six weeks because they were not promoted from one grade level to the next. A student held back one year in the 7th or 8th grade for athletic purposes shall lose the fourth year of eligibility after entering the 9th grade. A student held back for two years for athletic purposes shall lose the third and fourth years of eligibility after entering the 9th grade. One of the determining factors used in determining why a student repeats grades is an examination of the student's grades. Parents should be notified that it is likely that their child will be subject to the consequences listed above if the student was ready to be

academically promoted.

5. *What is the Student Success Initiative (SSI) and how does it impact academic eligibility for the first six weeks of the school year?* Enacted by the 76th Texas Legislature in 1999 and amended in the 81st session in 2009 to include an accelerated instruction provision, the Student Success Initiative (SSI) grade advancement requirements apply to the STAAR reading and mathematics tests at grades 5 and 8. As specified by these requirements, a student may advance to the next grade level only by demonstrating proficiency on these tests or by completing all accelerated instruction required by the grade placement committee (GPC), and having the GPC determine, by unanimous decision, that the student is likely to perform at grade level at the end of the next school year given additional accelerated instruction during the course of the year. To assist districts and charter schools in meeting the accelerated instruction provision after the third administration of the test, TEA is allowing districts and charter schools to apply for an expedited waiver to adjust the timeline for providing accelerated instruction to students who fail the third administration. If you have questions or need further clarification about this information, please contact the Student Assessment Division or the State Waiver Unit at TEA.

The GPC would determine if a student advanced for purposes of academic eligibility for the first six weeks of the school year under No Pass, No Play requirements. If the GPC advances the student to the next grade on or after the first day of school, the student in question is academically ineligible for the first six weeks of school. If the student is passing all courses at the end of the first six weeks (other than identified honors courses), the student can regain academic eligibility after the seven calendar day grace period.

6. *If students enroll in grade 9 for the first time at the beginning of the second semester, how many credits must they have to be academically eligible during the first six weeks of the following school year? At least two and one-half credits.*

7. *What standards determine the eligibility of special education students?*

Academic standards for the first six weeks of school year: The ARD committee determines and specifies in the IEP what a student must achieve each year in order to be promoted or placed into the next grade level. The ARD committee also determines the number of credits needed to be eligible for UIL activities during the first six weeks of the school year.

Academic standards for weeks 7-36: A special education student is eligible if his/her IEP (Individual Education Plan) requirements have been met. *If a student who has received a failing grade is later referred for special education and found eligible for special education services, the ARD committee cannot restore the student's eligibility for extracurricular activities. In accordance with state law, the ARD committee will specify what the IEP requirements will be for the upcoming grading period, and the student will immediately begin work towards achievement of the IEP requirements. At the end of that grading period, the student would be eligible if the requirements of the IEP are met.*

Full-time status: For UIL activities, the ARD committee determines the number of courses a special education student must be enrolled in to be eligible, based on the student's individual educational needs.

504 Eligibility: Eligibility standards for students identified as disabled under Section 504 are the same as for regular education students. However, Section 504 students are to be considered for IDEA eligibility if the Section 504 committee determines that because of his/her disability, the student cannot master the essential knowledge and skills in order to meet the regular academic standards as identified in §33.081 of the Education Code (i.e., the "No Pass No Play" law). If a Section 504 student meets the eligibility requirements to be served as a special education student, the information provided above applies in determining his/her eligibility.

8. *Are students limited to regaining eligibility for one three school week period?* No. After the first six weeks of the school year, students may regain eligibility through the school year. (TEC §33.081 [d].)

9. *Should students who are ineligible according to No Pass No Play be reported on UIL athletic eligibility blanks?* Yes. The students are not actually eligible until they pass all courses and the seven calendar day waiting period is over. However, it is wise to report all students who may play varsity athletics anytime during the season since UIL rules require students to be reported before entering any varsity contest.

10. *When a student fails a course at the end of a grading period, is that course the only subject the student must pass to regain eligibility within three weeks?* No, the student must be passing all courses other than identified honors classes at the end of the three school week evaluation period in order to regain eligibility. (TEC §33.081 [d].)

11. *May students count TAKS and STAAR Review Courses toward the number of credits students need to be eligible the first six weeks of the school year?* No. TAKS and STAAR Review Courses may not be counted.

12. If a student fails a TAKS or STAAR Review Course, does the student lose eligibility? No, failing a TAKS or STAAR Review Course does not cause loss of eligibility.

13. Under what conditions may a student receive an incomplete grade and how does it affect eligibility? A student with an "Incomplete" grade is ineligible at the end of the seven day grace period unless the "Incomplete" was replaced with a passing grade prior to the end of the seven day grace period. Students with an "Incomplete" grade either within or beyond the end of the seven day grace period may regain eligibility if the work is made up in accordance with district policy in regard to time allowed for make-up work and the conditions under which make-up work are allowed.

14. Can a student's grade be changed for eligibility? After a failing grade has been recorded, the situations in which a student's grade may be changed to passing and eligibility restored are only as follows: (a) an examination or course grade issued by a classroom teacher is final and may not be changed unless the grade is arbitrary, erroneous, or not consistent with school district grading policy, as determined by the board of trustees. The board's decision may not be appealed.

Extra credit work or work (including re-test) turned in after the grading period or evaluation has ended may not be considered when determining a student's eligibility for extracurricular activities except in the case of an "Incomplete" grade discussed above. According to Section 21 (e), the superintendent of a member school district shall provide the district executive committee with full disclosure when a student's grade, given by a teacher, is modified by an administrator in such a manner that affects UIL eligibility.

15. How are college courses handled for academic eligibility purposes? See section titled "Identification of Honors Courses" at the beginning of this document for college course exemption information. Students are not required to submit grades for college courses to the high school principal if those courses have no bearing on graduation requirements. Courses taken solely for college credit do not count toward the number of hours required to be considered a full time student for eligibility purposes.

16. How are online courses taken through the school district handled for academic purposes? Based on the understanding that any online or virtual class, taken via the Texas Virtual School Network (Tx-VSN) or other district and state approved provider, is handled through the local independent school district in which the student is enrolled, the following information would apply:

If the virtual course is for high school graduation requirements, and not eligible for exemption as an advanced class as discussed in this document, grades for the course must be submitted to the school at the scheduled high school grading periods and, if failing, will have an impact on academic eligibility. The grade report at the scheduled high school grading periods could be simply a pass/fail indication of the student's progress at the time.

17. How are correspondence courses handled for academic eligibility purposes? In regard to correspondence courses and potential ramifications toward No Pass No Play, the answer will depend on whether the course in question is being utilized toward high school graduation requirements.

If the correspondence course is for high school graduation requirements, and not eligible for exemption as an advanced class as discussed in this document, grades for the course must be submitted to the school at the scheduled high school grading periods and, if failing, will have an impact on academic eligibility. The grade reported at the scheduled high school grading periods could be simply a pass/fail indication of the student's progress at the time.

18. If a student achieves a grade of 70 or above in every class for the third six weeks (or second nine weeks) of the first semester, but is denied credit for the semester due to minimum attendance requirements (TEC §25.092), is the student eligible to participate in extracurricular activities during the next grading period? Yes, a student is eligible if he/she did not receive a grade lower than 70 in any course for the prior grading period. (TEC §33.081 [c].) However, the loss of credit could cause students not to meet the UIL requirement for eligibility during the first six weeks of the following school year.

19. What determines grading requirements? Grading procedures should be based on the student's academic achievement or demonstrated mastery of the course (TEC §28.021). Factors may include class work, homework assignments, tests, participation, final examinations, or other academically-related requirements. It is important that districts establish clearly defined procedures for awarding grades, as this remains a very controversial and questionable area. A student cannot be denied credit for a class based on non-academic reasons; however, the minimum attendance requirements required for credit remain in statute.

20. Are students required to be eligible to be included in or participate in team, organization, or club photos, homecoming courts, senior trips, senior proms, banquets? No. These activities are considered social activities. They do not meet the definition of an extracurricular activity.

21. Are ineligible students permitted to travel to competitive events with the school group? No. Students

must be eligible to travel to competitive events.

22. Are ineligible students permitted to participate in scrimmages? Yes. A scrimmage is considered a practice, and therefore not a competitive event.

23. Are ineligible students permitted to travel on school designated educational trips? All students may travel with school groups on school designated educational trips. On such trips, ineligible students shall not take part in or assist with performances unless the performance is permitted according to the provisions in 19 TAC §76.1001 (a) (2). (See “Extracurricular Absences.”)

24. Are student managers, photographers, scorekeepers, trainers, statisticians, stage crews, and others who assist the coach, director or sponsor, but do not participate in the performance or contest, required to meet No Pass No Play requirements? Yes. Students who assist with contests or performances are required to be eligible under No Pass No Play. (19 TAC §76.1001 [a] [1] [B].)

25. May a (fine arts director, coach, or academic sponsor) teacher or extracurricular sponsor responsible for posting a student's grade give points or subtract points from a grade when a student (excels in or) does or does not (fully) participate in an extracurricular activity? The teacher of a class is responsible for assessing students for promotion based only on “academic achievement or demonstrated proficiency of the subject matter of the course or grade level” (TEC §28.021). The board of trustees of a school district may adopt a policy governing methods of assessment in the district. Unless prohibited by local policy, if a student is enrolled in a class in which participation in extracurricular activities is a reasonable expectation of the class, the teacher may consider the student's participation in the extracurricular activity when assigning the grade for the grading period during which the extracurricular activity occurred. A student may not be failed in a class solely on participation in the extracurricular activity component of the class.

The student should be made aware of the requirement to participate in extracurricular activities prior to or upon enrollment in the course.

An exception to this provision is that a student who is ineligible to participate in an extracurricular activity as defined in 19 TAC §76.1001 (a) shall not suffer a grade penalty for failure to participate in the extracurricular activity or public performance.

26. Are ineligible students permitted to be introduced during parent night activities? Yes. Ineligible students may be introduced as members of the team or group. However, they may not be in uniform or seated with the student organization they represent during the event.

27. May ineligible students attend pep rallies and homecoming parades? All students may attend. Only eligible students may actually take part in pep rally performances, leading cheers, participating in dance routines, playing in the band, giving speeches, etc.

28. Do students have to be eligible to march in parades? Parades are considered to be public performances, therefore, eligibility is required.

29. When does a student who enrolls after the first six weeks of the school year become academically eligible? The student may gain academic eligibility at the end of the seven calendar day waiting period by passing all courses either for the school's next three school week evaluation period or the grading period.

Admission

Texas Education Code §25.001 (b) (5) ensures that homeless children (individuals who lack a fixed, regular and adequate residence or whose primary nighttime residence is a shelter, an institution providing temporary residence for individuals intended to be institutionalized, or a place not ordinarily used as a regular sleeping accommodation for human beings) are eligible for prompt access to enrollment. Residency requirements, guardianship requirements, or school record requirements cannot be used to prohibit or delay the enrollment of homeless children and youth. Additional information and resources relating to homeless students can be obtained from The Dana Center: <http://www.utdanacenter.org/theo/>.

Homeless students need their school administrator to apply to the UIL for a waiver of residence if the student plans to participate in varsity athletics.

Residence rules for athletic varsity eligibility are found in Section 440 (b) and 442 of the *Constitution and Contest Rules*. They are applicable to UIL varsity athletic eligibility the first year the student attends the school.

Student athletes could be eligible for varsity athletics their first year of attendance if their parents have abona fide residence (Section 442 [h]) within that school's attendance zone, or if the student fulfills one of the exceptions in Section 440, or is granted a hardship waiver (Section 465) of the residence rule through the UIL office. Otherwise the student is ineligible for all varsity sports for one calendar year from the time of initial en-

rollment in the school.

All students, including 18 year old students, are ineligible for all varsity athletics the first year of attendance at a new school unless the student's parents reside within that attendance zone, or the student fulfills one of the exceptions listed in Section 440, or is granted a hardship waiver of the residence rule.

The UIL State Executive Committee has issued the following interpretations regarding Public Education Grant (PEG) Intradistrict and Interdistrict Transfers (Low Performing to campus with Acceptable Rating Sub chapter 6, Section 29, Texas Education Code):

A student who transfers from a campus identified under the Public Education Grant (PEG) Program to a new school, which is considered to be a non-PEG campus, may be eligible according to the UIL residence rule (Section 440 [b]) provided the student is in compliance with the following provisions:

- The transfer complies with the conditions cited in annual memo from TEA.
- The student transferred from the PEG identified campus to the non-PEG campus at their first opportunity to do so. In this case "opportunity to do so" is determined by notification to parents of the student that the school the student is leaving has been PEG identified. School officials at the non-PEG campus must be advised that the student is transferring for PEG purposes prior to enrollment.
- The Previous Athletic Participation Form is completed and the UIL district executive committee finds the student did not change schools for athletic purposes.

School officials at the non-PEG campus shall inform students who are eligible for varsity athletics their first year after transferring from PEG identified campus that if they elect to transfer to another school they will be ineligible at the school to which they transfer for all varsity athletics for at least one calendar year. We recommend written notification to the student and parents.

The fact that a non-PEG campus begins to accept PEG transfers after the first year a campus has first been identified as a PEG campus does not cause a student to be eligible for varsity athletics the first year of attendance at the non-PEG campus.

A student who has attended a private school accredited by the Texas Private School Accreditation Commission for the previous calendar year or more may be eligible for varsity athletics at a UIL member high school according to § 440 (b) provided:

- The student's home campus (high school located within attendance zone where the parents reside) is currently identified as a PEG identified campus.
- The campus the student is transferring to is a non-PEG campus.
- The student transfers at their first opportunity upon return to public school.
- The student is not transferring for athletic purposes.

The district executive committee should thoroughly evaluate Section 443, Changing Schools For Athletic Purposes, prior to ruling on the student's varsity athletic eligibility.

Please be advised that a school district chosen by a student's parent under this statute is entitled to accept or reject the application according to the criteria cited in the TEA correspondence.

Please note that the provisions above speak to UIL eligibility only and do not permit students who transfer from a PEG identified campus to another PEG identified campus to be eligible for varsity athletics their first year of attendance at the new campus. UIL rules do not prevent students from such transfers, but cause them to be ineligible for varsity athletics their first calendar year of attendance at the new school.

Enrollment Requirements

1. *How many classes must a student be enrolled in to be a full-time student?* A student must be enrolled for at least four hours per day to be considered in membership for one full day (19 TAC §129.21 [h]). The classes in which the student is enrolled for the four hours may be for either state approved or local credit. Students are eligible to participate in a League contest as representatives of a participant school if they meet the TEA requirements above. They must be full-time day students in a participant high school and be in compliance with written transfer and admission policies of the local school.

- Home Bound: Full-time students who are placed on "home bound status" by their school officials remain eligible provided the classes in which they are assigned work to complete at home meet for at least four hours each day at school.
- Block Schedules: Students who are in classes more than four hours some days and less than four hours on other days are considered to be "full-time" if they spend an average of four hours per day in class for a five day school week.

2. *May a college course be counted among the classes necessary for a student to be considered as full-time for participation in extracurricular activities?* Yes. 19 TAC §74.25 states as follows:

- (a) A school district board of trustees may adopt a policy that allows a student to be awarded credit toward high school graduation for completing college level courses. The course shall be provided only by an

institution of higher education that is accredited by a regional accrediting association identified in 19 TAC §74.25.

- (b) To be eligible to enroll and be awarded credit toward state graduation requirements, a student must have approval of the high school principal or other school official designated by the district. The course for which credit is awarded shall provide advanced academic instruction beyond or in greater depth than the essential knowledge and skills for the equivalent high school course.

* Students must be receiving high school credit, either state approved or local credit, for the course to be counted toward the four hours of class per day.

3. May an online course be counted for eligibility purposes as it relates to the full time student rule? Yes, based on the understanding that any online or virtual class, taken via the TxVSN or other district and state approved provider, is handled through the local independent school district in which the student is enrolled, the following information would apply:

Online courses would count toward determining the full time student status of a participant. Each online course taken through the district would count equivalent to the amount of time spent each day at school for a student taking that course or a similar course as part of their regular school day.

It is important to remember that school districts may voluntarily impose stricter standards than those cited in this document.

4. May a student who has not yet reached the ninth grade take a high school course? Yes, and credits count toward high school eligibility the first six weeks of the school year when the student becomes a high school student. Students must pass all classes (including high school courses), except classes identified as honors by their local school district.

Students below the ninth grade who have not reached their 15th birthday on or before September 1 may enroll in high school academic classes without jeopardizing their four consecutive calendar years of high school eligibility. These students would not be eligible to compete in UIL high school athletic, academic, or one-act play contests.

5. Are students who are placed in alternative settings for behavioral management eligible for extracurricular activities? Students who are placed in a disciplinary alternative education program (DAEP) for a reason included in TEC §37.006 **must** be prohibited from attending or participating in a school-sponsored or school-related activity as provided by Subsection (g) of that section.

Students placed in a DAEP pursuant to authority under a provision of the TEC other than §37.006 may be prohibited from participating in school-sponsored or school-related activities by local district policies.

Students who have been assigned to a DAEP for a reason included in TEC §37.006 or those assigned under a separate section of the TEC *and prohibited from participating by local policy*, may resume participation in UIL activities the first day they return to regular classes after completing the assigned length of time in the alternative education program.

* Note: If a school district does not want students assigned to DAEP for reasons that are not included under TEC §37.006 to participate in extracurricular activities, the district has to adopt policies to prohibit them from participating.

6. Is it OK to practice for a single extracurricular activity more than one class period during the school day? No. 19 TAC §76.1001 (e) (1) and (2) address this issue. The State Board of Education has expressly stated in rule that a student may practice an extracurricular activity such as athletics OR drill team OR cheerleading during one period of the day. This does not mean one period each, but rather a period for any one of the “pure” extracurricular activities.

The rationale of this limitation complies with the intent of TEC §33.081 (a) and TEC §7.102 (c) (27), which gives authority to the Commissioner of Education to limit extracurricular participation during the school day and school week. Furthermore, TEC §33.081 (a) states, “The rules must, to the extent possible, preserve the school day for academic purposes.” This language in the law is the basis for adopting a rule which allows for practice of an extracurricular activity for one period of the day and preserving the remainder of the school day for academics.

The rule does not prohibit a student from enrolling in any number of state-approved classes, such as Stage Band and Instrumental Ensembles or Theatre Arts and Theatre Production, during the same school day so long as the extracurricular activity associated with the state approved class is not practiced more than one period of the day. The rule does not restrict a student from being enrolled in athletics and a state-approved course which may be associated with an extracurricular activity during the same day. As stated above, a student may be enrolled in any number of state-approved classes. Even though there may be some similarities

in the skills to be performed, a drill team member who is enrolled in a state-approved Dance class for fine arts credit is required to master successfully the essential knowledge and skills for Dance. Furthermore, the class must be taught by a teacher certified to teach Dance. Because Dance is a state-approved class, a student may be enrolled in Dance class period and in a pure extracurricular class period, such as athletics, during the same school day.

7. May a student enroll in more than one physical education class in the same school day? The Texas Administrative Code does not prohibit a student from enrolling in any number of state approved courses. However, UIL rules specifically prohibit students from being enrolled in more than one physical education and/or athletic class; Exception (with local school approval): PE Class: Adventure/Outdoor Education; PE Substitute: JROTC, Cheerleading, Drill Team, Marching Band.

As such, there is nothing in statute that would prohibit a student from enrolling in more than one physical education class in the same school day; however, a school would be in violation of the UIL *Constitution and Contest Rules* and subject to the range of penalties should it occur, with exceptions as noted above.

8. Are early or mid-year graduates who have not been awarded a high school diploma eligible to participate in extracurricular activities? Full-time enrollment is required for participation in UIL sponsored activities, however, the matter of participation in UIL activities by early and mid-year graduates who have not had the diploma conferred is to be determined by the school district. See sections 1220 (g) and 1280 (h) of the UIL *Constitution and Contest Rules* for exceptions as they apply to baseball and softball playoffs extending beyond the end of the school year.

Athletic Periods

Limitations on practice and rehearsal for extracurricular activities during the school day shall be as follows:

- A school district must limit a student to one period of practice during the regularly scheduled school day for specific extracurricular activities, such as athletics, or drill team, or cheerleading.
- The limit of one period per school day for practice in an extracurricular activity does not prohibit a student from enrolling in any state-approved class. A student who is enrolled in a state-approved class that includes essential knowledge and skills that relate to the preparation for an extracurricular activity may practice that extracurricular activity no more than one period during the school day.
- A student may not be permitted to miss a scheduled academic class for an unrelated extracurricular activity.
- A school district must limit extracurricular practice during the school day to ensure that class periods for extracurricular practice do not exceed the time allotted for other class periods.
- A school operates on a traditional class schedule or on a non-traditional class schedule, such as alternating, accelerated, or a modified block schedule. Regardless of the schedule type in place, a school may elect to practice extracurricular activities daily, provided the total minutes allowed for the extracurricular practice is not greater than 300 minutes during the school week.
- Students attending study hall or tutorial sessions for the remainder of the block come under the following regulation: Tutorial sessions are conducted in classrooms, and dressing and redressing time is part of the athletic period - not the study hall or tutorial. Coaches are subject to penalty if these provisions are violated.
- All athletic periods shall be scheduled within the regular school day. A zero period may be scheduled before the first academic class of the day or a 7th, 8th, or 9th period may be scheduled after the last academic class of the day provided students are not enrolled in any other physical education class. The zero, 7th, 8th, or 9th period shall not be longer than other class periods.

Marching Band Periods

Marching band rehearsals may be conducted during the school day under the following provisions:

- A school district must limit a student to one period of practice during the regularly scheduled school day for specific extracurricular activities, such as athletics, or drill team, or cheerleading.
- The limit of one period per school day for practice in an extracurricular activity does not prohibit a student from enrolling in any state-approved class. A student who is enrolled in a state-approved class that includes essential knowledge and skills that relate to the preparation for an extracurricular activity may practice that extracurricular activity no more than one period during the school day.
- A student may not be permitted to miss a scheduled academic class for an unrelated extracurricular activity.
- A school district must limit extracurricular practice during the school day to ensure that class periods for extracurricular practice do not exceed the time allotted for other class periods.
- A school operates on a traditional class schedule or on a non-traditional class schedule, such as alternating, accelerated, or a modified block schedule. Regardless of the schedule type in place, a school may elect to practice extracurricular activities daily, provided the total minutes allowed for the extracur-

ricular practice is not greater than 300 minutes during the school week.

- Rehearsal during this period may focus on the marching or music components that would be included in performances at marching competitions and appearances at football games or other extracurricular activities as defined by Commissioner of Education rule, 19 TAC Chapter 76.
- Since band is a part of the fine arts academic curriculum, the remaining portion of any instructional block that exceeds the limitations above could then be used to address the essential elements in music through the exploration of music concepts, the mastery of instrumental techniques, the development of sightreading skills, and the preparation of music for curricular concert performances. During this portion of the daily band period, lesson plans should be clearly defined and a grading policy should be established that would commensurate with other academic disciplines, such as language arts, science, and math.
- For both traditional and non-traditional scheduling, the time allotted for the marching band rehearsal should include time for set-up, movement to and from the drill field, etc.
- Under these provisions, no additional time during the school day is allowed for marching band performance preparations.

Key Points for Athletic and Marching Band Periods: The same schedule (traditional or non-traditional) shall be mandated throughout the semester. No additional time is allowed under any of the scheduling configurations described above for athletics or marching band performance preparation. Practice for athletics or extracurricular marching performances is not allowed during tutorials, homeroom, or non-related academic periods.

Limits on Practice and Performance

Commissioner of Education regulations limit participation to one contest per school week. Participation is defined as involvement with the activity (e.g., traveling with the team, sitting on the bench). Example: On a Tuesday night, the student's name is on the score book but she remains on the bench and does not actually enter the game. This counts as participation according to state law. That student cannot participate again until Friday after school.

• 19 TAC §76.1001, Subchapter AA

- (d) Limitations on practice, rehearsal, and student participation in extracurricular activities during the school week shall be as follows:
- (1) For any given extracurricular activity, a student may not participate in more than one activity per school week, excluding holidays, except as provided in paragraph (2) of this subsection.
 - (2) In addition to the limit specified in paragraph (1) of this subsection of one extracurricular activity permitted per school week, a student may also participate in a tournament or post-district contest, as well as a contest postponed by weather or public disaster that may determine advancement to a post-district level of competition.
 - (3) For each extracurricular activity, a school district must limit students to a maximum of eight hours of practice and rehearsal outside the school day per school week.
 - (4) The Commissioner of Education recommends that school districts avoid scheduling extracurricular activities or public performances on the day or evening immediately preceding the day on which the administration of the statewide student assessment program is scheduled for Grades 3-11.

UIL limits participation in contests per calendar week in some sports. For UIL, participation is defined as a student actually entering a contest. Example: On Tuesday night, the student's name is on the score book but the student remains on the bench and does not actually enter the game. This does not count as participation in a UIL contest according to UIL (but does count according to state law. That student cannot participate again until Friday after school.) The Tuesday game does not count as one of the games UIL permits the student to participate in for that calendar week or for the season because the student did not enter the game.

UIL Constitution and Contest Rules: Section 5: Definitions

- (b) Calendar week means 12:01 a.m. on Sunday through midnight on Saturday.
- (ee) School week means the week beginning at 12:01 a.m. on the first instructional day of a calendar week and ends at the close of instruction on the last instructional day of the calendar week, excluding holidays.

The following situations are considered as one contest during the school week.

Volleyball:

- (1) A single match.
- (2) A dual match (a team plays two other teams or plays the same team twice at the same site on the same day.) A dual match counts as one of the two matches UIL permits students per calendar week

and counts as two of the total matches for the student per season.

- (3) A double header (a student may play in a varsity and a junior varsity match or a ninth grade and a varsity match at the same site the same night). A double header counts as the total two allowable matches UIL permits the student for the calendar week and counts as two of the total matches for the season.

Students could also play in a tournament the same week they participate in a single match, dual match, or double header.

Basketball and Soccer:

- (1) A single game; or
- (2) a double header (a student may play in a varsity and a junior varsity game or a ninth grade and a junior varsity game at the same site the same night). It counts as the two total games the student may play for the calendar week and two of the total games for the season. Students may not play in a tournament the same week as they play in a double header.

Cross Country, Golf, Swimming, Team Tennis, Tennis and Wrestling:

An invitational meet/tournament, dual or triangular, competition. Schools shall not enter invitational tournaments/meets scheduled on more than one school day per any one tournament.

Baseball/Softball:

- (1) A single game; or
- (2) a double header (a student could play two back-to-back varsity games or in a varsity and junior varsity game, at the same site the same night.) Each game counts as one of the student's total games for the season.

Students may play in additional games at the conclusion of that school week because UIL does not limit the number of games per calendar week in these two team sports.

Track and Field:

Students or teams representing a participant school are permitted to participate in an invitational track and field meet only as listed below:

- (1) After 2:30 on Friday or the last day of the school week. Exception: A student representing a participant school may participate in a maximum of two meets which start no earlier than 12:00 noon on Friday, or the last day of the school week;
- (2) Or on Saturday or school holidays;
- (3) Or on any school day other than the last day of the school week with the following conditions:
 - (a) Students shall not miss any school time other than the in-school athletic class period.
 - (b) Events shall not begin until after the end of the academic school day for all schools involved.
 - (c) Schools utilizing this option are limited to a one day meet.
 - (d) A school or student participating in this type of meet shall not enter another track and field meet during the same school week, Monday through Friday.
 - (e) No event shall start after 10:00 p.m.

Sunday Prohibitions:

UIL rules prohibit interschool athletic, academic and fine arts competition (including marching contests) on Sunday. Academic and fine arts activities may schedule practice sessions on Sunday provided such sessions receive advance approval from the superintendent or his/her designee. Exceptions:

- (1) School district personnel may instruct high school students and accompany them to school sanctioned academic or fine arts competitions held on Sunday, that do not count on League standing, under the following provisions: (a) school district personnel shall not accompany a student on more than two competitions on Sunday during a school year; (b) the participation of the student, academic coach, sponsor, or director must have prior approval of the superintendent or designated administrator; (c) participation is limited to contests that are sponsored by colleges or universities.
- (2) UIL area, regional, and state competitions may be held on Sunday, due to unavoidable circumstances which cause hardship to participating schools, provided they are approved by all of the following: (a) a UIL staff director, (b) designated administrators of the participating schools, and (c) the meet director.
- (3) If the regional and/or state golf tournaments are scheduled on a Monday, the one 18-hole practice round allowed at the regional and/or state tournament site may be played on the Sunday afternoon preceding the meet if permitted by the regional or state meet director.
- (4) If the regional and/or state tennis tournaments are scheduled on a Monday, and if participants arrive at the site on the preceding Sunday because of travel distance, it will not be construed a violation of this rule if school district personnel accompany or transport participants to a tennis court for the purpose of practicing on their own, if permitted by the regional or state meet director.

STANCES. (a) The State Board of Education by rule shall prohibit participation in a University Interscholastic League area, regional, or state competition.

(1) on Monday through Thursday of the school week in which the primary administration of assessment instruments under Section 39.023(a), (c), or (1) occurs; or

(2) if the primary administration of the assessment instruments is completed before Thursday of the school week, beginning on Monday and ending on the last school day on which the assessment instruments are administered.

(b) The commissioner shall determine the school week during the school year in which the primary administration of assessment instruments occurs for purposes of Subsection (a).

(c) The commissioner shall adopt rules to provide the University Interscholastic League with a periodic calendar of dates reserved for testing for planning purposes under this section. The periodic calendar must be provided at least every three years on or before May 1 of the year preceding the three-year cycle of reserved testing dates.

(d) In adopting rules under this section, the commissioner shall:

(1) include a procedure for changing, in exceptional circumstances, testing dates reserved under the periodic calendar;

(2) define circumstances that constitute exceptional circumstances under Subdivision (1) as unforeseen events, including a natural disaster, severe weather, fire, explosion, or similar circumstances beyond the control of school districts or the agency; and

(3) establish criteria for determining whether a University Interscholastic League area, regional, or state competition must be canceled if that event conflicts with a changed testing date.

• Q&A •

1. Does the in-school day athletic period count as part of the eight hours? No.

2. Does dressing out time and redressing time count as part of the eight hours? Yes, unless the student athletes were already dressed out because the athletic period precedes the portion of the day used as part of the eight hours. In that case, the dressing out time would not count as part of the eight hours, but the redressing time would.

3. Do water breaks and film review count as part of the eight hours? Yes. Any time used in connection with a practice that is not part of the in-school athletic period counts as part of the eight hours.

4. May ineligible students practice? Yes. Students do not have to comply with No Pass No Play requirements in order to participate in a scrimmage or practice session. (TEC §33.081 [f].)

5. Is a student required to attend school all day or any portion of the school day the day of a contest? Local school district policy provides the answer to this question. UIL and TEA requirements do not address this issue.

6. How do bad weather make-up days affect the school week limitation? If bad weather forces cancellation of a school day and that day is later made up on a Saturday, the Friday that immediately precedes that make-up day can no longer be considered the last day of the school week. Schools must reschedule extracurricular performances or contests if necessary to comply with the limit on contests and performances during the school week.

7. May a student participate in two unrelated activities during the school week such as a music extracurricular performance on Tuesday night and a volleyball game on Thursday night? Yes. Each activity is treated separately. (19 TAC §76.1001 [d] [1])

8. Is the UIL academic spring meet classified as a single contest allowing a student to participate in several events, or is each event classified as a separate contest limiting a student's participation to only one event in the competition? The UIL academic spring meet can be considered a tournament event; therefore, students may participate in more than one event in the competition. (19 TAC §76.1001 [d] [2])

9. What rules govern practice for extracurricular activities during the school week and during the school day? For rules on limitations during the school week, see 19 TAC §76.1001 (d). For rules on limitations during the school day, see 19 TAC §76.1001 (e).

10. Is there a rule that prohibits scheduling any extracurricular activities during the week of finals? Schools cannot be required to play a playoff game on the night prior to final examinations. Scheduling activities during finals week of the semester is not encouraged. Rules of good judgment should apply.

11. May a high school band student participate in a marching band contest and perform with the band at a football game within a single school week? Yes. A band contest involving three or more schools meets the

definition of a tournament, consequently it could be permissible to participate in both events during the same school week.

Practice for UIL Marching Band: Each entry in the UIL region contest must be accompanied by the following statement signed by the director: "The members of this marching band or any of its components did not begin the marching preparation for this UIL contest presentation prior to August 1. In addition, no more than ten hours of director-supervised instructional time was devoted to marching fundamentals between the end of the previous school term and August 1." (EXCEPTION: Auxiliary camps, leadership training, and preparation for special summer events such as civic parades, professional football game appearances, and other non-competitive performances are not considered a violation of this limitation.)

12. May students miss class for practice at the site of a post-district athletic, academic, or fine arts contest? UIL strongly discourages any loss of school time for practice scheduled away from that school's campus. Furthermore, TEC §33.081 (a) states, "The rules must, to the extent possible, preserve the school day for academic purposes." This language in the statute is the basis for adopting a rule which allows for practice of an extracurricular activity for one period of the day and preserving the remainder of the school day for academics. In addition, practice is limited to one hour during the school day.

13. An athletic class is scheduled outside the school day. Seventh, eighth, or zero period concepts are not utilized. What problems (pertaining to UIL rules) would the class cause? All class time, including dressing out and redressing, would count as part of the eight hours of practice allowed during in-season sports within the school week. Team sport off-season classes would be in violation of UIL rules.

14. A student has a full schedule and cannot enroll in an athletic or marching band class. May the student participate in these activities? Yes, unless the local district has more restrictive requirements. UIL rules do not require a student to be enrolled in those classes in order to participate. However, the student would not be able to participate in any off-season athletics since he/she would not be enrolled in the class.

15. How much time may be used for practice of a non-athletic extracurricular activity during the school day? Students may not miss other classes for the purposes of practice for extracurricular academic, fine arts, or athletic activities, such as one-act plays, speech or debate contests, etc. If the student is scheduled for a class that is directly affiliated with the activity (e.g., theatre/one-act play), only the amount of time scheduled for that class may be used for practice purposes. (19 TAC §76.1001 [e] [1], [2] and [3].)

Definition of Extracurricular Activity

• 19 TAC §76.1001, Subchapter AA

- (a) An extracurricular activity is an activity sponsored by the University Interscholastic League (UIL), the school district board of trustees, or an organization sanctioned by resolution of the board of trustees. The activity is not necessarily directly related to instruction of the essential knowledge and skills but may have an indirect relation to some areas of the curriculum. Extracurricular activities include, but are not limited to, public performances, contests, demonstrations, displays, and club activities, with the exception of public performances specified in paragraph (2) of this subsection.
 - (1) In addition, an activity shall be subject to the provisions for an extracurricular activity if any one of the following criteria apply:
 - (A) the activity is competitive;
 - (B) the activity is held in conjunction with another activity that is considered to be extracurricular;
 - (C) the activity is held off campus, except in a case in which adequate facilities do not exist on campus;
 - (D) the general public is invited; or
 - (E) an admission is charged.
 - (2) A student ineligible to participate in an extracurricular activity, but who is enrolled in a state-approved course that requires demonstration of the mastery of the essential knowledge and skills in a public performance, may participate in the performance subject to the following requirements and limitations.
 - (A) Only the criterion listed in paragraph (1)(D) of this subsection applies to the performance.
 - (B) The requirement for student participation in public is stated in the essential knowledge and skills of the course.
 - (3) A student ineligible to participate in an extracurricular activity, but who is enrolled in a state approved music course that participates in UIL Concert and Sightreading Evaluation, may perform with the ensemble during the UIL evaluation performance.

The Commissioner of Education is not authorized to approve extracurricular organizations outside of school sponsored or UIL sponsored groups. Local boards of trustees are responsible for the sanctioning and approval of outside organizations as "extracurricular organizations" for their individual districts.

Extracurricular Absences

In accordance with the provisions of the Texas Education Code, §33.0811, the number of times that a school district may allow a student to miss a class for extracurricular participation during a school year shall be determined by the school district board of trustees. Each school district must maintain an accurate record of extracurricular absences for each student in the school district each year.

The UIL Legislative Council has adopted the following resolution regarding extracurricular absences for UIL activities only:

The Legislative Council of the University Interscholastic League has taken the position that the previous state law mandating a maximum of ten absences through district competition, a maximum of five absences for post-district competition, and a petition to the UIL requesting a maximum of two additional absences for UIL state competition only, is educationally sound.

The Legislative Council strongly encourages school districts to adhere to a 10/5/2 day absence policy for participation in UIL activities.

First Aid/CPR/AED Certification/Safety Training

Chapter 33 of the Texas Education Code, section 33.086 states:

§33.086. CERTIFICATION IN CARDIOPULMONARY RESUSCITATION AND FIRST AID.

- (a) A school district employee who serves as the head director of a school marching band or as the head coach or chief sponsor for an extracurricular athletic activity, including cheerleading, sponsored or sanctioned by a school district or the University Interscholastic League must maintain and submit to the district proof of current certification in first aid and cardiopulmonary resuscitation issued by the American Red Cross, the American Heart Association, or another organization that provides equivalent training and certification.
- (b) Each school district shall adopt procedures necessary for administering this section, including procedures for the time and manner in which proof of current certification must be submitted.

Added by Acts 1999, 76th Leg., ch. 396, § 2.14(a), eff. Sept. 1, 1999. Amended by Acts 2003, 78th Leg., ch. 881, § 1, eff. June 20, 2003.

Additionally, Chapter 22 of the Texas Education Code, section 22.902 states:

§ 22.902. INSTRUCTION RELATED TO CARDIOPULMONARY RESUSCITATION AND USE OF AUTOMATED EXTERNAL DEFIBRILLATOR.

- (a) A school district shall annually make available to district employees and volunteers instruction in the principles and techniques of cardiopulmonary resuscitation and the use of an automated external defibrillator, as defined by Section 779.001, Health and Safety Code.
- (b) The instruction provided in the use of an automated external defibrillator must meet guidelines for automated external defibrillator training approved under Section 779.002, Health and Safety Code.
- (c) Each school nurse, assistant school nurse, athletic coach or sponsor, physical education instructor, marching band director, cheerleading coach, and any other school employee specified by the commissioner and each student who serves as an athletic trainer must participate in the instruction in the use of an automated external defibrillator. A person described by this subsection must receive and maintain certification in the use of an automated external defibrillator from the American Heart Association, the American Red Cross, or a similar nationally recognized association.
- (d) The commissioner shall adopt rules as necessary to implement this section.
- (e) This subsection applies only to a private school that receives an automated external defibrillator from the agency or receives funding from the agency to purchase or lease an automated external defibrillator. A private school shall adopt a policy under which the school makes available to school employees and volunteers instruction in the principles and techniques of cardiopulmonary resuscitation and the use of an automated external defibrillator. The policy must comply with the requirements prescribed by this section and commissioner rules adopted under this section, including the requirements prescribed by Subsection (c).

Added by Acts 2007, 80th Leg., R.S., Ch. 1371, § 3, eff. June 15, 2007.

Sec. 33.202. SAFETY TRAINING REQUIRED. (a) The commissioner by rule shall develop and adopt an extracurricular activity safety training program as provided by this section. In developing the program, the commissioner may use materials available from the American Red Cross, Emergency Medical Systems (EMS), or another appropriate entity.

- (b) The following persons must satisfactorily complete the safety training program:
 - (1) a coach, trainer, or sponsor for an extracurricular athletic activity;
 - (2) except as provided by Subsection (f), a physician who is employed by a school or school district or who volunteers to assist with an extracurricular athletic activity; and

- (3) a director responsible for a school marching band.
- (c) The safety training program must include:
 - (1) certification of participants by the American Red Cross, the American Heart Association, or a similar organization or the University Interscholastic League, as determined by the commissioner;
 - (2) current training in:
 - (A) emergency action planning;
 - (B) cardiopulmonary resuscitation if the person is not required to obtain certification under Section 33.086;
 - (C) communicating effectively with 9-1-1 emergency service operators and other emergency personnel; and
 - (D) recognizing symptoms of potentially catastrophic injuries, including head and neck injuries, concussions, injuries related to second impact syndrome, asthma attacks, heatstroke, cardiac arrest, and injuries requiring use of a defibrillator; and
 - (3) at least once each school year, a safety drill that incorporates the training described by Subdivision (2) (D).
- (d) A school district shall provide training to students participating in an extracurricular athletic activity related to:
 - (1) recognizing the symptoms of injuries described by Subsection (c)(2)(D); and
 - (2) the risks of using dietary supplements designed to enhance or marketed as enhancing athletic performance.
- (e) The safety training program and the training under Subsection (d) may be conducted by a school or school district or by an organization described by Subsection (c)(1).
- (f) A physician who is employed by a school or school district or who volunteers to assist with an extracurricular athletic activity is not required to complete the safety training program if the physician attends a continuing medical education course that specifically addresses emergency medicine.

Added by Acts 2007, 80th Leg., R.S., Ch. 1296, Sec. 1, eff. June 15, 2007

Concussion Training Requirements of Texas Education Code, Section 38.158

HB 2038 as passed by the 82nd Legislature and signed by the Governor also added section 38.158 to the Texas Education Code, which concerns training requirements for coaches, athletic trainers and potential members of a Concussion Oversight Team in the subject matter of concussions, including evaluation, prevention, symptoms, risks, and long-term effects. For purposes of compliance with TEC section 38.158, the UIL authorizes all Continuing Professional Education (CPE) providers that are approved and registered by the State Board for Educator Certification (SBEC) and Texas Education Agency (TEA) as approved individuals and organizations to provide concussion education training. A current listing of approved providers is found here:

<http://www.uiltexas.org/health/info/concussions>

Cheerleading and Drill Teams

Effective August 1, 2013 as passed by the UIL Legislative Council, students participating in cheerleading must comply with Chapter 38, Subchapter D, of the Texas Education Code related to the prevention, treatment, and oversight of concussions. Additionally, cheer coaches and sponsors will be required to complete training related to safety guidelines for cheer and other training programs designed to minimize risks associated with participation in the activity. See attached FAQs for more information, which are also posted on our Health & Safety page.

Cheerleading and drill teams do not come under UIL rules, but the regulations in this document regarding No Pass No Play, eight hour practice limitation, athletic periods, one contest during the school week and extra-curricular absences are applicable. If the following information does not answer your questions, please call the UIL. Telephone: 512-471-5883; FAX: 512-471-5908; Email address: info@uiltexas.org.

UIL rules require that cheer and spirit performances at any UIL activity shall be in accordance with safety standards as prescribed by the National Federation High School Spirit Handbook.

• Q&A •

1. ***Are cheerleading sponsors and/or coaches subject to the requirements for CPR, First Aid, AED and Safety Training as outlined in this document?*** Yes. Each of the laws that created the trainings/certifications mentioned above included cheerleading coaches and/or sponsors as individuals required to complete the training.

2. ***Who governs try outs and/or selection procedures?*** The local school district adopts its own proce-

dures. The Texas Education Agency and UIL do not monitor, recommend, nor prescribe the process of selecting cheerleaders or drill teams. Any concerns regarding those procedures should be addressed within the local district.

3. Are teacher or other school personnel comments that may be used as a part the selection process of cheerleaders and drill team members subject to disclosure if a parent requests to review the comments? Yes. Under the Family Education Right to Privacy Act (FERPA), an educational agency or institution shall give full rights under the Act to review the educational records of a child to either parent unless circumstances exist that revoke these rights (such as a court order related to divorce, separation, or custody issues). An educational record is defined under FERPA as "...those records that are directly related to a student; and maintained by an educational agency or institution or by a party acting for the agency or institution."

Parents have the right to review records that only pertain to their child, not the children of other parents.

The recommendations may not be anonymous. In order to provide a parent with full information about a child's school activities under Section 26.008 of the Education Code, and to allow the parent to be a full partner in the child's education under Section 26.001 (a), an evaluation or recommendation that determines whether a student may participate in a school-related program must contain the name of the person who submitted the evaluation or recommendation.

4. How does the one contest per school week apply to cheerleaders? It would not be a violation for cheerleaders to cheer at a double header (two contests at same site on one school night) or to participate in a pep rally prior to a contest and also lead cheers at the contest even though both occur during the school week. However, cheerleaders are not permitted to lead cheers for contests held on separate school nights during the school week unless an exception allowed under §76.1001 (cited above) applies to one or both of the contests.

5. Can an ineligible student who has failed a class try out for cheerleading or drill teams? If the actual participation does not occur until the next school year, it would not be considered a violation if the district chooses to permit currently ineligible students to participate in the tryout performance. This response does not require schools to allow academically ineligible students to try out for cheerleaders, but it permits schools to do so.

6. May practice for drill team and cheerleading be conducted during tutorial time, study hall time, or during homeroom time? No.

7. May a cheerleader or other student enroll in two physical education substitution classes - one for cheerleading and one for athletics? The Texas Administrative Code does not prohibit a student from enrolling in any number of state approved courses. However, UIL rules specifically prohibit students from being enrolled in more than one physical education and/or athletic class; Exception (with local school approval): PE Class: Adventure/Outdoor Education; PE Substitute: JROTC, Cheerleading, Drill Team, Marching Band.

As such, there is nothing in statute that would prohibit a student from enrolling in more than one physical education class in the same school day; however, a school would be in violation of the UIL *Constitution and Contest Rules* and subject to the range of penalties should it occur, with exceptions as noted above.

8. May ineligible students attend pep rallies? All students may attend. Only eligible students may be in uniform and actually take part in pep rally performances, leading cheers, participating in dance routines, playing in the band, giving speeches, etc.

9. May school dismiss early for a pep rally? If the district has submitted a letter with the waiver division at TEA that it will be scheduling up to six early release days during the school year, the district may decide for what purposes the early release days will be used.

10. May ineligible drill team members and cheerleaders travel with their group to a competitive activity? No.

11. May ineligible drill team members and cheerleaders travel on educational field trips? Yes, but they may not participate or assist with a public performance.

Other Non-UIL Activities

The following are frequently asked questions and answers related to organizations outside the authority of UIL, including school sponsored and non-school sponsored groups, such as FFA and 4-H. Also see *Definition of Extracurricular Activity* and *Extracurricular Absences*.

1. If a student is absent from school to participate with an organization that is not sponsored or recognized by the local board of trustees, how are the absences counted? Extracurricular absences are defined in

19 TAC §76.1001 (a) (1) and (2). The first sentence of 19 TAC §76.1001 (a) states that an extracurricular activity is an activity sponsored by the University Interscholastic League (UIL), the school district board of trustees, or an organization sanctioned by resolution of the board of trustees. Therefore, any absence incurred by a student while participating with an organization that has not received sanction from the district shall be subject to student attendance provisions as stated in the Texas Education Code Chapter 25. Consequently, if a student misses class to participate with an organization that is not sanctioned by the district, the absence is not considered as one of the extracurricular absences and is therefore counted against the minimum attendance requirements for credit.

2. If a student passed the previous grading period, but is failing a course at the time of a livestock show or other non-UIL activity, is the student prohibited from participation? No. The student is academically eligible until the end of the grading period unless the district has imposed stricter criteria for eligibility.

3. Are suspension periods different for students involved in non-UIL activities or in organizations that are not school sponsored, but recognized by the school board of trustees? No. Suspension periods are the same for all students involved in extracurricular activities as defined in 19 TAC §76.1001 (a).

4. Are early or mid-year graduates who have not been awarded a high school diploma eligible to participate in extracurricular activities, such as livestock shows? Full-time enrollment is required for participation in UIL sponsored activities, however, the matter of participation in non-UIL activities by early and mid-year graduates who have not had the diploma conferred is to be determined by the school district and/or the sponsoring organization, such as the livestock show board. Some school districts apply the same enrollment standard for UIL participation to all extracurricular activities.

5. May someone else show the animal of a student ineligible to participate? There are no TEA guidelines that prohibit the animal from being shown by another person. This issue is to be addressed by school policy or by the rules of the sponsor of the show.

6. At what point in time is an ineligible student prohibited from working with the show animal for competition? After the animal has been delivered to the show barn or competition area, the ineligible student may no longer tend, groom, or in any other way prepare the animal for competition. A student may assist in transporting the animal to the competition site provided no school time is missed.

7. May a student who is ineligible to compete in a livestock show participate in the sale or auction portion of the show? No. The sale would be considered an extracurricular activity in that it is held in conjunction with another activity that is considered to be extracurricular. (19 TAC §76.1001 [a] [1] [B]) Whether or not the animal may be sold by another individual is the decision of the school officials or determined by rules of the sponsors of the show.

8. Under what conditions may a student use a portion of the allowable "post-district" absences in FFA and other non-UIL activities? When the student has advanced to area, regional, or state level of participation as a result of competition, the student may make use of the post-district days. Area, regional, state, and national level leadership seminars or training sessions are not considered post-district unless the student has advanced to those levels due to competition. If participation at the area, regional, state, and national levels are not a result of competition, the absences are to be treated as part of the allowable absences. At a livestock show, students who advance to the sale or auction as a result of competition may count the time from the end of the competition to the conclusion of the sale, including travel home, if necessary, as part of the days allowed as post-district absences.

9. If an organization sponsors post-district competition that culminates at a ceremony at which the student receives a state or national award, prize, or office, may the school time missed be counted as part of the post-district allowable absences? Yes. If the purpose for attending is directly related to post-district competition, the time missed from school may count as part of the post-district absences. However, this does not mean that all students who attend a state convention qualify for post-district absences; the provision applies only to those who attend as a result of post-district competition.

10. Are any livestock shows, in state or out-of-state, considered "post-district"? The 76th Texas Legislature enacted TEC §33.0811, which allowed local trustees to establish policies that determined the number of times that students could miss a class for extracurricular participation. As was noted in the chapter about extracurricular absences, the UIL Legislative Council has adopted the following resolution regarding extracurricular absences for UIL activities only:

The Legislative Council of the University Interscholastic League has taken the position that the previous state law mandating a maximum of ten absences through district competition, a maximum of five absences for post-district competition, and a petition to the UIL requesting a maximum of two additional absences for UIL state competition only, is educationally sound.

The Legislative Council strongly encourages school districts to adhere to a 10/5/2 day absence policy for participation in UIL activities.

If a participant in a livestock show must qualify to actually show an animal for further competition by first participating in the “sift” at another site (such as Brenham or Rosenberg in the Houston Livestock Show), that participant may count the days spent beyond the “sift” process as part of the allowable absences under postdistrict competition under the previous, recommended extracurricular absence rules. The days spent during the “sift” competition must be counted as part of the regular extracurricular allowable absences.

Participation at what are commonly called “major” shows and/or out-of-state shows does not qualify as post-district competition unless the conditions stated above exist.

11. May an ineligible student participate in the “calf scramble”? No. The criterion of 19 TAC §76.1001 (a) (1) (A) (that the activity is competitive) applies and the student must be eligible at the time of the activity.

12. What is the penalty if an ineligible student participates in an activity with an organization that is sanctioned by the district without permission or knowledge of the school? It is the responsibility of the local district to address the violation and impose an appropriate penalty.

2019-20 Academic Eligibility for the Beginning of the School Year

Students beginning grade nine and below must have been promoted from the previous grade prior to the beginning of the current school year.

Students beginning their second year of high school must have earned five (5) credits that count toward state high school graduation requirements.

Students beginning their third year of high school either must have earned a total of ten (10) credits which count toward state high school graduation requirements or a total of five (5) credits which count toward state high school graduation requirements must have been earned during the twelve (12) months preceding the first day of the current school year.

Students beginning their fourth year of high school either must have earned a total of fifteen (15) credits which count toward state high school graduation requirements or a total of five (5) credits which count toward state high school graduation requirements must have been earned during the twelve (12) months preceding the first day of the current school year.

Students who do not meet the above requirements are academically ineligible for participation the first six (6) weeks of the school year. Grades are checked at the end of the first six (6) weeks and if the students are passing all classes, they could regain academic eligibility after the seven (7) calendar day grace period. When a migrant student enrolls for the first time during a school year, all criteria cited above apply. All other students who enroll too late to earn a passing grade for a grading period are ineligible.

High school students transferring from out-of-state may be eligible the first six weeks of school if they meet the criteria cited above or school officials are able to determine that they would have been eligible if they had remained in the out-of-state school from which they are transferring.

The dates provided in this document are just examples of eligibility dates, and should be used as a guide only. Actual school calendars may vary from this information.

6 Weeks Ends	Lose or Regain Eligibility	3 Week Evaluation*	Regain Eligibility*
9/13	9/20	10/4	10/11
9/20	9/27	10/11	10/18
9/27	10/4	10/18	10/25
10/4	10/11	10/25	11/1

*If there are multiple holidays in the 3-week evaluation period, it could alter the end of the evaluation and the date for regaining eligibility.

Schools on 9 week grading periods must check at the end of the first 6 weeks of the school year and students can lose or regain eligibility. The next grade check for a 9-week grading period will occur at the end of the 9-week grading period (even if it is more or less than 3 weeks).

2019-20 Academic Eligibility Information

Holiday Eligibility Date Examples

(When six or nine weeks ends prior to winter break)

The dates provided in this document are just examples of eligibility dates and should be used as a guide only. Actual school calendars may vary from this information.

<i>Students Back</i>	<i>Grace period ends</i>	<i>MLK Holiday</i>	<i>3 week check*</i>	<i>Regain eligibility*</i>
<i>Jan 2</i>	<i>Jan 9</i>	<i>No</i>	<i>Jan 22</i>	<i>Jan 29</i>
<i>Jan 2</i>	<i>Jan 9</i>	<i>Yes</i>	<i>Jan 22</i>	<i>Jan 30</i>
<i>Jan 3</i>	<i>Jan 10</i>	<i>No</i>	<i>Jan 23</i>	<i>Jan 30</i>
<i>Jan 3</i>	<i>Jan 10</i>	<i>Yes</i>	<i>Jan 24</i>	<i>Jan 31</i>
<i>Jan 6</i>	<i>Jan 13</i>	<i>No</i>	<i>Jan 24</i>	<i>Jan 31</i>
<i>Jan 6</i>	<i>Jan 13</i>	<i>Yes</i>	<i>Jan 24</i>	<i>Jan 31</i>
<i>Jan 7</i>	<i>Jan 14</i>	<i>No</i>	<i>Jan 24</i>	<i>Jan 31</i>
<i>Jan 7</i>	<i>Jan 14</i>	<i>Yes</i>	<i>Jan 27</i>	<i>Feb 3</i>
<i>Jan 8</i>	<i>Jan 15</i>	<i>No</i>	<i>Jan 24</i>	<i>Jan 31</i>
<i>Jan 8</i>	<i>Jan 15</i>	<i>Yes</i>	<i>Jan 27</i>	<i>Feb 3</i>

*If there are other school holidays in the 3-week evaluation period (other than MLK) it will affect the 3-week grade check and regaining eligibility dates especially if 2 of the school weeks are less than 5 days.

*In the event two of three school weeks are shortened, one of the shortened weeks (which must consist of at least three school days) may be counted as five days with ten other actual class days making up the fifteen class days.

November examples:

- Grading period ends Friday, November 22. Students are on holiday from the end of school on the 22nd until school resumes Monday, December 2. All students are academically eligible during a school holiday period consisting of at least seven consecutive calendar days. The seven-calendar day grace period begins on Monday, December 2 and the student's lose/regain eligibility on Monday, December 9 at the time the school day normally ends.

- Grading period ends Tuesday, November 26. Students are on holiday from the end of school on the 26th until school resumes Monday, December 2. The seven-calendar day grace period begins on Tuesday, November 26 and the student's lose/regain eligibility on Tuesday, December 3 at the time the school day normally ends.

January example (when six or nine weeks ends after winter break):

- Grading period ends Friday, January 17. Students lose or regain eligibility at the end of school Friday, January 24. Three week grade check is Friday, February 7, students regain eligibility Friday, February 14. (If there are multiple holidays in the 3-week evaluation period, it could alter the end of the evaluation and the date for regaining eligibility.)

Spring Break example:

- Grading period ends Friday, March 13. Students are on holiday from the end of school on the 8th until school resumes Monday, March 23. All students are academically eligible during a school holiday period consisting of at least seven consecutive calendar days. The seven-calendar day grace period begins on Monday, March 23 and the student's lose/regain eligibility on Monday, March 30 at the time the school day normally ends.



DATE: July 2019
TO: Superintendents and 5A/6A Principals
FROM: Charles Breithaupt, Executive Director
SUBJECT: Orientation of UIL Sponsors, Advisors, Coaches, and Directors

Section 21 of the UIL *Constitution and Contest Rules* requires the superintendent to provide an annual orientation for all grade 9-12 UIL directors, sponsors, advisors and coaches regarding League rules, expectations, goals, purposes and appropriate conduct during UIL contests. The orientation is intended to emphasize the leadership of the superintendent in providing consistent competition within the rules, which is crucial to the success of your UIL programs.

The Legislative Council is aware of the demands on the time and energies of the superintendent. Accordingly, this responsibility may be delegated to appropriate staff members. Please instruct the administrator of each campus for students in grades 9-12 in your district to conduct an orientation for all UIL directors, advisors, sponsors and coaches near the beginning of the school year. You may have separate orientation sessions for academic coaches, music directors and athletic coaches at a time close to the beginning of their respective contest seasons.

The UIL staff has prepared the attached agenda materials and rules update. Please use as much or as little of it as appropriate for your school(s). These materials are being sent electronically to all superintendents and to principals of all 5A and 6A schools. As you will note, the agenda contains only topics with the location of detailed information about the topic. You may personalize the presentation to fit your school's needs.

We appreciate your time and work in serving the students. Best wishes for a successful UIL year. Please do not hesitate to ask if you have questions.

Charles Breithaupt
UIL Executive Director



TABLE OF CONTENTS

Increasing Benefits of Competition	pg 1
Academic Requirements (No Pass No Play)	pg 2
Directors, Sponsors, and Coaches Orientation	pg 3
General Eligibility Rules.....	pg 4-5
Scheduling Contests in Grades 9-12	pg 6-7
Testing Schedules	pg 8
Important UIL Documents	pg 9
Academic Contest Information	pg 10
Athletic Rules Books.....	pg 11
Coaches Certification Program.....	pg 12
Summary of Rule Changes for 2019-2020.....	pg 14

INCREASING BENEFITS OF COMPETITION

HOW TO INCREASE THE BENEFITS OF ACADEMIC COMPETITION

- Appoint a campus coordinator for UIL academic contests.
 - This person will be responsible for all materials, information and mailings regarding UIL Academics, including the UIL website and the online Leaguer. This person will also distribute the UIL *Constitution & Contest Rules* and calendars to all sponsors and coaches.
- Emphasize academic competition.
 - Recruit outstanding teachers to coach academic contests and pay a stipend based on their number of contact hours outside the classroom with students.
- Ensure that all UIL academic contest dates are placed on your school's master calendar as soon as possible to avoid conflicts with proms, athletics, band, and other activities.
- Plan a detailed budget and implementation schedule.
 - Order study packets, handbooks and materials for contests from the UIL Online Store.
- Encourage the campus coordinator to attend district-planning meetings (typically held in August or early September) and provide input on setting the schedule to follow the conflict pattern.
- Make arrangements for academic coaches and students to attend a UIL Student Activities Conference and/or the summer Capital Conference for academic coaches, coordinators, one-act play directors and speech/debate coaches.
- Find tournaments or practice meets for students to attend (check the UIL web site for meets).
- Seniors who have participated in the State Meet anytime during their high school career are eligible to submit a TILF scholarship application.

HOW TO INCREASE THE BENEFITS OF MUSIC COMPETITION

- In word and action, emphasize the importance of the music, not the importance of the contest.
- Establish goals that stress progress towards musical goals rather than Division One ratings and trophies.
- Constantly take steps to enlighten students and patrons regarding the fact that success in contests is an outgrowth of learning and not an end in itself.
- Prepare students, administrators, and patrons for the subjective adjudication of music competition.
- Allow time after any competition to reflect upon the achievement of musical goals rather than the results of the contest.

HOW TO INCREASE THE BENEFITS OF ATHLETIC COMPETITION

- **To the School Board:** Clarify goals of athletics with the students' welfare being the central concern.
- **To the Superintendent:** Clarify educational goals of the athletic program with coaches, parents and fans. Include these goals in job descriptions and hire qualified people who will work toward these goals.
 - Continue in-service programs for sponsors, coaches and administrators. Include information on what behavior is expected of coaches and players and what is not tolerated. Explain the importance of emotional control during practice and games.
- **To the Coach:** Work with students to set personal and team goals and achieve them. Goals should include studies and sportsmanship, as well as the skills for the game. Care about students more than the sport. Know the players and help them handle pressure. Use your tremendous influence to help athletes set and attain high scholastic and behavior goals appropriate for individuals in the limelight of public attention.
 - Teach the value of fitness, exercise, nutrition, and self-awareness.
 - Give student athletes thorough physical examinations and proper equipment.
 - Cultivate good attitudes: "Give 100% no matter what the outcome."
 - Recognize students' accomplishments in academics, athletics, and other activities.
 - Encourage the media to recognize the academic as well as athletic progress of players.

ACADEMIC REQUIREMENTS (NO PASS, NO PLAY)

Eligibility for UIL Participants for The First Six Weeks

UIL participants are eligible to participate in contests during the first six weeks of the school year provided the following standards have been met:

- (a) GRADES NINE AND BELOW. Students must have been promoted from the previous grade. (See Official Interpretation 01-09-18 Appendix I).
- (b) SECOND YEAR OF HIGH SCHOOL. Five accumulated credits that count toward state graduation requirements.
- (c) THIRD YEAR OF HIGH SCHOOL. Ten accumulated credits that count toward state graduation requirements or student must have earned at least five credits within the last twelve months that count toward state graduation requirements.
- (d) FOURTH YEAR OF HIGH SCHOOL. Fifteen accumulated credits that count toward state graduation requirements or student must have earned at least five credits within the last twelve months that count toward state graduation requirements.

Exceptions:

- (a) When a migrant student enrolls for the first time during a school year, all criteria cited above applies. All other students who enroll too late to earn a passing grade for a grading period are ineligible.
- (b) High school students transferring from out-of-state may be eligible the first six weeks of school if they meet the criteria cited above or school officials are able to determine that they would have been eligible if they had remained in the out-of-state school from which they are transferring.

Students who are not in compliance with these provisions may request a hardship appeal of their academic eligibility through the UIL state office.

Local school boards may elect to adopt these standards for all activities to avoid having different standards for student participants (e.g., football, drill team, cheerleading, and all other extracurricular activities as defined by State Board of Education rule [TAC Chapter §76]).

Eligibility for All Extracurricular Participants After the First Six Weeks of the School Year

A student who receives a grade below 70 at the end of any grading period (after the first six weeks of the school year) in any academic class (other than an honors class as defined in TAC Chapter 74.30) or a student with disabilities who fails to meet the standards in the Individual Education Plan (IEP) may not participate in extracurricular activities for at least three school weeks. An ineligible student may practice or rehearse, however. The student regains eligibility when the principal and teachers determine that he or she has: (1) earned a passing grade (70 or above) in all academic classes, other than honors classes as defined in TAC Chapter 74.30 and (2) completed the three school weeks of ineligibility and seven calendar day waiting period.

All schools must check grades for all participants at the end of the first six weeks of the school year. From that point, grades are checked at the end of the grading period whether it is six, nine, or twelve weeks in length. Students who pass remain eligible until the end of the next grading period.

Dr. Jamey Harrison is the UIL staff member responsible for this area. If he is unavailable, Dr. Mark Cousins and Dr. Kevin Jones can assist you. Your leadership in all UIL matters is vital to the success of the League.

UNIVERSITY INTERSCHOLASTIC LEAGUE
Directors, Sponsors, and Coaches Orientation
2019-2020

I. Purposes and Philosophy of the UIL

Academic:	Section 900 and 901 of the UIL <i>Constitution and Contest Rules</i>
Music:	Sections 1100 and 1101 of the UIL <i>Constitution and Contest Rules</i>
Athletic:	Sections 1200 and 1201 of the UIL <i>Constitution and Contest Rules</i>
	Section 1400 (7th and 8th grade purposes) of the UIL <i>Constitution and Contest Rules</i>
Spirit:	Section 1500 of the UIL <i>Constitution and Contest Rules</i>

II. Eligibility

Academic and music eligibility requirements are different from athletic eligibility. Please see the attached sheet for general requirements and the *Constitution and Contest Rules* for specific information.

	<u>High School</u>	<u>Elementary/Junior High</u>
Academic:	Sections 400, 401 and 902	Section 1405
Music:	Sections 400, 402 and 1102	Section 1102
Athletic:	Sections 400, 403 and 1205	Section 1400 and 1478
Spirit:	Sections 400 and 1500	

III. Rules for Practice, Games and Contests

Academic	Section 900 through Section 1036 (Specific contests are outlined separately)
Music:	Section 1100 through Section 1114
Spirit:	Section 1500-1503
Athletic:	Sections 1200-1210, and pertinent athletic sections (i.e., football, baseball)

Athletic manuals: Please note the requirement in Section 1208(i) that a coach will receive an automatic penalty for being ejected from a contest.

NOTE: The *Constitution and Contest Rules* can be found on the UIL web site at www.uilTEXAS.org.

IV. Local Plan for Hosting Games, Meets and Contests

The home school is responsible for facilities, officials and security. Responsibility should be designated in each of the UIL contest areas.

V. Coordinated Communications with the UIL Staff

Designate who will make the contact. If communication within a school is good, one phone call should be sufficient. In many instances, four people from a school will contact four different UIL staff members with four slightly different fact situations about a question, possibly obtaining four slightly different answers. It is always helpful if full and consistent information is furnished.

VI. Local Behavior Expectations. Outline Methods to Achieve Expectations:

- A. Coaches, directors and sponsors
- B. Student participants
- C. Fans

VII. Goal Settings and Value Objectives:

- A. School
- B. Academic department
- C. Music department
- D. Athletic department

VIII. Other Local Items

- A. Budget for each program
- B. Scheduling to reduce loss of school time
- C. No Pass, No Play

2019-20 GENERAL ELIGIBILITY RULES

Section 400: STUDENT'S ELIGIBILITY FOR ALL UIL CONTESTS

Subject to the other sections of this subchapter, an individual is eligible to participate in a UIL varsity contest as a representative of a member school if that individual:

- (a) is not a high school graduate (See Section 405);
- (b) is a full-time, day student in the member high school the student represents (*See Section 406, academic exception, Section 906 and Official Interpretations 08-09-10, 99-04-20, 10-03-12 and 00-99-13, Appendix I*);
- (c) has been in regular attendance at the member school since the sixth class day of the present school year or has been in enrolled and in regular attendance for 15 or more calendar days before the contest or competition (student becomes eligible on the fifteenth day) (*See Section 407 and Official Interpretation 95-11-09, Appendix I*);
- (d) is in compliance with rules of the State Board of Education; (See Section 404 and state law regarding credit requirements and grades (the school shall verify a student's grades on the basis of the official grade report and independently of involvement by the student);
- (e) has the required number of credits for eligibility during the first six weeks of school (*See Section 411*);
- (f) is enrolled in a four year program of high school courses (*See Section 408*);
- (g) initially enrolled in the ninth grade not more than four years ago nor in the tenth grade not more than three years ago (*See Section 408 and Official Interpretation 07-04-18, Appendix I*);
- (h) was not recruited (*See Section 5 and section 409*);
- (i) is not in violation of the Awards Rules (*See Section 480*); and
- (j) meets the specific eligibility requirements for UIL academic competition in Section 401, for music competition in Section 402, and/or for athletic competition in Section 403.

Section 401: ELIGIBILITY - ACADEMICS

Subject to the other sections of this subchapter, an individual is eligible to participate in a UIL varsity academic contest as a representative of a member school if that individual:

- (a) meets all the requirements of Section 400; and
- (b) did not change schools for the purpose of participating in a UIL academic contest.

Section 402: ELIGIBILITY - MUSIC

Subject to the other sections of this subchapter, an individual is eligible to participate in a UIL varsity music contest as a representative of a member school if that individual:

- (a) meets all the requirements of Section 400; and
- (b) did not change schools for the purpose of participating in a UIL music contest.

Section 403: ELIGIBILITY - ATHLETICS

Subject to the other sections of this subchapter, an individual is eligible to participate in a UIL varsity athletic contest as a representative of a member school if that individual:

- (a) meets all the requirements of Section 400;
- (b) is less than 19 years old on September 1 preceding the contest, or has been granted eligibility based on a disability which delayed his or her education by at least one year (*See Section 446*);
- (c) did not change schools for athletic purposes (*See Sections 5 and 443*);
- (d) is an amateur (*See Section 441*);
- (e) was eligible according to Section 400 (c) (fifteen calendar day rule) and Section 403 (f) (residence rule) at the member school the student wishes to represent prior to the deadline for district certification (non-compliance results in ineligibility only in post-district competition in that sport); and
- (f) is a resident of the member school district (*See Section 442*), and a resident of the attendance zone in which the member school being attended is situated,
 - (1) or has been continuously enrolled in and regularly attending the school for at least the previous calendar year if his or her parents do not reside within the school district's attendance zone; see (5) (B) below for exception. Note: A student who has changed schools for athletic purposes may be declared ineligible for more than one calendar year. See Section 443 (f) (3). For students placed on a waiting list for admittance to an open enrollment charter school that is a member school, the earlier of the first day of enrollment or the first day of school for the school year following the date of application begins the time frame for compliance with the exception noted in this section.
 - (2) or the student is attending a school outside the attendance zone where the parents reside because the school board or other appropriate authority changed district or attendance zone lines.
 - (3) or is a transfer student from a public 8-grade ISD not containing a high school, who transferred at the first opportunity:
 - (A) to select a high school with geographical boundaries contiguous to his or her K-8 school;

- (B) to a high school for which the K-8 school attended receives state transportation funds; or
- (C) to the high school located nearest the student's residence.
- (4) Intra-District Transfers. A student who has an option to attend more than one high school within a school district, rather than being assigned to a school according to attendance zones, is eligible at the school first selected if he/she transfers at the first opportunity. If a student subsequently transfers to another school, the student is not eligible for varsity athletic competition until he/she has been in and regularly attended that school for at least the previous calendar year.
- (5) Foreign Exchange Students.
 - (A) Foreign exchange students are ineligible for varsity athletic contests the first year they attend a member school unless they are granted a waiver of the parent residence rule as outlined in Sections 465 and 468.
 - (B) Foreign exchange students who receive a Foreign Exchange Waiver and participate in UIL varsity athletic contests during their first year in the host school may not participate in those same contests if they return for a second year to the host school. The student may, however, participate in any other UIL varsity sport. *See Official Interpretations 01-09-18 and 10-03-12, Appendix I*
- (6) Charter Schools:
 - (A) Students whose parents live within the boundaries of an independent school district where a charter high school is located and opt to attend the charter high school at their first opportunity to select a high school and are otherwise in compliance with varsity eligibility requirements, are eligible.
 - (B) Students whose parents live within the independent school district where the charter school is located, who do not select the charter high school at their first opportunity, are ineligible for varsity athletic competition unless they have been enrolled in and regularly attending the charter high school for at least the previous calendar year.
 - (C) Students whose parents reside outside the boundaries of the independent school district where the charter school is located are ineligible for varsity athletic competition unless they have been enrolled in and regularly attending the charter school for at least the previous calendar year.
- (7) A student who has established varsity eligibility under this section at a member school but who subsequently changed schools to another member school zone and is found to have changed schools for an impermissible reason, remains eligible at the school where eligibility was first established without the need of a waiver. A student must re-enroll in the school where eligibility was previously established within thirty (30) days of being found ineligible at the school the student moved to for this provision to apply. The Executive Director or his or her designee may inquire into such cases and may make a determination regarding a student's qualification for this exception to the parent residence rule.
- (8) This section and the rules cited herein shall be interpreted and applied to the extent reasonably possible so that, absent a specific sanction barring athletic participation, a student who meets basic varsity athletics eligibility requirements should have UIL varsity athletics eligibility at a UIL member school. This is a general rule of construction that may be impacted by the facts of a given case.

NOTE: Any time a student changes schools, UIL staff strongly recommends the school check the residence of the parent(s) for varsity athletic participation and to be sure that the student complies with local transfer and admission policies. If the student has been continuously enrolled in and attending school for one calendar year and the parents leave the attendance zone, check to be sure that the student complies with local admission and transfer policies.

SCHEDULING CONTESTS IN GRADES 9-12

Schedules - The following combines state law, State Board of Education regulations, and UIL rules. The Texas Education Agency allows participation in one contest per school week. Participation is defined as involvement with the activity (e.g., traveling with the team, sitting on the bench). Example: On Tuesday night, the student's name is on the scorebook but she remains on the bench and does not actually enter the game. This counts as participation according to state law. That student cannot participate again until Friday after school. UIL limits participation in contests per calendar week in some sports. Participation is defined by the UIL as a student actually entering a contest. **Example:** On Tuesday night, the student's name is on the scorebook but the student remains on the bench and does not actually enter the game. This does not count as participation in a UIL contest according to UIL but does count according to state law. That student cannot participate again until Friday after school. The Tuesday game does not count as one of the games UIL permits the student to participate in for that calendar week or for the season because the student did not go in the game.

- *Constitution and Contest Rules*: Section 5: Definitions
 - (c) Calendar week: 12:01 a.m. on Sunday through midnight on Saturday.
 - (ff) School week: the week beginning at 12:01 a.m. on the first instructional day of a calendar week and ends at the close of instruction on the last instructional day of the calendar week, excluding holidays.
- Texas Administrative Code (TAC)
 - (1) *One contest per school week*: School districts shall adopt policies limiting extra-curricular activities from the beginning of the school week through the end of the school week (excluding holidays) by scheduling no more than one contest or performance per activity per student.
Exception: Tournaments and post-season competition, as well as district varsity contests postponed by weather or public disaster, may also be scheduled during the school week.
 - (2) *Eight-hour practice rule*: School districts shall adopt policies limiting extra-curricular activities from the beginning of the school week through the end of the school week (excluding holidays) by limiting practice outside the school day to a maximum of eight hours per school week per activity.

For the purposes of this regulation, the following situations are considered as one contest during the school week.

Volleyball:

- (1) A single match.
- (2) A dual match (a team plays two other teams or plays the same team twice at the same site on the same day.) A dual match counts as one of the two matches UIL permits students per calendar week and counts as two of the total matches for the student per season.)
- (3) A double header (a student may play in a varsity and a junior varsity match or a ninth grade and a varsity match at the same site the same night). A double header counts as the total two allowable matches UIL permits the student for the calendar week and counts as two of the total matches for the season.

Students could also play in a tournament the same week they participate in a single match, dual match, or double header.

Basketball and Soccer:

- (1) A single game; or
- (2) a double header (a student may play in a varsity and a junior varsity game or a ninth grade and a junior varsity game at the same site the same night). It counts as the two total games the student may play for the calendar week and two of the total games for the season.

Students may not play in a tournament the same week as they play in a double header.

Cross Country, Golf, Swimming, Team Tennis, Tennis, Wrestling:

An invitational meet/tournament, dual or triangular, competition. Schools shall not enter invitational tournaments/meets scheduled on more than one school day per any one tournament.

Baseball/Softball:

- (1) A single game; or
- (2) a double header (a student could play two back-to-back varsity games or in a varsity and junior varsity game, at the same site the same night. Each game counts as one of the student's total games for the season.)

Students may play in additional games at the conclusion of that school week because UIL does not limit the number of games per calendar week in these two team sports.

For State regulations and UIL policies and procedures, please check the UIL website at www.uil texas.org for the *TEA & UIL Side X Side* manual.

Track and Field:

Students or teams representing a participant school are permitted to participate in an invitational track and field meet only as listed below:

- (1) After 2:30 on Friday or the last day of the school week, or as early as the end of the academic school day for all participating schools on a day preceding a holiday or break. EXCEPTION: A student representing a participant school may participate in a maximum of three meets on a Thursday or Friday, or the last day of the school week with no restriction on start time..
- (2) Or on Saturday or school holidays;
- (3) Or on any school day other than the last day of the school week with the following conditions:
 - (a) Events shall not begin until after the end of the academic school day for all schools involved.
 - (b) Schools utilizing this option are limited to a one day meet.
 - (c) A school or student participating in this type of meet shall not enter another track and field meet during the same school week, Monday through Friday.
 - (d) No event shall start after 10:00 p.m.

Remember that the superintendent or a designee of the superintendent is responsible for approving all athletic schedules.

Dates and times for cross country, golf, swimming, team tennis, tennis, and track and field practices (involving a school coach and student athletes from that coach's attendance zone) that are scheduled during the summer vacation shall be pre-approved by the superintendent or their designee.

TESTING SCHEDULES

The Commissioner of Education encourages districts to avoid scheduling extracurricular activities or public performances the day or the evening before the administration of the Texas Assessment of Academic Readiness (STAAR) or Texas Assessment of Academic Readiness (TAKS) for grades 3-11.

CHAPTER 33. SERVICE PROGRAMS AND EXTRACURRICULAR ACTIVITIES SUBCHAPTER D.

§ 33.0812. SCHEDULING EXTRACURRICULAR ACTIVITIES PROHIBITED IN CERTAIN CIRCUMSTANCES.

- (a) The State Board of Education by rule shall prohibit participation in a University Interscholastic League area, regional, or state competition:
 - (1) on Monday through Thursday of the school week in which the primary administration of assessment instruments under Section 39.023(a), (c), or (1) occurs; or
 - (2) if the primary administration of the assessment instruments is completed before Thursday of the school week, beginning on Monday and ending on the last school day on which the assessment instruments are administered.

Districts are encouraged to consider the impact on students involved in the testing program before scheduling any extracurricular activity during this time period.

For current testing schedules, please refer to the following web sites:

STAAR:	www.tea.state.tx.us
SAT, PSAT/NMSQT, AP:	www.collegeboard.com
ACT:	www.act.org

IMPORTANT UIL DOCUMENTS

- **TEA/UIL SIDE-BY-SIDE**
 - The UIL publishes this document to provide member schools notice of Texas Education Agency regulations which relate to UIL and all other extracurricular activities sponsored or sanctioned by the school district.
 - This document provides explanations and interpretations of Commissioner of Education rules, UIL Constitution and Contest Rules, and statutes. The Side-by-Side document should be made available to elementary, middle school and junior high school principals, counselors, UIL academic coordinators and sponsors/coaches, directors of UIL music activities and one-act play, athletic administrators and coaches, and others who sponsor extracurricular activities.
- **DISTRICT EXECUTIVE COMMITTEE HANDBOOK**
 - The District Executive Committee is composed of the superintendents of participant schools competing in the assigned UIL playing district. The superintendent may designate administrators to represent participant schools in a multi-high school district. The superintendent may designate an administrator to represent more than one participant school and vote in turn for each school on matters brought before the committee. The superintendent may appoint an alternate to serve in the event the superintendent or the designated representative cannot attend a meeting.
 - The DEC Handbook provides, among other things, a DEC Agenda Template, Notice of Hearing Template, Minutes Template, and Notes for DEC Meetings.
- **CONTESTS MANUALS**
 - Each UIL department offers contest manuals that can be found on the UIL website. Where any term or section of the Contest Rules and/or the coaches and administrators' manuals is found to be inconsistent with the Constitution, the Constitution shall prevail and apply, and the remaining terms and sections of the Contest Rules and/or the coaches and administrators' sports manuals shall continue in effect.
- **PRECEDENT MANUALS**
 - Contains the decisions of each committee that have sufficient precedential value to warrant publication. Opinions are composed of a synopsis of the facts of the case along with the panel's decision and a brief explanation of the basis for the decision.
- **BOOSTER CLUB GUIDELINES**
 - This document provides guidelines which govern booster club activities related to UIL-sponsored competition. Since the UIL regulates and governs what participants, sponsors, and coaches may and may not accept, it is very important booster club members and parents are aware of these guidelines.
- **PREVIOUS ATHLETIC PARTICIPATION FORM**
 - All new students in grades 9-12 who have ever practiced or participated in baseball, basketball, cross country, football, golf, soccer, softball, swimming and diving, team tennis, tennis, track and field, volleyball or wrestling in grades 8-12 at another school in the United States or Mexico must have this form completed by the last school of participation and be approved by the District Executive Committee before they are eligible to participate at the varsity level at the new school.
- **MEDICAL FORMS**
 - Sudden Cardiac Arrest Awareness Form
 - Concussion Acknowledgement Form
 - Parent/Student Steroid Agreement Form
 - Pre-participation Physical Evaluation & Medical History Form
 - Concussion - Return to Play Form

UIL ACADEMIC CONTEST INFORMATION

Study Materials, Handbooks and Manuals

Academic coaches and academic coordinators must have the most recent rules and contest procedures available in the handbooks and manuals that are updated annually. These items are available for free download from the website (<https://www.uiltexas.org/academics/resources/contest-handbooks-manuals>).

The study packets available from UIL contain tests and answer keys from the previous contest year. Study materials may be purchased from the Online Store for a minimal cost (<http://store.uiltexas.org/>).

2019 Student Activities Conference Dates

The UIL will conduct four Student Activity Conferences this fall, featuring all the high school academic events at these four sites.

September 7	Tyler Junior College, Tyler
September 21	Texas A&M University, Corpus Christi
October 26	University of Texas, Austin
November 2	Texas Tech University, Lubbock

- They're free! No pre-registration needed.
- Sessions will include discussions on contest preparation, demonstrations, performances and contest administration.
- The conferences begin at 9 a.m. and end at 1:30 p.m.
- Conferences feature lectures and presentations by UIL contest directors, college professors and high school teachers designed for beginning students, advanced students coaches, and academic coordinators.
- Tentative programs for each site will be posted on the UIL web site, and final programs will be available at each site.

Academic Competition Dates

Check the official UIL Calendar (<https://www.uiltexas.org/calendar>) for dates and the Academic home page for specific contest informatio

ATHLETIC RULE BOOKS

Be sure your coaches all have rules books for the activities they coach. The conduct that causes an automatic penalty to coaches for unsportsmanlike conduct is defined in the athletic rules books cited below. Be sure your staff is informed and has studied the rules of the game prior to their first contest.

Some coaches are penalized for breaking a rule due to lack of knowledge. If they have a rules book for their sport, they could avoid inadvertently breaking rules. **Superintendents should remind coaches that they are responsible for having access to UIL sports manuals and playing rules books at all times and that they are responsible for purchasing rules books prior to the first game.**

The UIL does not sell athletic rules books. Rules books may be ordered from the appropriate organization listed below.

**BASEBALL, BASKETBALL, SOCCER, SOFTBALL, TRACK
& FIELD, VOLLEYBALL, WRESTLING, SPIRIT**
NFHS Customer Service
PO Box 361246
Indianapolis, IN 46236-5324
1-800-776-3462
FAX 1-317-899-7496
www.nfhs.com

GOLF
United States Golf Assoc. Order Dept
P.O. Box 2000
Far Hills, NJ 07931
1-800-336-4446
FAX 1-908-234-1472
www.usgapubs.com

TENNIS
USTA Online Store
Attention: Orders
2605 East Oakley Park Road, Suite C
Commerce Township, MI 48390
1-800-677-0275
FAX: 1-248-313-0393
www.ustashop.com

FOOTBALL
NCAA Publications
P.O. Box 361147
Indianapolis, IN 46236-5323
1-888-388-9748
FAX 1-317-899-7496
<http://ncaa.publications.com>

Cheerleading Guidelines

The UIL requires schools to follow the guidelines found in the NFHS *Spirit Rules Book* for cheerleading stunts during UIL contests. We also encourage schools to do the same for all cheer events. The ordering information is the same as for the National Federation rules books listed above.

COACHES CERTIFICATION PROGRAM

The Legislative Council approved the UIL Coaches Certification Program (CCP) that is required for coaches of grades 7-12. The CCP includes information from the UIL *Constitution and Contest Rules* (C&CR) and incorporates a section devoted to ethics and sportsmanship.

The CCP also satisfies the state requirements for safety training and steroid education. The CCP, available on the UIL Portal, provides a single source for athletic coaches and trainers to understand UIL rules.

THE CCP ONLINE SYSTEM IS POWERED BY SPORTSLINE SOFTWARE AND OFFERS USER- FRIENDLY ACCESS AND IMPROVED SCHOOL ADMINISTRATIVE FUNCTIONS.

<http://www.uil texas.org/uil-portal>

As required by Section 1208 of the UIL *Constitution and Contest Rules*, all coaches shall complete the Coaches Certification Program prior to their sport season.

Section 1208: ATHLETIC REGULATIONS

- (h) UIL Coaches Certification Program
 - (1) All coaches shall annually complete the UIL Coaches Certification Program prescribed by the UIL prior to their sport season.
 - (2) The names of coaches who complete the UIL Coaches Certification Program will be kept on file by the school.
- (i) MINIMUM PENALTY FOR MISCONDUCT.
 - (1) *Automatic Minimum Penalty.* Any coach who is ejected from a contest for unsportsmanlike conduct, or any football coach who is given two or more 15-yard unsportsmanlike penalties during a contest may accept an automatic penalty for their ejection or appeal the ejection. A coach who appeals their ejection is required to appear before the State Executive Committee. If the coach accepts their automatic penalty or their ejection is not overturned on appeal, the coach will be subject to:
 - (A) an automatic penalty of public reprimand (name will be published once in the *Leaguer*) and one year's probation in the applicable sport;
 - (B) completing the National Federation of State High School Associations Fundamentals of Coaching Course; and
 - (C) completing the National Federation of State High School Associations Teaching and Modeling Behavior Course.
 - (2) *Automatic Greater Penalty.* If a coach so penalized has no proof of having completed the UIL Coaches Certification Program prior to the sports season, that coach shall also be automatically suspended from the next game/contest.
 - (3) *Subsequent Violations.* Any further ejection or accumulation of two 15-yard unsportsmanlike penalties during a football game, while on probation, will require the coach to appear before the State Executive Committee for consideration of penalty.
 - (4) *Notification.* Schools shall notify the UIL within three school days if a coach has been ejected from a game or received two 15-yard unsportsmanlike penalties.

2019-2020 RULE CHANGES

All amendments are effective for the 2019-2020 school year, unless otherwise noted.

Policy

- The amendments to Section 902, General Regulations, Section 1102, General Regulations, and Section 1208, Athletic Regulations, requires schools to report any time an Automated External Defibrillator (AED) is utilized in conjunction with a UIL event, practice or competition.
- The amendment to Reclassification and Realignment Policies for the 2020 – 2022 alignment period implements the changes recommended by the Ad Hoc Committee on Reclassification, established by the Legislative Council.

High School Academics Contests

- The amendment to Section 902(l), Sunday Participation, modifies the limit on the number of competitions from two to four that a school may sponsor students and allow school employees to attend in an academic contest similar to ones offered by the UIL that are held on a Sunday. UIL competitions will still be prohibited on Sundays.
- The amendment to Section 1446, Music Memory, expands participation in A+ Music Memory to include grades two, seven and eight.
- The amendment allows one-act play directors to use a maximum of 20 students as cast and crew, removing the distinctions for the maximum numbers of 15 cast and 5 crew members. Schools will still be limited to a maximum of 4 alternates.
- The amendment to Section 902, General Regulations, Section 1033, One-Act Play, and Section 1408, Invitational/District Meets, changes the individual acting awards designation for best actor and actress in the one-act play contest.

High School Music Contests

- The amendment to Section 1105, Region Marching Band Contest, requires participants in marching band to complete the Medical History/Pre-participation Physical Examination form, similar to that for athletes, prior to participation in any marching band practice.
- The amendment to Section 1106(h), Preliminary Round and Final Round, advances 12 bands to the area finals should 30 or more bands qualify for the contest.
- The amendment to Section 1113(g), Texas State Solo-Ensemble Contest, changes the entry deadline to a date to be determined by UIL staff that is published annually on the UIL website.
- The amendment to UIL contest policy advances 12 bands to the state finals, should 30 or more bands qualify for the contest, and advance 14 bands to the state finals, should 40 or more bands qualify for the contest.

Effective May 1, 2019 TEA has amended 19 TAC Chapter 76, Extracurricular Activities, Subchapter AA, Commissioner's Rules, §76.1001, Extracurricular Activities

Summary: This amendment allows a student who has not passed all his or her classes but who is enrolled in a state-approved music course that participates in University Interscholastic League (UIL) Concert and Sight-reading Evaluation to perform with the ensemble during the UIL evaluation performance.

An update has been made under “definition of an extracurricular activity” in the the TEA/UIL Side by Side to reflect this rule change. For more information, including an FAQ, please see:

https://www.uil texas.org/files/music/CSR_NPNP_Exemption_FAQ.pdf

High School Athletic Contests

- The amendment to Section 1204(m), *Flat Fee Schedule and Mileage Reimbursement*, implements revised fees for wrestling officials.
- The amendment to Section 1206, *School Practice and Game Restrictions*, expands summer strength and conditioning. This amendment also allows for sport specific skill instruction.
- The amendment to Section 1208, *Athletic Regulations*, creates a trial program requiring schools in Conference 6A to report concussion incidents for all sports to the Contex quality improvement project for the 2019- 2020 school year.
- The amendment to Section 1208, *Athletic Regulations*, requires schools to create venue specific Emergency Action Plans for their venues that will host UIL athletic practices and competitions.
- The amendment to Section 1208, *Athletic Regulations*, requires schools to report catastrophic injuries, as defined by the National Center for Catastrophic Sports Injury Research (NCCSIR), that occur during UIL practices and/or competitions.
- The amendment to Section 1208, *Athletic Regulations*, and Section 1310, *Team Tennis*, allows Conference 3A teams to compete in Conference 4A for Team Tennis.
- The amendment to Section 1220, *Baseball Plan* and Section 1280, *Softball Plan*, allows district champions to have the choice of a single elimination or two-out-of-three series in the first round of the playoffs.
- The amendment to section 1400, *Junior High*, allows school districts to be involved with enrichment / intervention programs below the seventh grade which could involve athletic activities.
- The amendment to Sections 1270(c) and 1270(d)(1), *Soccer Plan*, alters the first day for scrimmages for the soccer season to be more consistent with the first day for scrimmages in other team sports.
- The amendment to Section 1320(m)(4), *Invitational Track and Field Meets*, alters the regulations for invitational track & field meets to be more consistent with the regulations of

other individual sports.

The amendment to Section 1209(c), *Non-School Participation* allows students in grades six and below to participate in two school sponsored camps per sport during the school year. Additionally, the change also allows for all students other than students who will be in their second, third, or fourth year of high school to attend two camps (rather than one) in each team sport during the summer where instruction is provided by a school coach in grades 7-12.



University Interscholastic League

Non-School Participation

Team Sports

Football, Volleyball, Basketball, Soccer, Baseball, Softball

In accordance to Section 1201, 1206 and 1209 regarding non-school competition (leagues, camps, clinics, clubs, tournaments, 7 on 7, lineman challenges) coaches:

The C&CR prohibits the following:

- 1) Shall not instruct any student in 7th – 12th grade from his/her own attendance zone unless the student is his/her own biological or adopted child.
- 2) Shall not schedule matched games. A matched game is a contest between TWO teams that is not apart of a league schedule or tournament.
- 3) Shall not transport students.
- 4) Shall not use school athletic equipment, school uniforms and school health/first aid supplies.
- 5) Shall not use school or booster funds for any expenses associated with the activity.
- 6) Shall abstain from any practice which would bring financial gain to the coach by using a student's participation in a camp, clinic, league, or other non-school athletic event, such as a rebate for each player sent to a particular camp or from each player using a particular product (Section 1201 [b, 9]).
- 7) Shall abstain from any practice that makes a student feel pressured to participate in non-school activities (Section 1201 [b, 10]).
- 8) Should not participate with their athletes in the athlete's sport (Section 1206 [i]).

In accordance to Section 1209 regarding non-school competition (leagues, camps, clinics, clubs, tournaments, 7 on 7) coaches or a group of coaches:

The C&CR allows the following:

- 1) Can supervise facilities.
- 2) Can assist with organization to include, but not limited to: assignment of officials, helping to secure facilities, development of schedules, scheduling of facilities, assisting with registration process, helping to secure equipment.
- 3) Can assist with the selection of coaches.
- 4) Can assist with the selection of players.
- 5) Can distribute information regarding the details of the non-school event for informational purposes. Distribution of such materials should be in accordance to the policies and procedures of the local school district.
- 6) Can collect registration fees for coordination purposes only. No checks may be made payable to the school and no funds shall be deposited in any school account.

Individual Sports:

Cross Country, Golf, Swimming, Tennis, Track and Field and Wrestling (Guidelines are also applicable to team sports)

A. During the school year

- 1) Coaches of individual sports are allowed to work with student athletes from their attendance zone in non-school practice during the school year with limitations. Coaches should be aware that any time spent working with a student-athlete from their attendance zone in grades 7-12, whether in school or non-school practice, will count as part of the eight hours of practice allowed outside of the school day during the school week under state law.
- 2) Coaches should abstain from any practice which would bring financial gain to the coach by using a student's participation in a camp, clinic, league, or other non-school athletic event, such as a rebate for each player sent to a particular camp or from each player using a particular product (Section 1201 [b, 9]).
- 3) Coaches shall not charge a fee for private instruction to student-athletes during the school year. The restriction on charging fees for private instruction applies only to those students who are in grades 9-12, from the coach's attendance zone and participating in the sport for which the coach is responsible (Section 1201 [b, 9]).
- 4) Coaches should abstain from any practice that makes a student feel pressured to participate in non-school activities (Section 1201 [b, 10]).

B. Outside of the school year

- 1) Outside of the school year, the restrictions are somewhat reduced. Coaches are allowed to coach student-athletes from their own attendance zone.
- 2) The use of school funds, school equipment, school uniforms or school transportation is prohibited. Exception: School administrators may authorize the use of facilities, including scoreboards, implements, cross bars, poles, discus, shot puts, nets, etc. for school programs which are open to all students.
- 3) School coaches can work with students from his/her own attendance zone in summer recreational programs (i.e. They coach in meets and tournaments with permission from superintendent or superintendent's designee).
- 4) Coaches should abstain from any practice which would bring financial gain to the coach by using a student's participation in a camp, clinic, league, or other non-school athletic event, such as a rebate for each player sent to a particular camp or from each player using a particular product (Section 1201 [b, 9]).
- 5) Coaches should abstain from any practice that makes a student feel pressured to participate in non-school activities.

• **Non-School Participation** **Frequently Asked Questions** •

Q: Can TWO school coaches schedule a contest (non-school) between their schools?

A: No. TWO school coaches cannot schedule matched games with each other for a non-school contest.

Q: Can THREE or more school coaches assist each other with organization of a non-school league to include, but not limited to: assignment of players, assignment of coaches, assignment of officials, helping to secure facilities, development of schedules, scheduling of facilities, assisting with registration process, helping to secure equipment?

A: Yes. THREE or more coaches may assist each other in setting up a non-school league. EXAMPLE: 7 on 7, Spring Basketball, Summer Volleyball

Q: Can a school coach instruct a student-athlete in his/her sport in a non-school league?

A: No. According to Section 1209 (g), school coaches shall not coach or instruct any 7-12 grade students from their school attendance zone in team sports of baseball, basketball, football, soccer, softball or volleyball.

Q: Can a school coach serve as a facility supervisor for non-school activities?

A: Yes, provided they are there to monitor, supervise, and open and close the facility.

Q: Can a school coach distribute information regarding the details of the non-school event for informational purposes?

A: Yes. Distribution of such materials should be in accordance to the policies and procedures of the local school district regarding non-school activities. .

Q: Can a school coach collect registration fees for non-school competition?

A: Yes. No checks may be made payable to the school and no funds shall be deposited in any school account.

Q: Can a school coach officiate for non-school activities?

A: Yes, however it is recommended they not officiate students in grades 7-12 from their own attendance zone.

Q: Can a school coach speak with the non-school coach during a competition about players and/or strategy?

A: Yes, provided the school coach does not instruct any 7-12 grade students from their school attendance zone.

Q: Can an athlete receive a scholarship or collect donations for participation in a non-school activity?

A: Yes, provided these funds are not from school funds or booster club funds.

Q: Can student-athletes raise funds for non-school activities?

A: Yes, provided the fundraising activities are not related to the school and the student-athletes do all of the fundraising on their own or with their parents.

Q: Can schools or school booster clubs contribute to any of the athlete's expenses or equipment associated with a non-school activity?

A: No. Schools and booster clubs are limited to providing assistance for school activities and items for use in school competitions.

Q: Can a local business contribute to a student-athlete's expense for a non-school activity?

A: Yes, a local business can provide money to cover expenses for a non-school activity.

Q: Can coaches or school employees contribute to a student's non-school fundraiser?

A: Yes, provided the contributions are from their own personal funds and not from booster funds, activity accounts, school soft drink accounts or any other accounts associated with the school.

Q: Can student-athletes in grades 9th-12th serve as volunteers/paid workers for non-school sponsored camps or leagues?

A: Yes, as long as their school coaches are not giving instruction. Students can't receive direct instruction from their school coach.

Q: Can student-athletes be provided with equipment by non-school organizations? (For example, equipment companies that provided tennis rackets or apparel to athletes who are ranked in a sport.)

A: Yes, if receipt of these items is based on rankings and not specifically on winning or placing in a competition. It would be a violation for an athlete to accept merchandise for winning or placing in a specific tournament or competition.

Q: Can a school coach instruct a student-athlete in his/her sport in a non-school activity if that student has no remaining eligibility in that particular sport?

A: No. According to Section 1209 (g), school coaches shall not coach or instruct any 7-12 grade students from their school attendance zone in team sports of baseball, basketball, football, soccer, softball or volleyball.

Q: Are athletes permitted to play in non-school all-star contests?

A: Yes. Student athletes who are selected for all-star teams based on non-school competition may have things such as lodging, meals, transportation, game jerseys, and shoes, etc. provided by the non-school league for all-star team participation. All non-school groups should be structured to protect the amateur status of student athletes in grades 9-12. Student athletes in grades 9-12 may only accept symbolic awards (medal, trophies, plaques) for winning, placing, or finishes based on performance. UIL member schools may not participate in sponsoring these all-star contests nor provide transportation for such events.

Q: May students who have completed their high school eligibility in a particular sport compete in other all-star contests such as TABC, TGCA, and THSCA?

A: Yes. Students who are selected for all-star may have things such as lodging, meals, transportation, game jerseys, shoes, etc. provided for all-star team participation. Students who have completed eligibility in the involved sport, with school superintendent approval, may also use school individual player protective equipment in any all-star game.

Q: When may students take private instruction?

A: A student may take a private lesson anytime except during the school day, including the athletic period or during school practice sessions. Schools shall not pay for these private lessons.

AUGUST 2019

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				Volleyball: 1st day to issue equipment & conduct workouts. <div>Football: Last day for Strength and Conditioning, 5A & 6A with no spring training, 1A, 2A, 3A, 4A and all 9th graders.</div> Marching Band: Directors see C&CR, Section 1105 (d), (e), (f) & (g)		
4	5 Football: Issue equipment; begin conditioning w/no contact equipment except helmets; no contact activities-5A & 6A with no spring training, 1A, 2A, 3A, 4A and all 9th graders.	6 Volleyball: 1st day for matches	7 Football: Begin Practice in Shells (helmet, shorts, shoulder pads, padded girdles); no player to player contact activities-5A & 6A with no spring training, 1A, 2A, 3A, 4A and all 9th graders.	8 Football: Last day for Strength and Conditioning, 5A & 6A	9 Football: Continue Practice in Shells (helmet, shorts, shoulder pads, padded girdles); player to player contact allowed -5A & 6A with no spring training, 1A, 2A, 3A, 4A and all 9th graders.	10 One-Act Play: Deadline to submit bi-district information Football: 1st day full contact activities permitted, 5A & 6A w/ no spring training, 1A, 2A, 3A, 4A and all 9th graders.
11	12 Football: Begin conditioning w/no contact equipment except helmets; no contact activities-5A & 6A.	13	14 Football: Begin Practice in Shells (helmet, shorts, shoulder pads, padded girdles); no player to player contact activities-5A & 6A	15 Academics/CX Debate: Sch. dist planning mtgs. One-Act Play: 1st day to schedule dirs' planning mtgs. Football: 1st day for interschol scrimmages, 5A & 6A w/ no spring training, 1A, 2A, 3A and 4A.	16 Football: Continue Practice in Shells (helmet, shorts, shoulder pads, padded girdles); player to player contact allowed -5A & 6A	17 Football: 1st day contact activities permitted, 5A & 6A.
18	19	20	21	22 Football: 1st day for interschool scrimmages, 5A & 6A.	23	24
	Football, Volleyball and Individual Sports: No 7th or 8th grade practice until the first day of school. 7th-8th Grade Football: No student or team shall participate in any scrimmage or contest until they have had 5 days of acclimatization and 7 days of contact practice, see section 1478 (h) (3). Note: Days 3, 4, & 5, of the acclimatization period are considered as contact practices					
25	26 Strength and Conditioning programs (other than Football and Volleyball) may run up to the day prior to the first day of school or the first day of the sports season, whichever is earlier.	27	28	29 Football: 1st day for games, all conferences.	30	31 A+ Academics: Deadline to hold organizational planning meeting for Fall / Winter

SEPTEMBER 2019

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4	5	6	7 Student Activities Conference: Tyler
8	9	10 Congress: Intent to participate / Legisla- tion due	11	12	13	14
15	16	17	18	19	20	21 Student Activities Conference: Corpus Christi
22	23	24	25 A+ Academics: Deadline to submit fall/winter district meet information and contest materi- al orders.	26	27	28
29	30					

OCTOBER 2019

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		UIL MEMBERSHIP FEES DUE 1 Spring Meet: District directors' & academic coordinators' names due. CX Debate: Deadline to hold planning meetings. One-Act Play: Enrollment due.	2	3	4	5
6	7	8	9	10	11	12 Team Tennis: District certification deadline.
13	14 Team Tennis: Bi-district	15	16	17 Team Tennis: Area	18	19 Cross Country: District certification deadline.
20 Legislative Council meeting, Austin.	21 Team Tennis: Regional Quarterfinals	22	23 Girls Basketball: First day for practice.	24 Marching Band: Last day for region contests, 1A, 3A & 5A. Team Tennis: Regional tournament.	25	26 Student Activities Conference: UT Austin Marching Band: Preferred Area Contest date 3A, 5A Marching Band: No 2A, 4A, 6A region contests.
27	28 Cross Country: Region Meets	29	30 Boys Basketball: First day for practice. Team Tennis: State Tournament.	31 Marching Band: Area contest deadline, 3A & 5A.		

NOVEMBER 2019

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					<div>Deadlines: OAP: to hold dir's planning mtgs. CX: Online Dist info form w/ Dist Dir's name. Congress Region: 1st Day, meets. A+ Acad: 1st day for inv. meets. Marching Band: Region contest deadline, 2A, 4A, & 6A.</div>	<div>Girls Basketball: 1st day for scrimmages. Volleyball: District Certification deadline Student Activities Conference: Lubbock</div>
<div>3 One-Act Play: First day to contact 2nd & 3rd judges for panels.</div>	<div>4</div> <div>Marching Band: State Contest, 1A, 3A & 5A.</div> <div>Volleyball: Bi-district, all conferences.</div>	<div>5</div>	<div>6</div>	<div>7</div>	<div>8 Girls Basketball: 1st day for inter-school games.</div>	<div>9 Football: District certification deadline, all conferences. Boys Basketball: 1st day for scrimmages. Cross Country: State Meet.</div>
<div>10</div>	<div>11 Wrestling: 1st day for meets & tournaments.</div> <div>Volleyball: Regional quarterfinals, all conferences.</div>	<div>12</div>	<div>13</div>	<div>14</div>	<div>15 A+ Academics: Participation regi. due. Deadline to submit spring district meet info & contest material orders. One-Act Play: Double representation due. Congress Region: Last Day Boys Basketball: 1st day for interschool games.</div> <div>Football: Bi-district, all conferences.</div> <div>Volleyball: Regional, all conferences.</div>	<div>16</div>
<div>17</div>	<div>18 Congress: Region results due</div>	<div>19</div>	<div>20</div>	<div>21</div> <div>Football: Regional, 1A. Area, 2A-6A.</div> <div>Volleyball: State Tournament.</div>	<div>22</div>	<div>23</div>
<div>24</div>	<div>25</div>	<div>26</div>	<div>27</div>	<div>28</div> <div>Football: Quarterfinals, 1A. Regional, 2A-6A.</div>	<div>29</div>	<div>30</div>

DECEMBER 2019

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4	5	6	7
Deadlines: CX Debate: to set up district meet online. ILPC: Yearbook IAA entries due. Yearbooks and Enrollment Academics: to submit orders for Invitational Set A materials. A+ Academics: 1st day for fall/winter meets. Soccer: 1st day for practice.				Tentative - BEST Robotics		
				Football: Semifinals, 1A. Quarterfinals, 2A-6A		
8	9	10	11	12	13	14
	STAAR Testing Window December 9 - 13					
	English I STAAR		English II STAAR	Soccer: 1st day for scrimmages.	One-Act Play: Deadline to request scenic elements not permissible under contest rules & to submit plays not on Apprv. List for consideration as contest entries.	
15	16	17	18	19	20	21
			Football State Championship: All Conferences			
22	23	24	25	26	27	28
		ATHLETICS: No school facilities, personnel or equipment shall be used for athletic purposes for 5 consecutive days to include December 24-26.				
29	30	31				

JANUARY 2020

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1	2 Soccer: 1st day for games.	3 CX Debate: 1st day for district competition.	4
5	6	7	8	9	10 Academics: 1st day for invitational meets using Set A materials. Academics: Deadline to submit orders for Invitational Set B materials.	11
12	13	14	15 Athletics: Deadline to accept plans for next school year (except football). Film Contest: Deadline to submit entries.	16	17	18
	Congress: State Meet.		Spirit State Championships			
19	20	21	22	23	24 Softball: 1st day for practice.	25 Swimming & Diving: District certification deadline.
26	27	28	29	30	31 A+ Academics: Last day to hold fall/ winter district meets & 1st day to return materials to contestants. Baseball: 1st day for practice.	
					Swimming & Diving: Regional meets.	

FEBRUARY 2020

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					February 1 Softball: 1st day for interschool scrimmages. <div>Swimming & Diving: Regional meets.</div>	1 Academics & OAP: Deadline to set up district online. Academics: Last day for invitational meets using Set A materials. A+ Academics: 1st day for spring district meets.
2	3	4	5	6	7	8
					Academics: First day for invitational meets using Set B materials.. 	CX Debate: Last day to hold district competition. Theatrical Design: Entries due Baseball: 1st day for interschool scrimmages. Wrestling: District certification deadline.
9	10	11	12	13	14	15
ILPC: Newspapers & Broadcast due for rating. Newspaper Individual Achievement Awards entries due.	CX Debate: District results deadline.			CX State: Judge and Certification Due	<div>Wrestling: Regional meets.</div> <div>Swimming & Diving: State Meet.</div> One-Act Play: Title entry registration due.	Girls Basketball: District certification deadline.
16	17	18	19	20	21	22
	Softball: 1st day for interschool games. <div>Girls Basketball: Bi-district.</div>		Academics: Essay Competition Entry Deadline.		<div>State Mariachi Festival</div> <div>Wrestling: State Meet.</div> <div>Girls Basketball: Area.</div>	Boys Basketball: District certification deadline.
23	24	25	26	27	28	29
	Baseball: 1st day for interschool games. <div>Girls Basketball: Regional quarterfinals.</div> <div>Boys Basketball: Bi-district.</div>		Tentative Film: State Festival		<div>Girls Basketball: Regional.</div> <div>Boys Basketball: Area.</div>	

MARCH 2020

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1 TILF: First day to submit applications.	2 <div>Boys Basketball: Regional quarterfinals.</div>	3 ILPC: yearbook IAA's due; Max Haddick Teacher of the Yr & Edith Fox King Awards nominations due.	4 Legislative Council: Finance Committee Meeting, Austin.	5 <div>Girls Basketball: State Tournament.</div>	6 <div>Boys Basketball: Regional.</div>	7
8	9	10	11	12 <div>Boys Basketball: State Tournament.</div>	13	14 Academics: Last day for invitational meets using Set B materials. Solo & Ensemble: Last day for region contests.
15	16 <div>CX Debate: State Tournament: 1A, 2A & 3A.</div>	17	18	19	20 <div>CX Debate: State Tournament: 4A, 5A & 6A.</div>	21
22	23	24 Soccer: District certification deadline.	25	26 <div>OAP: District and Bi-District Certification Deadline</div>	27 <div>Soccer: Bi-district.</div>	28
	Academics & One-Act Play: Academic and 1st week for speech district meets. (High School music contests shall not be scheduled in conflict with academic district and bi-district meets.)					
29	30 <div>Speech: 2nd week for speech district meets. One-Act Play: Area meets.</div> <div>Soccer: Area.</div>	31				

APRIL 2020

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	
			1	2	3	4	
			Speech: 2nd week for speech district meets. One-Act Play: Area meets.				
			A+ Academics: Last day for invitational meets, 1st day to return invitational materials to contestants. Texas State Solo & Ensemble: First day for Online Registration.	Soccer: Regional quarterfinals.			
				Robotics: FIRST Division State			
5	6	7	8	9	10	11	
		English I STAAR	Golf: District certification deadline, all conferences.	English II STAAR	Track & Field: District certification deadline, all conferences.		
					Soccer: Regionals, 4A, 5A & 6A.		
12	13	14	15	16	17	18	
		Tennis: District certification deadline, all conferences.	Texas State Solo & Ensemble: Registration deadline.		Academics & Speech: Regional meets. (OAP and Academic regional competition shall take precedence over spring meet athletic activities.)	Track: Area certification deadline.	
			One-Act Play: Regional meets.				
			Soccer: State Tournament.				
19	20	21	22	23	24	25	
		Golf: Regional Meets.				Track & Field: Regional Meets.	
26	27	28	29	30			
		Softball: District certification deadline.	Theatrical Design: State Meet.	Academics: State Meet.			
				One-Act Play: State Meet 1A - 6A.			
		Tennis: Regional Meets.					

MAY 2020

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2 Softball: Bi-district deadline.
				Academics: State Meet.		
				One-Act Play: State Meet.		
						ILPC: State Convention.
3 ILPC: State Convention.	4	5 Baseball: District certification deadline.	6	7	8 TILF: Application Deadline.	9 Softball: Area deadline. Baseball: Bi-district deadline. State Wind Ensemble Festival.
	STAAR (Alg. 1; Bio.; US Hist.) Testing Window (online) May 4 - 15 (paper May 4 - 8)					Track & Field: State Meet.
10	11 Boys Golf: State Meet.	12 English III STAAR	13 Algebra II STAAR	14	15	16 Softball: Regional quarterfinal deadline. Baseball: Area deadline.
	STAAR (Alg. 1; Bio.; US Hist.) Testing Window (online) May 4 - 15 (paper May 4 - 8)					
	STAAR (Algebra II) Testing Window (online) May 11 - 22 (paper May 13)					
17	18 Girls Golf: State Meet.	19	20	21 Tennis: State Meet.	22	23 A+ Academics: Last day to hold spring district meets & 1st day to return materials to contestants. Softball: Regional semifinal deadline Baseball: Regional quarterfinal deadline.
	STAAR (Algebra II) Testing Window (online) May 11 - 22 (paper May 13)					
24	25	26	27 Speech : State Meet.	28	29 A+ Academics: Deadline to submit participation summary	30 Softball: Regional playoff deadline. Baseball: Regional semi-final deadline.
31 Texas State Solo & Ensemble Contest						Texas State Solo & Ensemble Contest

JUNE 2020

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2	3	4	5	6
Texas State Solo & Ensemble Contest			Softball: State Tournament.			
7	8	9	10	11	12	13
			Baseball: State Tournament.			
14	15	16	17	18	19	20
		Legislative Council Meeting			ILPC: Summer Publications Workshop, UT-Austin.	
21	22	23	24	25	26	27
ILPC: Summer Publications Workshop, UT-Austin.						
28	29	30				

JULY 2020

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1	2	3	4
5	6	7	8	9	10	11
		Strength and Conditioning: Period of No Activity			Strength and Conditioning: Optional Day	
12	13	14	15	16	17	18
		Texas Interscholastic League Foundation: Scholarship notifications mailed to applicants in mid July.				
19	20	21	22	23	24	25
	Strength and Conditioning: Period of No Activity				Strength and Conditioning: Optional Day	
26	27	28	29	30	31	
				Volleyball and Football (5A & 6A with no spring training, 1A, 2A , 3A , 4A and all 9th graders: Last day for Strength and Conditioning.		

2019-2020 TENTATIVE Sport Season Dates and Game/Tournament Limits

Sport	Number of Contests Allowed	Conference	First Day of Practice	District Certification Deadline	Date(s) of State Championship
Baseball	0 tournaments and 26 games or 1 tournament and 23 games or 2 tournaments and 20 games or 3 tournaments and 17 games	All conferences	1/31/20	5/5/20*	6/10-6/13/20
Basketball (Girls)	0 tournaments and 27 games or 1 tournament and 25 games or 2 tournaments and 23 games or 3 tournaments and 21 games	All conferences	10/23/19	2/15/20*	3/5-3/7/20
Basketball (Boys)	0 tournaments and 27 games or 1 tournament and 25 games or 2 tournaments and 23 games or 3 tournaments and 21 games	All conferences	10/30/19	2/22/20*	3/12-3/14/20
Cross Country (Girls & Boys)	8 meets	All conferences	Year round	10/19/19**	11/9/19
Football	10 games	1A-4A & 5A, 6A w/no spring training 5A, 6A w/spring training	8/5/19 8/12/19	11/9/19*	12/18-12/21/19 — 1A-6A (DI & DII)
Golf (Girls & Boys)	8 tournaments	All conferences	Year round	4/8/20**	G: 5/18-5/19/20 B: 5/11-5/12/20
Soccer (Girls & Boys)	0 tournaments and 21 games or 1 tournament and 19 games or 2 tournaments and 17 games or 3 tournaments and 15 games	4A, 5A, 6A	12/2/19	3/24/20*	4/17-4/20/19
Softball	0 tournaments and 26 games or 1 tournament and 23 games or 2 tournaments and 20 games or 3 tournaments and 17 games	All conferences	1/24/20	4/28/20*	6/3-6/6/20
Swimming & Diving (Girls & Boys)	8 meets	All conferences	Year round	1/25/20**	2/14-2/15/20
Team Tennis (Girls & Boys)	8 tournaments total (Team & Individual combined)	4A, 5A, 6A	Year round	10/12/19*	10/30-10/31/19
Tennis-Individual (Girls & Boys)	8 tournaments total (Team & Individual combined)	All conferences	Year round	4/14/20**	5/21-5/22/20
Track & Field (Girls & Boys)	8 meets	All conferences	Year round	4/11/20**	5/8-5/9/20
Volleyball	0 tournaments and 29 matches or 1 tournament and 27 matches or 2 tournaments and 25 matches or 3 tournaments and 23 matches	All conferences	8/1/19	11/2/19*	11/21-11/23/19
Wrestling (Girls & Boys)	8 tournaments	All conferences	Year round	2/8/20**	2/21-2/22/20

* District chair is responsible for submitting the district certification form online (via UIL website).

** District chair is responsible for submitting the district results directly to the next level of competition (area or regional director); please do not send to the UIL office.



2018-19 TENTATIVE Sport Season Dates and Game/Tournament Limits

Sport	Number of Contests Allowed	Conference	1st Day of Practice	Dist Certification Deadline	Date(s) of State Championship
Baseball	0 tournaments and 26 games or 1 tournament and 23 games or 2 tournaments and 20 games or 3 tournaments and 17 games	All conferences	1/25/19	4/30/19*	6/5-6/8/19
Basketball (Girls)	0 tournaments and 27 games or 1 tournament and 25 games or 2 tournaments and 23 games or 3 tournaments and 21 games	All conferences	10/17/18	2/9/19*	2/28-3/2/19
Basketball (Boys)	0 tournaments and 27 games or 1 tournament and 25 games or 2 tournaments and 23 games or 3 tournaments and 21 games	All conferences	10/24/18	2/16/19*	3/7-3/9/19
Cross Country	8 meets	All conferences	Year round	10/13/18**	11/3/18
Football	10 games	1A-4A & 5A, 6A w/no spring training 5A, 6A w/spring training	8/6/18 8/13/18	11/10/18*	12/19-12/22/18—1A-6A (DI & DII)
Golf	8 tournaments	All conferences	Year round	4/13/19**	6: 5/13-5/14/19 8: 5/20-5/21/19
Soccer	0 tournaments and 21 games or 1 tournament and 19 games or 2 tournaments and 17 games or 3 tournaments and 15 games	4A, 5A, 6A	11/26/18	3/26/19*	4/17-4/20/19
Softball	0 tournaments and 26 games or 1 tournament and 23 games or 2 tournaments and 20 games or 3 tournaments and 17 games	All conferences	1/18/19	4/23/19*	5/29-6/1/19
Swimming & Diving	8 meets	All conferences	Year round	1/26/19**	2/15-2/16/19
Team Tennis	8 tournaments total (Team & Individual combined)	4A, 5A, 6A	Year round	10/13/18*	10/31-11/1/18
Tennis-Individual	8 tournaments total (Team & Individual combined)	All conferences	Year round	4/10/19**	5/16-5/17/19
Track & Field	8 meets	All conferences	Year round	4/13/19**	5/10-5/11/19
Volleyball	0 tournaments and 29 matches or 1 tournament and 27 matches or 2 tournaments and 25 matches or 3 tournaments and 23 matches	All conferences	8/1/18	10/27/18*	11/14-11/17/18
Wrestling	8 tournaments	All conferences	Year round	2/9/19**	2/22-2/23/19

* District chair is responsible for submitting the district certification form online (via UIL website).

** District chair is responsible for submitting the district results directly to the next level of competition (area or regional director); please do not send to the UIL office.



2019-2020 UIL Rule Changes and Amendments

GENERAL

- Camps – Schools may conduct two (2) sport specific camps during the school year for 6th grade and below. Additionally, schools may now conduct two (2) sport specific camps during the summer for all students other than students who will be in their second, third, or fourth year of high school.
- Injury Reporting – 6A schools are required to report concussion incidents in the ConTex System
- Schools may conduct “Voluntary” Character Development/Leadership Training outside the school day
- Emergency Action Plan – Member schools are required to have an EAP (on file in the district) for each venue that will host practice or contests in their district
- Catastrophic Reporting – Member schools are required to report catastrophic injuries that occur in practices or competitions on an online reporting form in the UIL Portal

SPORT SPECIFIC

- Baseball and Softball – District Champions have the choice of a single elimination or a two-out-of-three series in the first round of the playoffs
- Football – Change to the penalty structure for a “Targeting Penalty”
- Football – Removed the “UIL Exception” for the NCAA 10-Second Run-Off Rule
- Football – In a 7-Man Crew, Line judges will switch sidelines at halftime
- Track & Field – Revision made to Invitational T&F Meets held during the school week (High School)
- Wrestling – Change to the “Fee” Schedule for Officials
- Team Tennis – 3A schools may compete in Conference 4A UIL STAFF STUDIES/MONITOR
- Allowing 7th through 12th coaches to coach their seniors once an athlete’s eligibility is expired
- Possible revision to the area track & field regulations
- Requiring all games to be traded between opponents during football playoffs
- In 1A and 2A, allow for more than one team to compete when a school meets the 6th grade participation exception
- Possibility of allowing college students to help with teams outside of student teaching
- Allowing intra-district athletic competitions between elementary schools
- 4A and below home field advantage for bi-district football playoff
- Survey all schools on the possibility of adding Water Polo as a sanctioned activity



Practice Outside the School Year

- Preseason practice regulations for sports that begin practice prior to the school year are as follows.
- Student-athletes shall not engage in more than three hours of practice activities on those days during which one practice is conducted.
- Student-athletes shall not engage in more than five hours of practice activities on those days during which more than one practice is conducted.
- Schools shall not schedule more than one practice on consecutive days and student-athletes shall not participate in multiple practices on consecutive days. Exception: Volleyball.
- The maximum length of any single practice session is three hours.
- On days when more than one practice is conducted, there shall be, at a minimum, two hours of rest/recovery time between the end of one practice and the beginning of the next practice.
- When determining how to count times spent as 'practice activities' or 'practices' please consult the following chart:

What Counts	What Doesn't Count
Actual on field/court practice	Meetings
Sport specific skill instruction	Weight training*
Mandatory conditioning	Film study
Water breaks	Injury treatment
Rest breaks	Voluntary conditioning*

*Does not count towards practice time, but **cannot** be done during the two hour rest/recovery time.

In reference to the minimum two hours rest/recovery time between the end of one practice and the beginning of the next practice (on days when more than one practice is scheduled), there can be no practice or other physical activities at all during this time. This time is exclusively for students to rest/recover for the following practice session, whether that session is an actual on field/court practice or a mandatory conditioning period.

Additional Regulations for Football Practice

All pre-season football practices shall begin with a four (5) day acclimatization period for all participants. The first two days of practice shall be conducted without any contact equipment except helmets. Other contact equipment may be fitted and placed in lockers. During the first two days, however, only shoes, socks, T-shirts, shorts and helmets may be worn. On the third and fourth days of practice, helmets, shoulder pads and padded girdles (shells) may be worn, but no player to player contact is allowed. On day five of the acclimatization period, helmets, shoulder pads and padded girdles (shells) may be worn, and player to player contact is permitted. During the five-day acclimatization period, no full contact activities shall be permitted. All student-athletes who arrive after the first day of practice are required to undergo a five-day acclimatization period. During the five day acclimatization period and subject to the rules as noted in (A) (i-vi) above, if more than one practice is conducted on the same day, the second practice shall be a teaching period/walkthrough practice only with no conditioning or contact activities/equipment permitted. At a minimum, there must be two hours of rest/recovery time between the end of one practice and the beginning of the walkthrough.



Summer Strength/Conditioning Programs & Sport Specific Skill Instruction Section 1206 (h) of the UIL C&CR

1. Limitations: Sessions for both strength & conditioning and sport specific skill instruction may be conducted by school coaches from the Monday of the week following the last day of school until a date set forth by the UIL calendar for students in grades 7-12 from that school's attendance zone. A strength and conditioning session shall be no more than two consecutive hours per day, Monday through Thursday. A student shall attend no more than one session of supervised instruction per day. Sport specific skill instruction may be conducted in addition to the strength and conditioning session(s), and a student shall attend no more than two hours per week of sport specific skill instruction, Monday through Thursday, with a one hour maximum in any one given day.

2. Activities Allowed: Strength and conditioning sessions shall include only strength and conditioning instruction and exercises. No specific sports skills shall be taught and no specific sports equipment, such as balls, dummies, sleds, contact equipment, etc., shall be used. Sport specific skill sessions may include specific sports equipment but contact equipment (restricted equipment) is not allowed. School shorts, shirts and shoes may be provided by the school (local school option).

3. Attendance: Attendance shall be voluntary and not required in order to try out for or participate in any UIL activity. Attendance records shall be kept; however, students shall not be required to make up missed days or workouts.

4. Fees: Fees, if any, shall be established by the superintendent and collected by the school. Any payment to coaches shall be from the school and from no other source.

Important points to remember for coaches, athletes and parents are as follows:

- Sessions may be conducted by school coaches only on Monday through Thursday of each week unless otherwise specified on the UIL Calendar (see exceptions to day of week below).
- A mandatory "Period of No Activity" will be set forth on the UIL calendar (see dates below). No school facilities may be open to students during this time.
- Strength and conditioning sessions conducted by coaches shall be no more than two consecutive hours per day.
- Sport specific skill sessions conducted by coaches shall be no more than 1 hour per day with a maximum of 2 hours per week.
- Sport specific skill session regulations in Section 1206 (h) of the C&CR are for team sports.
- A student shall not attend more than one strength and conditioning two-hour session (conducted by a school coach) per day.
- Sessions conducted by school coaches shall only include students who are incoming seventh graders or above from their attendance zone.
- Sport specific skill instruction is prohibited during the strength and conditioning session.
- Sports specific equipment (balls, dummies, sleds, contact equipment) is prohibited during the strength and conditioning session.
- Sport specific skill instruction is limited to two hours per week per student, not per sport.
- School shirts, shorts and shoes may be provided by the school (local school option).
- Attendance shall be voluntary. Coaches shall not require athletes to attend in order to try out for or participate in any UIL sport.
- Attendance records shall be kept, however students shall not be required or allowed to make up missed days. Students may work out on their own, without direction of the school coach.
- Fees, if any, shall be established and approved by the superintendent and collected by the school.
- Any payment for conducting strength and conditioning sessions to school coaches who instruct students from their attendance zone shall be from the school and no other source.
- Schools must take administrative care to prohibit an athlete from working with one school coach for two hours and a separate school coach for another two hours.

Important dates for coaches, athletes, and parents pertaining to Section 1206 (h) of the UIL C&CR:

- Beginning Date for Summer Strength/Conditioning Programs and Sport Specific Skill Instruction o Sessions may begin on the Monday of the week following the last day of school.
- Ending Date for Summer Strength/Conditioning Programs and Sport Specific Skill Instruction
 - * Junior High (incoming 7th and 8th grade) – Programs may run up to the day prior to the first day of school.
 - * High School (incoming 9th grade through 12th grade) – Programs may run up to the day prior to the first day of school or the first day of the sports season, whichever is earlier. For athletes that participate in a sport that may start prior

to the first day of school (football, volleyball, tennis, & cross country), those athletes may not attend a summer strength/conditioning program or sport specific skill session in any sport once their sport season has begun.

- Period of No Activity – During a “Period of No Activity”, no school facilities may be open for student-athletes.

* Tuesday, July 9 and Wednesday, July 10, 2019 o Monday, July 22 and Tuesday, July 23, 2019

- Exception to Day of Week – The following Friday(s) may be used as a possible period of activity for Summer S&C Programs & Sport Specific Skill Instruction:

o Friday, July 12, 2019 o Friday, July 26, 2019



Summer Strength and Conditioning FAQ's

- May a school coach conduct a strength and conditioning program this summer? **Yes, beginning no earlier than the Monday of the week following the last day of school and ending no later than the day set forth by the UIL calendar.**
- May school coaches be paid for conducting these sessions? **Yes, if payment is provided by the school and no other source.**
- In what activities are school coaches allowed to give instruction during these summer strength and conditioning sessions? **Weight training, including a specific workout plan for each individual, agility, running programs, plyometric, running bleachers and other conditioning exercises.**
- Are athletes allowed to attend an open gym or weight room before or after a supervised session? **Yes, provided the student is not receiving additional instruction from a school coach and the facilities are available to other students in the school as described in Section 1206 (h).**
- Are athletes allowed to attend an open gym or weight room during the "Period of no Activity"? **No, school facilities may not be available to students during a "Period of no Activity".**
- May sessions be conducted for students in middle school or below? **Yes. Students in the seventh and eighth grade will be allowed to participate and receive instruction from a school coach. UIL staff also recommends that seventh and eighth grade students' workout in separated groups from the students in grades nine through twelve.**
- May a school allow outside groups to conduct strength and conditioning sessions? **Yes.**
- May a school allow outside groups to conduct strength and conditioning sessions during the "Period of no Activity"? **No, school facilities may not be available to students during a "Period of no Activity".**
- May outside groups or individuals hire school coaches to conduct strength and conditioning programs for students from the coaches' attendance zone? **Yes, provided they comply with the aforementioned guidelines regarding limits on time, equipment, fees, payment, etc.**
- May school booster clubs pay coaches for conducting these programs? **No. However, school booster clubs may provide funds to the school to offset expenses associated with school sponsored strength and conditioning programs.** May school booster clubs pay fees for an individual athlete to participate in a school sponsored summer strength and conditioning program? **No. However, a school booster club could provide funds to the local school to help offset the cost of the program for the school. Funds are not to be specified for any particular athlete or group of athletes.**
- May schools waive or reduce fees for strength and conditioning programs sponsored by the school? **Yes, The Texas Education Code requires school districts to adopt procedures for waiving fees charged for participation if a student is unable to pay the fee, and the procedures must be made known to the public. Fees for all other students shall be paid by the students and/or their parents.**
- Who determines what fees, if any, are to be charged to the student? **The school superintendent.**
- Can the football coach conduct a strength and conditioning session with an athlete for one hour and the basketball coach conduct a session for another hour? **Yes, provided these are conducted in consecutive hours and no sport specific instruction is provided as a part of strength and conditioning.**
- Are schools allowed to provide transportation to students attending the summer strength and conditioning programs? **Yes, provided the strength and conditioning program is being conducted by the school.**
- Are schools allowed to provide transportation to students attending the summer strength and conditioning programs if they are conducted by an outside group? **No.**
- May incoming 7th graders (students who just finished 6th grade) participate in summer strength and conditioning programs? **Yes, incoming 7th grade through 12th grade students may participate.**

- Are students required to have a physical on file with the school district in order to participate in the summer strength and conditioning program? **Yes.**
- What penalty will be assessed to a coach for requiring a student to participate in a strength and conditioning program? **A range of penalties from private reprimand to suspension.**



Summer Sport Specific Skill Instruction FAQ's

- May a school coach instruct a student athlete in sport specific skills during the summer? **Yes, beginning no earlier than the Monday of the week following the last day of school and ending no later than the day set forth by the UIL calendar. A student may attend no more than 2 hours per week of sport specific skill instruction with a one hour maximum in any one given day.**
- May the sport specific skill instruction session be conducted in addition to the strength and conditioning session? **Yes.**
- May school coaches be paid for conducting these sessions? **Yes, if payment is provided by the school and no other source.**
- May school equipment be used during the sport specific skill sessions? **Yes. NOTE: For football, restricted equipment (contact equipment) is prohibited. Link: Restricted and Non-Restricted Football Equipment**
- May school coaches group athletes by sport or position during sport specific skill instruction? **Yes.**
- Are athletes allowed to attend an open gym or weight room before or after a supervised session? **Yes, provided the student is not receiving additional instruction from a school coach and the facilities are available to other students in the school as described in Section 1206 (h).**
- Are athletes allowed to attend an open gym or weight room during the "Period of no Activity"? **No, school facilities shall not be available to students during a "Period of no Activity"**
- May a school allow outside groups to conduct sport specific training sessions during the "Period of no Activity"? **No, school facilities may not be available to students during a "Period of no Activity".**
- May sessions be conducted for students in middle school or below? **Yes. Students in the seventh and eighth grade will be allowed to participate and receive instructions from a school coach. UIL staff also recommends that seventh and eighth grade students workout in separated groups from the students in grades nine through twelve.**
- Can the football coach conduct a session with an athlete for 30 minutes and the basketball coach conduct a session for another 30 minutes? **Yes, a maximum of one hour per day is allowed for sport specific skill instruction per student.**
- May a student receive 2 hours of instruction from the basketball coach, and an additional 2 hours of instruction from the volleyball coach in the same week? **No, each student is allowed a maximum of 2 hours per week of sport specific skill instruction.**
- Is a school coach limited to 2 hours of sport specific instruction per week? **No, a school coach is not limited to 2 hours of instruction per week; however, each student is limited to 2 hours of sport specific instruction per week with a maximum of one hour on any given day.**
- May a student who has started practice in a sport that begins prior to school starting still attend sport specific skill instruction for another sport that does not start prior to school starting? **No, athletes may not attend a sport specific skill session in any sport once they have begun a sport.**
- Does the sport specific skill instruction session have to immediately follow the strength and conditioning session? **No, the sport specific skill session may be held at a time determined by the school coach.**
- Can a school coach have multiple sport specific skill sessions in a given day? **Yes, as long as no student receives more than one hour of sport specific skill instruction on any given day.**

- Can a school coach instruct a student in grades 7-12 in his attendance zone during a summer league basketball game, 7 on 7 game, etc.? **No, school coaches may not give instruction at non-school events.**
- May incoming 7th graders (students who just finished 6th grade) participate in sport specific skill training? **Yes, incoming 7th grade through 12th grade students may participate.**
- May school booster clubs pay coaches for conducting these programs? **No. However, school booster clubs may provide funds to the school to offset expenses associated with sport specific skill instruction sessions.** May school booster clubs pay fees for an individual athlete to participate in a school sponsored sport specific skill instruction session? **No. However, a school booster club could provide funds to the local school to help offset the cost of the program for the school. Funds are not to be specified for any particular athlete or group of athletes.**
- Who determines what fees, if any, are to be charged to the student? **The school superintendent.**
- Are schools allowed to provide transportation to students attending a sports specific skill session? **Yes.**
- Are students required to have a physical on file with the school district in order to participate in the summer strength and conditioning program? **Yes.**

What penalty will be assessed to a coach for requiring a student to participate in a strength and conditioning program? **A range of penalties from private reprimand to suspension.**



Preseason Football Practice Limitations FAQ

5-day Acclimatization Period

During the 5-day acclimatization period, are schools allowed to have more than one practice per day?

No. During the 5-day acclimatization period, schools are limited to no more than one practice per day.

During the 5-day acclimatization period, are schools allowed to have a walk through in addition to their allowed one practice?

Yes. During the 5-day acclimatization period, schools are allowed to have a walk through in addition to their allowed one practice.

How much time must be allowed between the end of practice and the beginning of the walk through?

There must be at least a 2-hour break between the practice and the walk through.

Am I allowed to schedule the walk through during the 5-day acclimatization period before my practice?

Yes.

Are students allowed to wear helmets during the walk through?

No. During the walk through, no contact equipment, including the helmet, is allowed.

Does the walk through have to take place inside?

No, the walk through could take place either inside or outside.

Must all students go through the 5-day acclimatization period?

Yes. This would also apply to students who arrive to practice after the first day and to students who miss a day of practice during the 5-day acclimatization period.

On the third day of the 5-day acclimatization period may there be contact activities with dummies and sleds?

Yes. This would be the first day that shells are allowed, and contact with dummies and sleds are allowed. There is no player to player contact allowed during this time.

On the fifth day of the 5-day acclimatization period may there be player to player contact?

Yes. This would be the first day that player to player contact is allowed. No Full-Contact is allowed at this point. Full-Contact is defined as any football drill or live game simulation where players are at a "competitive" full speed pace, and players are taken to the ground.

Practice

After the 5-day acclimatization period, can I schedule more than one practice on the same day?

Yes, however, schools are not allowed to schedule more than one practice on consecutive days.

If I practice twice on the first day I am allowed to have contact practices, can I practice twice the next day?

No. Schools are not allowed to schedule multiple practices on consecutive days.

On days when more than one practice is allowed, how much time must be allowed between practices?

Two hours.

What can the students be required to do during the 2-hour rest period between practices on those days when more than one practice is allowed?

There can be no practice/conditioning activities at all during this time. This time is exclusively for students to rest/recover for the following practice session.

During the 2-hour rest period between practices on those days when more than one practice is allowed, can students watch film?

Yes.

I am having one practice a day and want to have a practice review meeting or film session during that practice.

How long can the practice review meeting/film session be?

In order for that to still be considered as one practice, the practice review meeting/film session can be no longer than 60 minutes. Any practice review meeting/film session stoppage of practice for longer than 60 minutes will constitute the beginning of a second practice and subject said practices to the rules for multiple practice days. Any practice review meeting/film session shall be conducted indoors in a classroom/facility that is temperature controlled. Coaches are reminded that all water and rest breaks now count as part of practice time.

On days when only one practice is allowed (after the 5-day acclimatization period), am I allowed to have a walk through in addition to my one allowed practice?

No. However, remember to consult the list of activities that do not count as practice (as posted on the UIL web site) for information on what is allowed.

Do water breaks and other stoppages in practice count toward my total practice time of 3 hours for one practice and 5 hours of total practice (one days when more than one practice is allowed)?

Yes, water breaks and other stoppages count toward your total practice time. Exception: A 1-hour break may be given in the middle of a 3-hour practice and not count towards practice time.

If practices are staggered for JV and varsity players and the school has two practices for the varsity on Monday and one practice for the varsity on Tuesday, and has one practice for JV on Monday and two practices for the JV on Tuesday, is that ok? Yes. The rule is not designed to dictate to coaches how they stagger their practices, as long as no player participates in multiple practices on consecutive days. The key factor is that no player is allowed to take part in more than one practice on consecutive days.



Charitable Cause Guidelines

The UIL has received numerous requests from member schools to support various charitable causes in conjunction with high school athletic events. The UIL is supportive of these initiatives and has developed guidelines in regards to an athletic competition being held in the name of a charitable cause.

Each school participating must be in agreement to allow any of the modifications to the rules.

Schools may host a contest in recognition of a charitable cause under the following conditions:

1. The contest of competition may be held during any one week of the designated sport season (to be determined by each individual school).
2. No exceptions will be allowed to NFHS or NCAA uniform rule.
 - a. No jerseys or uniforms will be allowed for contest that do not represent the school colors.
 - b. A commemorative ribbon of non-school color may be worn on the jersey or school-issued uniform.
3. Officials may be allowed to use a colored whistle or modified uniform in accordance with UIL guidelines.
4. Colored game balls will not be allowed, however they may be used during any warm-up period prior to the contest.

DIFFERENT SPORTS PLANS FOR HIGH SCHOOL ATHLETICS

UIL CONSTITUTION AND CONTEST RULES

UIL Sports Plans

Baseball 1220

Basketball 1230

Cross Country 1240

Football 1250

Golf 1260

Soccer 1270

Softball 1280

Swimming and Diving 1290

Tennis (Individual and Doubles) 1300

Tennis (Team) 1310

Track and Field 1320

Volleyball 1330

Wrestling 1340

For more information right click and push open hyperlink

EXTRA REMINDERS ABOUT UIL RULES AND SHARYLAND ISD POLICIES

Sharyland Athletic Facilities:

- There should not be any sport activities on Sundays at Sharyland athletic facilities unless approved by the athletic director.
- This includes opening the facilities for adults to play in our gyms
- Our high school practice fields are open to the public after school hours when our teams have completed their practices. The practice fields are on a first come first serve basis.
- The only exception to this rules is if you personally want to come up and workout, work in your office or have coaches meeting. Just make sure that you lock all the doors and turn off all the light when you leave.

UIL Rule no Sunday Practices:

- This is a given: You cannot have any 7th-12th grade practice of any kind, in any sport, on any Sunday. (The only possible exception is Regional/State Golf, Tennis Tournament, and Cross Country if Regional Meet falls on a Monday).
- This includes team and individual meetings and showing film for the purpose of instruction.
- Above are UIL violations

UIL Teams Sports

- School team sports are not allowed to practice outside the specific allowable dates except during the one-in-school day athletic practice period.
- Off-season activities before or after the school day or during the lunch periods are specifically prohibited.
- Team Sports- During the off-season high school and junior highs coaches are prohibited from coaching any student athletes in grades 7-12 from their school attendance zone after the school day ends (exception: own son or daughter)
- This does not include the UIL Summer Strength and conditioning program (cannot be sports specific)
- Any grouping of high school baseball, football, soccer, or volleyball participants during the summer months for the purpose of conditioning and/or organized athletic team instruction is prohibited'
- All of the Sharyand ISD open weight rooms and gyms are open to all our athletes and student body.

Off season School Facility Use: UIL Section 1206 (i) C&CR

- Athletes may attend open gyms, facilities, and weight rooms. Coaches must make every effort to see that student athletes understand that participation is strictly voluntary and never required. Participation shall not be a prerequisite for trying out for a team. Attendance records may not be kept. Coaches may be present to supervise the facilities and school equipment.

- Coaches shall not provide specific instruction in sport skills
- Each activity during open gym or weight room is on a first come first serve basis
- Weight lifting instruction is permitted and progress charts may be kept
- Coaches should not participate with their athletes. Such action place the responsibility on the coach and school to prove they are not violating off-season regulations
- Use of school facilities may be restricted to that school's student body. Note: If only members of an athletic team are participating in their sport in an open recreational facility, it could be deemed a violation of off-season regulations. All of Sharyland ISD open gyms and open weight rooms are open to the athletes and student body.

UIL Individual Sports:

- In Individual sports, coaches may coach their athletes year around
- Exceptions- On Sundays and the five required days during the Winter Break

Non-School Team Sports- clubs, leagues, ETC...- Procedures:

- When you go and watch your athletes during club ball games, winter league games, and summer league games, 7 on 7 games, Etc. you need to be aware that there are always other watching what coaches do at these events
- Sharyland ISD Coaches should not sit on any team bench, stand down on the floor or team sideline, or be in the dugout before, during, or after a game.
- The only place that a coach should be located during any of these non-school athletic events is in the bleachers or where the spectators are seated. The only thing that you should ever address with any Sharyland athlete at these events is words of encouragement like "good job, great game, etc." This is not a time where you coach the kid in making corrections, adjustments, etc.

CCP

Register my Athlete

The UIL Legislative Committee requires all coaches to complete the Coaches Certification Program (CCP) each year as part of their coaching certification. The program is only available via the UIL website and is currently in effect as of July 22nd, 2019 on the UIL Portal.

CPR/AED/and First Aid

All Coaches must have a current CPR, AED, and First Aid certifications up to date as per our athletic trainers. This certification needs to be given to the trainers and a copy to the Athletic Coordinators office after completion.

Senate Bill IV states that all coaches, sponsors, or directors of an extracurricular activity, including cheerleading, must maintain and submit proof of current certification in first aid and CPR. **State Law**

New Coach Certification-UIL Requirement

All new coaches that have never coached in the UIL setting must take the NFHS fundamentals of coaching before they can coach kids on the field or court. The NFHS can be found on the UIL website and will cost 35.00, but can be reimbursed through the athletic office.

Professional Acknowledgment Form-UIL Requirement

Concussion Training

All Coaches Texas Education Requirement-**State Law**



Booster Club Guidelines

Updated July 2016

ROLE OF BOOSTER CLUBS

Neighborhood patrons form booster clubs to help enrich the school's participation in extracurricular activities. The fundraising role of booster clubs is particularly crucial in today's economic climate. Positive and direct communication can prevent most problems. Keep the superintendent informed of all activities.

- Have a chain of command for communication with the administration.
- Clear all activities through your administration.
- The superintendent or a designee who does not coach or direct a UIL contest but has approval authority over booster clubs should be invited to all meetings. All meetings should be open to the public.
- Booster clubs should apprise school administrators of all club activities. Make sure your local administration has a copy of all booster club publications. Invite administrators to all booster club meetings. Have an officer meet with the school administration regularly.
- School administration should apprise booster clubs of all school activities.
- Booster clubs do not have authority to direct the duties of a school district employee. The scheduling of contests, rules for participation, methods of earning letters and all other criteria dealing with inter-school programs are under the jurisdiction of the local school administration.
- Minutes should be taken at each meeting and kept on file at the school.
- Periodic financial statements itemizing all receipts and expenditures should be made to the general club membership and kept on file at the school.

WRITTEN POLICIES

Booster clubs should develop and annually review policies to cover:

- how to obtain administrative approval before beginning projects;
- how to plan and publicize meetings;
- bookkeeping and fund administration including process to obtain superintendent's approval prior to raising or spending funds;
- election of officers (suggestion: one president; one secretary; one treasurer; and three vice-presidents: one vice-president to oversee fall, winter and spring sports);
- taking, distributing and filing minutes;
- public communication;
- proper interaction with music and theatre directors and academic and athletic coaches through the lines of authority as established by the school board;
- a sportsmanship code governing behavior of booster club members and fans at contests, treatment of officials, guests, judges, etc.; and
- plans to support the school regardless of success in competition, keeping the educational goals of competition at the forefront of all policies.

ROLE OF THE SUPERINTENDENT

Member schools make UIL rules and determine policies regarding penalties to schools, school district personnel and student participants. The superintendent is solely responsible for the entire UIL program. All school activities, organizations (including the booster club), events and personnel are under the jurisdiction of the superintendent. Booster clubs must recognize this authority and work within a framework prescribed by the school administration.

PARENTS

- Remember: The classroom comes first!
- Help conduct fair and equitable competition: adhere to rules, uphold the law and respect authority.
- Remember that officials are human. Respect their decisions.
- Delegate authority to the school, and then support its decisions.
- Set standards by which you expect children to conduct themselves, and live by those standards yourself.
- Be aware of capabilities and limitations of young people. Don't have unrealistic expectations.
- Allow your children to live their own lives.
- Be involved in areas in which your own child is not involved, thus contributing to school unity and spirit.
- Show respect to the opponents of your children.
- Praise. Don't criticize. Urge others to do the same.
- Help your children and their friends develop integrity through the intensity of competitive activity.

COACHES AND DIRECTORS

- Be sure your booster club wish list has been approved by your supervisor before it goes to the booster club.
- Work with your administration to determine what your club can provide.
- Make your request to the club benefit as many students as possible.
- Attend the booster club meetings and/or know what the club is doing.
- Understand that your advisory role to the boosters is without vote.
- Support other programs within your district.
- Meet with parents regularly and make them aware of relevant rules.
- Involve your staff with your booster club. Let the booster club know who your staff is and what duties they perform.

CLUB FINANCES

Fundraising | Spending | Stipends | Gifts to Coaches

Fund-raising projects maybe subject to state law. Be sure that your club is in compliance with applicable law. For example, Texas has a law governing raffles. Also, consider seeking nonprofit or tax-exempt status. Consult the Texas Secretary of State's website as well as the IRS to determine if seeking designation as a non-profit that is tax exempt is appropriate for your booster club. http://www.sos.state.tx.us/corp/nonprofit_org.shtml

Generally speaking, earnings by a properly organized booster club may not benefit any private shareholder or individual.

- Community-wide sales campaigns should be coordinated through the school administration to minimize simultaneous sales campaigns.
- Sales campaigns should be planned carefully to insure that the projects provide dollar value for items sold, and that most of the money raised stays at home. Otherwise donations are often more rewarding than letting the major part of the money go to outside promoters.
- Fund-raising activities should support the educational goals of the school and should not exploit students. Activities and projects should be investigated carefully before committing the school's support.
- Individuals who actively coach or direct a UIL activity should serve in an advisory capacity only to the booster club and should not have control or signature authority over booster club funds, including petty cash or miscellaneous discretionary funds.
- Coach's wish lists should have received prior approval from school administration before submission to boosters.
- Coaches and directors of UIL academics, athletics and fine arts may not accept more than \$500 in money, product or service from any source in recognition of or appreciation for coaching, directing or sponsoring UIL activities. The \$500 limit is cumulative for a calendar year and is not specific to any one particular gift. See Section 481, *UIL Constitution and Contest Rules*.
- Schools shall not pay to coaches, and coaches shall not accept, funds gathered by a high school booster club or other sources within the school district. See Section 1202(b), *UIL Constitution and Contest Rules*.
- Funds are to be used to support school activities. To provide such funding for non-school activities could violate UIL rules and the public trust through which funds are earned.

ATHLETIC BOOSTERS

Individuals should be informed of the seriousness of violating the athletic amateur rule found in Section 441 and the awards rule found in Section 480 of the *UIL Constitution and Contest Rules*. Check with school administrators before giving anything to a student, school sponsor or coach. The penalty to a student-athlete is forfeiture of varsity athletic eligibility in the sport for which the violation occurred for one calendar year from the date of the violation. If a team violates the amateur rule, the penalty shall be assessed against the team and not against each individual. See Section 441(d), *UIL Constitution and Contest Rules*. All fans, not just members of the booster club, should be aware of these rules. It affects the entire community.

- Athletic booster club funds shall not be used to support athletic camps, clinics, private instruction or any activity outside of the school.
- The local school district determines when, how and from whom student athletes can receive meals and snacks. See Section 441(b)(9), *UIL Constitution and Contest Rules*.
- Schools must give prior approval for any banquet or get-together given for students.
- Students may not accept money or other valuable consideration from school booster club funds for any non-school purpose. See Section 441(A)(3), *UIL Constitution and Contest Rules*.
- Student athletes are prohibited from accepting valuable consideration for participation in school athletics - anything that is not given or offered to the entire student body on the same basis that it is given or offered to an athlete. See Section 441(a), *UIL Constitution and Contest Rules*. *Valuable consideration is defined as tangible or intangible property or service including anything that is usable, wearable, salable or consumable.*
- Booster groups or individuals may donate money or merchandise to the school with prior approval of the administration. These kinds of donations are often made to cover the cost of commercial transportation and to cover costs for meals. It would be a violation for booster groups or individuals to pay for such costs directly, without prior approval from the local school administration. See Section 441(b)(9) and Section 840 (a)(2)(A)(iv).
- Student athletes may accept small "goodie bags" consisting of cookies, candy and symbolic gifts from their classmates, if allowed by local school policy. See Section 441(B)(7), *UIL Constitution and Contest Rules*.



ACADEMIC BOOSTERS

We encourage academic booster clubs, whether they cover UIL academic competition in general or specific programs such as theatre, speech/debate, journalism or math/ science. A great need exists for parental involvement and support.

The rules for athletics are different than the rules for academics and music. Athletes are restricted by the athletic amateur rule, which states that athletes cannot accept money or valuable consideration for participating in a UIL sport or for allowing their names to be used in promoting a product, plan or service related to a UIL contest. Academics has no amateur rule. Journalism participants may work for a newspaper and be paid. Actors may work summer stock and be paid. Students may win calculators and software for participating in invitational math contests.

UIL academic students are restricted by the awards rule. See Section 480, *UIL Constitution and Contest Rules*. So, as a general practice, booster clubs should not give gifts or awards to students for their participation in UIL contests that count toward district, region or state standing without prior school district approval. School booster clubs may raise money to purchase letter jackets, provided the funds are given to the school without designation to buy jackets for particular students and the school determines criteria for awarding the jackets. Parents may purchase jackets for their own children provided the school designates the student as being qualified to receive the jacket.

Booster Clubs may raise money to provide an annual banquet for academic participants and coaches.

EXAMPLES OF ACADEMIC BOOSTER CLUB CONTRIBUTIONS THAT ARE NOT PROHIBITED BY UIL RULE, WITH LOCAL ADMINISTRATIVE APPROVAL, ARE:

- Purchase equipment for programs such as computers or software for yearbook or computer science.
- Organize and chaperone trips and assist with expenses for travel to academic competitions or educational trips such as journalism conventions or speech tournaments. Booster club funds may be used to provide food and refreshments for students on these trips. A purely recreational trip would not meet the definition of an educational field trip and could be considered a violation of the Awards Rule. See Section 480(2)(d), *UIL Constitution and Contest Rules*.
- Run tournaments, organize fund-raising efforts, recruit corporate donors, raise money for scholarships and arrange for tutors and professional trainers to work with students.
- Fund academic workshop scholarships provided selection of the recipients is not based solely on their success in interscholastic competition. Selection could be based on grade point average or the student's selection of high school courses. All students meeting the conditions for scholarship assistance should be notified and eligible for financial assistance. Funds should be monitored to ensure that they are expended for camp or workshop purposes.

MUSIC BOOSTERS

In addition to the general procedures outlined, the following guidelines apply to Music Booster Club activities.

- Be mindful of the fact that there is no Music Amateur Rule. Therefore, limitations established in athletics intended to ensure compliance with the Athletic Amateur Rule do not apply to music programs and related activities.
- Some music booster clubs assist with expenses for travel to various music-related activities such as UIL contests and performances at away athletic events. Such financial support violates no UIL rules provided that it is approved and coordinated by the local school district.
- Many music groups schedule educational field trips with the approval of the local school administration and under local school district policies. For such trips, specific educational components must be included such as performing for a music festival, an adjudicated contest or a concert tour. Marching performances such as the Macy's Thanksgiving Day Parade, the Rose Bowl Parade or other similar ceremonial appearances also qualify. However, educational components need not be limited to performances. Concert attendance, visiting university/conservatory music facilities and other music related, non-performing opportunities would also be appropriate if approved by the local school district.
- A recreational trip, on the other hand, would not meet the definition of an educational field trip as provided in Section 480(f) of the *UIL Constitution and Contest Rules*. Students receiving the benefits of a purely recreational trip would likely be in violation of the Awards Rule.
- Booster Clubs may also fund scholarships for private lessons and summer music camps provided the selection of the recipients is not based on success in interscholastic competition. Funds for such activities should be carefully monitored to ensure that they are expended for educational rather than recreational activities.
- The awarding of patches, T-shirts or other items for achievement in interscholastic competition would be subject to the UIL Awards Rule. See Section 480(2)(A), *UIL Constitution and Contest Rules*. In order to protect all music students' eligibility, such awards should be approved and administrated by the local school district in accordance with school district policies.



SECTION D



Head Coaches Responsibility for
High School Eligibility

Athletic Eligibility-High Schools and
Junior High

Athletic-Eligibility-UIL Standards

Varsity Team Sport Eligibility Form
and Individual Eligibility Form

SHARYLAND INDEPENDENT SCHOOL DISTRICT
ATHLETIC DEPARTMENT
PROCESS FOR DETERMINING UIL ELIGIBILITY

Coaches should check the following criteria to determine academic eligibility for students participating in UIL athletic events. (Exceptions are found in the UIL Constitution and Rules, i.e., honors classes. Ineligible students may not be involved in any aspect of the team other than practice.)

I. FALL ELIGIBILITY

- Students going into the 7th, 8th, or 9th grade must have been promoted or placed the next grade level.
- Students going into grades 10,11,or 12 have two ways they must be eligible for the fall semester:
 1. Received 5 credits from the previous year. (When a student receives credit from the previous year, the number of credits from other high school years is not a factor.)
 2. Have accumulated at least 10 credits at the beginning of the third year and 15 credits at the beginning of the fourth year in high school.

* Students who either complete summer school courses or correspondence courses prior to the fall semester may apply credits towards fall eligibility.

* Students may become eligible for UIL competition at the end of the seventh week of school if at the end of the first six weeks grading period they are passing all courses with an average of seventy or above.

HEAD COACHES RESPONSIBILITY FOR ATHLETIC ELIGIBILITY

STEP 1: Provide a list of your athletes alphabetically to Athletic Coordinator.

STEP 2: Head Coaches will use the Grey Form and transcripts each year.

STEP 3: All Athletes will need a Grey form (including all sub-varsity).

STEP 4: Head coach will count credits for eligibility purpose.

STEP 5: Only athletes that are eligible will be listed on the UIL Eligibility form

STEP 6: Upon completion, this form must be turned into Athletic Coordinator Secretary for Principal Signature.

STEP7: No athlete will be allowed to participate in the first athletic competition until all Grey forms are turned in and the UIL Eligibility Forms are faxed to the 31-5A District Chairman.

STEP 8: Athletic Secretaries will fax the final copy to the 31-5A District Chair after the Principal has signed.

STEP 9: The original copy will be filed in the athletic office. The Athletic Secretary will scan and e-mail the head coaches a copy to keep on file.

*** In Team Sports Scrimmages are considered practice so eligibility is not required.

***In Individual Sports Dual and Tri-Meets/Tournaments- Eligibility is required

SHARYLAND INDEPENDENT SCHOOL DISTRICT

JUNIOR HIGH ELIGIBILITY

Coaches should check the following criteria to determine academic eligibility for students participating in UIL athletics events.

I. FALL ELIGIBILITY

- Students going into the 7th or 8th must be promoted or placed to the next grade level.

II. RETAINING ELIGIBILITY

- Check grades every grading period.
- If a student fails a six weeks grading period, the athlete becomes ineligible at the end of the school day after the 7-day grace period.
- If the student who has failed a six weeks grading period is passing at the progress report, the student becomes eligible at the end of the school day after the 7^{-day} grace period.
- If the student who has failed a six weeks grading period is failing any subject at the progress report, the student remains ineligible.

III. Age Eligibility

- For 7th grade competition-have not reached their 14th birthday on or before September 1
- For 8th grade competition-have not reached their 15th birthday on or before September 1
- See C&CR for further regulations



UIL Eligibility Standards

The sole purpose of eligibility rules and contest regulations is to keep competition equitable and to maintain activities in proper perspective. It is the responsibility of each school to see that students do not compete unless they comply with all eligibility rules. It is also the responsibility of the student to observe and obey these standards. According to UIL standards, students are eligible to represent their school in interscholastic activities if they:

- have not graduated from high school,
- are full-time, day students in the school, and have been in regular attendance at the school since the 6th class day of the present school year, or have been in regular attendance for 15 or more calendar days before the contest or competition,
- are in compliance with state law and rules of the Commissioner of Education, (see [TEA-UIL Side By Side](#))
- are enrolled in a four-year, normal program of high school courses, and initially enrolled in the 9th grade not more than 4 years ago nor in the 10th grade not more than 3 years ago,
- were not recruited,
- are not in violation of the awards rule, and
- meet the specific eligibility requirements for academic, music and/or athletic competition

Eligibility for Athletic Contests

- meet all the requirements above,
- are less than 19 years old on September 1 preceding the contest or have been granted eligibility based on a disability that delayed their education by at least one year,
- live with their parents inside the school district attendance zone their first year of attendance (see your school administrator for exceptions),
- have not moved or changed schools for athletic purposes,
- have not violated the athletic amateur rule, and
- were eligible according to the fifteen-day rule and the residence rule prior to district certification.

Schools may adopt stricter standards for eligibility to participate in extracurricular activities.

SECTION E



SHARYLAND ATHLETIC POLICIES

Reporting of Critical Incidence

Extra-Curricular Code of Student Conduct

Athletic Student Participation Policy

Clinic Info

Extra-Curricular Travel Policy

Specialization of Athletic Sports

Employee Standard Conduct

Fund-Raising Policy

- Business Office Full Activity Fund Info
- Business Office Administrative Manual

REPORTING OF CRITICAL INCIDENTS

In order to ensure that sensitive and serious situations are communicated clearly and effectively to district personnel, the coach shall report critical incidents to the athletic coordinator/ athletic director immediately.

1. A written report of the incident shall be sent to the principal and the athletic director or coordinator within 24 hours of the incident.
2. If a situation is of an emergency nature, or one which might otherwise come to the attention of these personnel (i.e. media coverage of the school), the coach shall immediately notify the principal and the athletic coordinator/director by phone.
3. The following incidents must be reported:
 - Firearms-possession, use, display, discharge
 - Weapons- possession, use, display, discharge
 - Assaults
 - Sexually related incidents, including criminal complaint, misconduct, harassment
 - Possession, use, sale of controlled substance
 - Any prohibited conduct- Violation of the school handbook
 - Arrest
 - Evacuation of building
 - Any EMS call
 - Any McAllen or Mission PD call
 - Occasion when a student reports being a victim of a serious crime
 - Community-sensitive events
 - Bus accidents
 - Motor vehicle accidents involving rental or SISD vehicle
 - Any event which has legal or media implications, such as sit-ins, walk-outs, riot demonstrations.

EXTRACURRICULAR CODE OF STUDENT CONDUCT

Extracurricular Activities

The term “extracurricular activities” means, without limitation, all interscholastic athletics, cheerleading, drill team, academic clubs, special interest clubs, musical performances, dramatic productions, student government, and any other activity or group that participates in contests, competitions, or community service projects on behalf of or as a representative of the District. The term includes any non-curricular event and membership or participation in groups, clubs, and organizations recognized and approved by the Board of Trustees and the school district and sponsored by the district or a campus. All extracurricular activity participants, including elected and appointed officers of all campus organizations, is subject to the provisions of this *Extracurricular Code of Conduct*.

Participation in school-related activities is an excellent way for a student to develop talents, receive individual recognition, and build strong friendships with other students; participation, however, is a privilege, not a right. Eligibility for participation in many of these activities is governed by state law and the rules of the University Interscholastic League (UIL)—a statewide association overseeing inter-district competition. The following requirements apply to all extracurricular activities governed by state law and the rules of the UIL:

- A student who receives at the end of a grading period a grade below 70 in any academic class—other than an advanced placement or international baccalaureate course, or an honors or dual credit course in English language arts, mathematics, science, social studies, economics, or a foreign language—may not participate in extracurricular activities for at least three school weeks.
- A student with disabilities who fails to meet the standards in the individualized education program (IEP) may not participate for at least three school weeks.
- An ineligible student may practice or rehearse with other students for an extracurricular activity but may not participate in a competition or other public performance.

Extracurricular Absences

A student is allowed in a school year up to 10 absences not related to post-district competition, a maximum of 5 absences for post-district competition prior to state, and a maximum of 2 absences for state competition. All extracurricular activities and public performances, whether UIL activities or other activities approved by the board, are subject to these restrictions. 4-H activities are considered extracurricular only if there is a letter on file from a 4-H county official.

An absence for participation in an activity that has not been approved will receive an unexcused absence.

Your child has expressed a desire to participate in an extracurricular activity at Sharyland ISD. It is the belief of our district that participation in extracurricular activities can give students direction in the development of self-discipline, responsibility, pride, leadership, teamwork, respect for authority, and healthy living habits.

Participation in the regular curriculum is a right afforded to each student; however, participation in the extracurricular program is a privilege that carries additional expectations for acceptable conduct. Because participation in extracurricular activities is a privilege not a right, SISD is authorized to set higher standards for participants of these activities.

Sharyland ISD has established the following set of guidelines to be followed by all extracurricular participants:

1. Abide by all UIL rule specifications (*for UIL/TEA sanctioned activities*);
2. Attend every practice session and contest unless ill or in emergency situations. (*Parent or guardian must call coach/sponsor if not attending practice*);
3. At all times, on and off campus, respond to every situation as a young lady or gentleman.

All students, regardless of activity, **must not**:

1. Use tobacco products;
2. Consume, possess or distribute alcoholic beverages, drugs, or narcotics (*except for prescribed medical purposes*);
3. Participate in inappropriate behavior recorded or transmitted on any electronic media or the internet;
4. Participate in misconduct unbecoming of a lady or gentleman. This includes but is not limited to any conduct which contains the elements of an offense under the Texas Penal Code.

Sharyland ISD will enforce the above rules with all students participating in extracurricular activities:

- regardless of whether school is in session;
- regardless of whether the offense occurs on or off school property or at a school-related event;
- regardless of whether the student is directly involved with the extracurricular activity at the time the prohibited conduct occurs;
- regardless of whether the extracurricular activity is in season; and
- regardless of where or when the conduct occurs.

CONTRACT FOR SUCCESS

Students that violate any of the above rules could be suspended from participation in any activity for up to **18 weeks**, and could be subject to removal from participation.

STUDENTS:

As an extracurricular participant representing Sharyland ISD, I, _____, understand my responsibilities as stated above. I agree to abide by this policy, and I pledge to help my classmates do the same.

PARENTS:

I have read the information presented above, and I will support my son/daughter in his/her commitment to this policy.

PARENT/GUARDIAN SIGNATURE

Athletic Program Student Participation Policy

The following concerns the overall participation policy of the Sharyland ISD Athletic Department concerning sub-varsity and varsity teams. This philosophy is one that the Sharyland School Board and Administration is in agreement with. Also included is the policy concerning senior athlete participation and try-outs.

SUB-VARSITY PARTICIPATION- Student sub-varsity athletes should get ample playing time. This does not mean that all athletes will get equal playing time. This also does not mean that the athletes should be played the last few minutes or seconds of a game. In some sports, such as baseball and softball, it is more difficult because the length of innings and time limits of games. Softball and baseball coaches should try their best to work this out or make up playing time the following game. Coaches of different sports should try to develop a system that enables them to play everyone a certain amount of time. All sub-varsity players should have the opportunity to play during portions of the game. If all players have had ample playing time during the game, and the game is close, this would enable the coach the opportunity to play his or her best players the last portion of the game. This affords our teams the opportunity to win. We believe that ample playing time at the sub-varsity level is important in developing future players. We believe that developing winning attitudes at the sub-varsity level is important but not at the sacrifice of not allowing athletes the opportunity to participate. Winning attitudes are developed in many different areas. The main goals of a sub-varsity team should be to develop fundamentals of the game, knowledge of the game, good work ethics, teamwork, and sportsmanship.

VARSITY PARTICIPATION- Playing time at the varsity level is not an issue. Our goal in each sport at the varsity level is to field the best team that Sharyland has to offer. This does not mean that we expect to be district champions in every sport each year. It does mean that we are going to try and compete at the highest level possible. The head coach must have the freedom to make these decisions. All head coaches know that their players want to play. Varsity players must understand their roles on the team. Some are starters, some are substitutes, and some will get very little playing time. Players that do not get much playing time can and may be a very integral part of the team. This may come in different areas such as, during practice preparing our team for its next opponent, being an encourager to other players, helping the coach in certain areas, or sometimes being the inspiration of the team. It is a privilege to be on the varsity and every player has to know their role on the team. When playing opportunities come during certain games, the head coach will try and play as many players as possible. Every coach wants his or her players to have the opportunity to play, but at the varsity level winning within the rules is each team's objective. The head coach must have the freedom to make these decisions.

SENIOR ATHLETE VARSITY PARTICIPATION AND TRYOUTS- If an athlete is a JV red or white team player as a junior (11th grade classification), then they must try out for the varsity team their senior year. Any transfer senior athlete, will have to go through try outs. Any senior athlete from Sharyland, who did not play the sport the previous year, will have to go through try-outs. Those athletes who make the varsity team as a freshman, sophomore, or junior (who has not quit the team or had disciplinary problems) will not have to try out.

Clinic Information
High School Coaches

General:

Coaches attending coaching schools or clinics must be certain that proper channels and procedures (travel request forms) have been followed prior to attending.

High school coaches may coordinate approved coaching schools/clinics with the middle school coaches. Approval of all staff will be dependent of financial availability.

Out of state clinics will not be approved.

POLICIES FOR SCHOOL BUSINESS DAYS

All high school head coaches are allowed 2 professional days for coaching schools or clinics.

All sub-varsity high school coaches are allowed 1 professional day for coaching schools or clinics.

No professional days are allowed for junior high coaches to attend clinics

SHARYLAND ISD

EXTRACURRICULAR TRAVEL PROTOCOL

Travel Arrangements

- **Travel Request Forms**- for out of town overnight trips must be turned into the Athletic Office before leaving.
- **Parent Permission Slips**- This gives emergency and hotel information (Address and phone number). It also requires parents and student signatures for travel approval.
- **Travel Itinerary**- The agenda will give thorough information about travel time and locations during trip. This agenda should begin with depart time from school until the approximate arrival time back at school.
- **Rooming Lists**- Room assignments will be determined by coach/sponsor. All students are expected to adhere to these assignments. Factors such as grade level, age, relationship, etc., will be taken into consideration when determining room assignments
- **Checking of bags**- and personal items- Administration, sponsors and/or coaching staff reserve the right to check bags, luggage, and personal items since the trip is a school related / sponsored activity
- **Parent Release Form or Notarized Form**- For people or guardians picking up their child. A SISD Parent Release Form must be completed. For people other than parents picking up children a SISD notarized form must be completed. This form should be completed a day in advance.
- If anyone other than a school employee, athlete, student trainers, managers, (etc) rides a school bus it must be cleared by the Athletic Director only.

Student Behavior/ Expectations

- All students are expected to follow timelines, agenda and/or instructions as provided by the sponsor/coach. Failure to comply may result in disciplinary action.
- All students are expected to adhere to rules and policy as set by the Student Code of Conduct and Extracurricular Code of Conduct at all times. Violations may result in disciplinary action.
- No swimming at hotel swimming pools
- Visit to malls or any Public Entities- When visiting malls or public entities, student must travel in groups of 2 or more at all times. Students are expected to conduct themselves properly at any of these venues.
- Restaurants- Students are expected to conduct themselves with proper manners at all times when eating at any restaurant or food court.
- Hotels- Rooms will be kept intact. If furniture is needed to be moved due to roll-a-way bed, etc., furniture will be put back in original place. No, "hotel room" souvenirs will be brought home. Students will remain in rooms unless otherwise approved by coaches/sponsors. All lights are to be out/ off at a designated time.

SPECIALIZATION OF ATHLETIC SPORTS

To: All Coaches, High School and Jr. High School

From: Richard Thompson, Athletic Director

Subject: Specialization of Athletic Sports

Date: August 1, 2005

CC: Mr. Madrigal, Jr., High School Principal
Mr. David Guel, North Jr. High Principal
Miss Cynthia Sandoval, B.L. Gray Jr High Principal

School Board and Administration Policy:

“Students of Sharyland will be given the opportunity to participate in as many sports as he/she chooses. It is the responsibility of the coaches of each sport to work out a plan that would enable each individual student to do so. No athlete will be made to choose between sports or encouraged to specialize.”

This is a reminder of the School Board and Administration Policy concerning encouraging athletes to specialize in a certain sport. This policy deals with in-season sports that are participating simultaneously (Jr. High Athletics does not have this problem because of the way the athletic seasons are set up). Many athletes do choose to specialize in a sport. There is not a problem with athletes specializing because it is their choice. This policy states that “no athlete will be made to choose or encouraged to specialize”. Athletes should not feel caught in the middle and having to make a choice. This is why each of the head coaches will determine a practice schedule for the athlete.

Any coach that is guilty of encouraging an athlete to choose or specialize will be reprimanded. Remember, that we are all on the same team, so please make every effort to build all programs in Sharyland I.S. D. Athletics. Thank You!

Employees Standard of Conduct Searches/Alcohol /Drug Testing

DHE Local Policy

REASONABLE SUSPICION SEARCHES

The District reserves the right to conduct searches when the District has reasonable suspicion to believe that a search will uncover evidence of work-related misconduct. The District may search the employee, the employee's personal items, work areas, lockers, and private vehicles parked on District premises or worksites or used in District business. Searches that reveal a violation of the District's standards of conduct may result in disciplinary action. [See DH]

DRUG AND ALCOHOL TESTING

Under the District's own authority, random drug and alcohol testing of employees in safety-sensitive positions shall be completed to further the Board's interest in ensuring the physical safety of students.

Testing procedures shall be minimally intensive. For purposes of such testing, safety-sensitive positions shall not be limited to, but shall include, positions in which an employee:

1. Drives a District vehicle;
 2. Transports students in District vehicles; and
 3. Performs manual trades or handles potentially dangerous machinery or hazardous substances in an environment that may be occupied by a large number of students.
-

Note: The following provisions apply to employees who are covered by the federal Department of Transportation (DOT) rules.

FEDERALLY REQUIRED DOT TESTING PROGRAM

In accordance with DOT rules, the District shall establish an alcohol and controlled substances testing program to help prevent accidents and injuries resulting from the misuse of alcohol and controlled substances by the drivers of commercial motor vehicles, including school buses. The primary purpose of the testing program is to prevent impaired employees from performing safety-sensitive functions.

The Superintendent shall designate a District official who shall be responsible for ensuring that information is disseminated to employees covered under this testing program regarding prohibited driver conduct, alcohol and controlled substances tests, and the consequences that follow positive test results.

DRUG-RELATED VIOLATIONS

The following constitute drug-related violations under the DOT rules:

1. Refusing to submit to a required test for alcohol or controlled substances.
2. Providing an adulterated, diluted, or a substituted specimen on an alcohol or controlled substances test.
3. Testing positive for alcohol, at a concentration of 0.04 or above, in a post-accident test.
4. Testing positive for controlled substances in a post-accident test.
5. Testing positive for alcohol, at a concentration of 0.04 or above, in a random test.
6. Testing positive for controlled substances in a random test.
7. Testing positive for alcohol, at a concentration of 0.04 or above, in a reasonable suspicion test.
8. Testing positive for controlled substances in a reasonable suspicion test.

An employee who operates a commercial motor vehicle, including a bus, and commits a drug-related DOT violation as defined above shall not be eligible for reinstatement as a driver.

ALCOHOL RESULTS BETWEEN 0.02 AND 0.04

In accordance with DOT rules, a driver tested under this policy and found to have an alcohol concentration of 0.02 or greater, but less than 0.04, shall be suspended from driving duties for at least 24 hours.

[In the event of a positive test result for alcohol of 0.02 or greater, see the disciplinary consequences at DISTRICT-IMPOSED CONSEQUENCES, below.]

REASONABLE SUSPICION DOT TESTING

Only supervisors specifically trained in accordance with federal regulations may, based upon reasonable suspicion, remove a driver from a safety-sensitive position and require testing for alcohol and/or controlled substances. The determination of reasonable suspicion shall be based on specific observations of the appearance, behavior, speech, or body odors of the driver whose motor ability, emotional equilibrium, or mental acuity seems to be impaired. Such observations must take place just preceding, during, or just after the period of the workday that the driver is on duty. The observations may include indication of the chronic and withdrawal effects of controlled substances. Within 24 hours of the observed behavior, the supervisor shall provide a signed, written record documenting the observations leading to a controlled substance reasonable suspicion test.

DISTRICT- DEFINED VIOLATIONS

An employee violates District policy if he or she tests positive for alcohol at a concentration of 0.02 or greater.

DISTRICT-IMPOSED CONSEQUENCES

In addition to the consequences established by federal law, a District employee confirmed to have violated the District's policy pertaining to alcohol or controlled substances shall be subject to District-imposed discipline, as determined by his or her supervisor and the Superintendent. Such discipline may include any appropriate action from suspension without pay during the period of removal from safety-sensitive functions, up to and including termination of employment. [See DF series]

In cases where a driver is also employed in a non-driving capacity by the District, disciplinary action imposed for violation of alcohol and controlled substances policies shall apply to the employee's functions and duties that involve driving. Additionally, upon recommendation of the employee's supervisor, disciplinary measures up to and including termination of employment with the District may be considered.

Fund-Raising Policy

All campus organizations are limited to two fundraisers per calendar year (January – December). Athletic organizations may hold summer camps in addition to two fundraisers.

Since many fundraisers sell taxable items, Texas law allows school districts, public schools, qualified exempt private schools and bona fide chapters within a qualifying school to conduct two one-day tax-free sales or auction each calendar year. (*Texas Comptroller of Public Accounts Sales and Use Tax Bulletin – July 2009*)

PROCEDURES

- *Sponsors are to initiate the request for approval of fundraising activities by submitting an **Application for Activity Fundraiser form** (see example) to the principal for review and approval. Prepare a requisition and include the assigned REQUISITION number on the application.*
- For school-sponsored fundraisers, the principal forwards the approved form to the Purchasing Department and a copy to the sponsor.
- SPTSO-sponsored fundraisers must be approved by the campus principal prior to the event.
- A specific purpose for the funds to be raised should be determined prior to the event being requested.
- **Texas law prohibits schools from conducting raffles, bingo and any other games of chance.**
- PO must be approved prior to purchasing fundraiser merchandise. Any person who orders merchandise without prior approval of the fundraiser will assume full responsibility for the bill. Sponsors must keep detailed records of the organization's activities and collections and disbursements of the organization's funds.
- *If applicable, sponsors should keep a **Merchandise Distribution Record** (see example) of items disbursed to students to include:*
 - Student Name, Date issued, # of items issued, \$ value of items issued, Date returned, # of items returned, \$ amount returned.
- **Sponsors must issue receipts for all fundraising funds collected from students as follows:**
 - Original copy (white) to student submitting the money;
 - Posting copy (yellow) attached to deposit information when the deposit is prepared;
 - Permanent copy (pink) retained in the receipt book.
- The receipt must be completed in its entirety, including:
 - Date and \$ amount;
 - Name of student submitting the money (A receipt may not be issued to more than one person.);
 - **An explanation of the purpose for which the money was received;**
 - The name of the organization;
 - The signature of the person receiving the money (The signature must be manual; NO signature stamps.).
- Under no circumstances shall a cash receipt be altered. If an error occurs, VOID the original receipt and all duplicates and issue a new receipt. The original of the voided receipt must be attached to the copies and retained for audit purposes.
- An actual cash count should be made by the person signing the receipt in the presence of the student turning in the money.
- Collections should be submitted to the campus bookkeeper/secretary **daily**.
-

- At the completion of all fundraisers, the following documents will be completed and kept on file for 5 years for audit purposes:
 - Application for Activity Fund Raiser;
 - Merchandise Distribution Record (if applicable - see example);
 - Deposits;
 - Issued Receipts;
 - Sales Summary Report (see example).

SECTION F




TRANSPORTATION



Transportation Staff

Sharyland ISD / Departments / Transportation / Transportation Staff

 Rectangular Sign

1243 E. Business Hwy 83,
Mission, Texas 78572
[956-580-5240](tel:956-580-5240)

Enrique Mata Jr.
Director

Cain Reyna
Assistant Director

Melissa Ybarra
Secretary

Albert Lara
Dispatcher

TRANSPORTATION PROCEDURES

TRANSPORTATION PERSONNEL:

Dispatcher Albert Lara- (cell phone-731-8261) school extension 2871

Assistant Director Cain Reyna-(cell phone-624-6871) school extension 2814

Assistant Dispatcher Angela Ostos (cell phone-503-8603)- school extension 2872

COACHES RESPONSIBILITIES FOR TRANSPORTATION

1. All communication and transportation request will be conducted through coaches at the high school, athletic coordinators at the junior high, or the athletic office.
2. All athletic transportation requests for games and/or practices must be sent using the Vehicle Registration Form located on the school website. For any changes and/or cancellations please call Albert or Lupe immediately.
3. Specify whether tournaments will be a 2 day tournament or a 3 day tournament. If tournament is only scheduled for 1 day, please specify 1 day.
4. If more than one bus is needed for the same event, submit only one request and specify the number of busses needed for the purpose of the trip.
5. SUV can be used for 7 or fewer students.
6. DO NOT request specific drivers. Drivers will be assigned by the transportation supervisor or assistant supervisor.
7. Any comments on the driver's behavior need to be reported to Lupe Lara or Albert Lara.
8. Meals need to be provided for the bus driver.
9. Coaches should verify pick-up times and return times through Lupe or Albert Lara the day before or morning of the event.
10. Coaches are expected to have teams ready to travel at the scheduled time. Do not request a bus to arrive more than 15 minutes prior to actual departure time.
11. Coaches will always accompany their teams on the bus.
12. Coaches may not bring anyone on the bus that is not a student or district employee.
13. Coaches are expected to maintain discipline and control on the bus for all athletic events.
14. Please inspect buses after every trip for any items that may be left behind.
15. Please include return time when signing bus request form at the end of each trip.

EMERGENCY NUMBERS:

Director of Transportation Enrique Mata (956)222-6546 (956) 580-5200 ext. 2812

SECTION G



MEALS BORDER RULE



#

PURCHASING OF MEALS FOR ATHLETICS

The “Border Rule” is a rule that states that Sharyland ISD will not supply meals to athletes or coaches when our athletic teams travel to opponents in a city or school district that borders Sharyland ISD. These cities and school districts include McAllen ISD, Mission ISD, Edinburg ISD, and Hidalgo ISD. The “border rule”, will apply to all sports.

Maximum cost per meal funded by the athletic department: \$7.00

Inside the Border Rule:

- Anytime a team plays a game inside the border (schools listed above), no meals will be funded by the athletic department.
- Exception to the “border rule” is as follows: any tournament and/or meet that extends 6 straight and/or consecutive hours (or longer) in duration. In this case, the athletic department will fund one meal. See other avenues to fund additional meals below.

Outside the Border Rule:

- The athletic department will fund one meal per outing for all coaches and athletes per day. The cost for these meals that the athletic department is paying for shall not exceed \$7.00 per athlete and coach

OTHER AVENUES FOR MEALS: There are other avenues that coaches may use for meals.

- School Activity Accounts- Meals may be purchased out of your activity account if funds are available.
- Non-School Entities- Parents and/or Supporters of Sharyland Athletics may purchase or donate meals. They must follow the Sharyland Athletic Donation Procedures. The parents, supporters, etc. must come by the Athletic Office at the high school, or the athletic coordinators at the junior high. This form includes what type of purchase it is, the approximate amount of the purchase, who or where it will be purchased from, etc. This is basic information and will only take a minute to fill out. The non-school representatives will sign the form as well as the Athletic Director or Athletic Coordinator. The original form will be kept on file in the Athletic Office and a copy will be given to the party involved (for tax purposes).
- Parents, fans, supporters, etc.-These entities may also make sack lunches for athletes and coaches. The Sharyland Athletic Donation Form will not be necessary in this case.
- Sharyland ISD Cafeteria- Our Sharyland Cafeteria can also come into play concerning meals. They can make a decent healthy meal for \$3.00 to \$3.50. This can be an option when purchasing meals from the athletic budget or purchasing with your activity account. On day long athletic activities, you could purchase two sack lunches. The cafeteria will need to be notified a week in advance.

SECTION H



COACHES JOB DESCRIPTIONS



SISD Expectations and Job Descriptions High School Head Coaches

Mission Statement:

The mission of the SISD Athletic Department, a partner in academics and athletics, is to ensure and enhance the quality of life for the youth of our school district by providing competitive activities. These activities will provide young men and women able to enter the community and become constructive, contributing members of society.

High School Head Coaches are required to:

1. Serve as a role model that exemplifies leadership, moral character, commitment, good sportsmanship and dedication by modeling to their athletes and coaching staff the same behavior and dress that they require of them in practice and competition.
2. Visit middle schools and assist where needed for improvement for all facets of boys and girls programs and provide them the opportunity to use high school facilities.
3. Utilize effective coaching techniques, teach correct fundamental skills, demonstrate knowledge and expertise in their assigned sport and maintain a high level of competitiveness.
4. Have a systematic method of recruiting within the confines of our school district and maintaining student athletes in all athletic programs.
5. Educate parents and student athletes on the philosophy, expectations, and policies of their assigned sport and insist that they maintain respect for game officials, opponents, administrators, and fans.
6. Attend games and/or special events and include middle school staffs in social gatherings sponsored by the high school.
7. Implement strategies that develop both individual and team discipline and monitor their effectiveness throughout the school year.
8. Keep up-to-date records (squad lists, insurance forms, physicals, season statistics, parent approvals, and eligibility lists) and submit required documentation to the Athletic Department.
9. Provide proper supervision for all team members during practice, game, and athletic events.
10. Hold regular staff meetings to ensure that their staff is current, understands, and abides by the rules and regulations set forth by all governing agencies including, but not limited to: UIL, TEA, Board of Education, Athletic Department, National Federation Associations and the Sharyland Independent School District administration.
11. Follow district policy when purchasing equipment, keep accurate records of purchases, and follow district procedures related to student activity accounts as specified in the Athletic Handbook.
12. Adhere to the Athletic Department procedures in addressing student athlete injuries.
13. Maintains filed copies of current team rules that have been approved by the athletic director/athletic coordinator and signed by student athletes and parents.
14. Maximize each individual's contribution to the team, encourage athletes to support one another in a positive manner, recognize good effort, sportsmanship, and individual achievements.
15. Work to build a strong sense of self-esteem in athletes by exhibiting confidence in each player and the team as a whole by using positive reinforcement to motivate athletes to reach their full potential.
16. Encourage athletes to achieve academic success and show pride in their capabilities, abilities, and involvement in other school activities ensuring the development of a well-rounded athlete.
17. Exhibit proper leadership skills when dealing with their athletes, coaching staff, other coaches, opponents, fans, and parents.
18. Demonstrate fairness, understanding, tolerance, patience, care and concern for their student athletes.
19. Be current in Rules Compliance Program (CCP), CPR, AED, Safety and First Aid, before coaching any athlete.
20. Games and practices should reflect good planning and organization.
21. Involve middle school coaches and assistant coaches in planning and organizing athletic

programs where it affects the high school sports and middle school program.

22. Teach and demonstrate good sportsmanship.
23. Maintain equipment (storing, securing, repairing, issuing, and inventorying). Keep a complete inventory of all equipment issued to coaches. Collect keys and equipment from any coach leaving the school.
24. Dress professionally for all facets of your job including workouts and competitions.
25. Dress according to "Dress Code for Coaches" and SISD employee handbook guidelines
26. Perform any other duties as assigned by the Athletic Director.
27. Prepare and send recommendation letters to colleges or universities regarding their athletes.
28. Follow sport specific lettering requirements.
29. Review and document student athlete eligibility throughout the school year to help keep academic excellence.
30. Attend all assigned in-service programs.
31. Follow district procedures related to student activity accounts.
32. Maintain expenditures for your sport within the athletic department assigned budget.
33. A head coach who is assisting in another sport that overlaps seasons must conduct work outs in both sports.

I have read the above requirements and I understand that I am expected to fulfill them, and I understand if I do not fulfill them I will be subject to penalty.

Teacher/Coach Signature

Date

SISD Expectations and Job Descriptions High School Assistant Coaches

Mission Statement:

The mission of the SISD Athletic Department, a partner in academics and athletics, is to ensure and enhance the quality of life for the youth of our school district by providing competitive activities. These activities will provide young men and women able to enter the community and become constructive, contributing members of society.

High School Assistant coaches are expected to:

1. Serve as a role model that exemplifies leadership, moral character, commitment, good sportsmanship and dedication by modeling to their athletes and coaching staff the same behavior and dress that they require of them in practice and competition.
2. Assist head coach in planning and organizing the junior high athletic program where it affects the high school athletic program.
3. Develop and foster a positive relationship with the Head Coach, Principal, Athletic Department, other department heads, and the community in order to solicit support for the high school athletic program.
4. Support and be loyal to the Head Coach in dealings with the team, media, campus administrators, or any situation that requires the assistant coach's input and cooperation.
5. Attend middle school games and/or special events and include junior high staff in social gatherings sponsored by the high school.
6. Maintain equipment through the supervision of the equipment storage, identification, issuance procedures, and ordering policies as delegated by the Head Coach.
7. Be knowledgeable of good scouting techniques, film breakdowns, and be of assistance to the Head Coach in the planning, organizing, and implementing of practices and game situations, both offensively and defensively.
8. Promote good weight training techniques and be able to run strength and conditioning programs as assigned by the Head Coach.
9. Maintain up-to-date records for the athletic program (Squad lists, insurance forms, squad size forms, end of the season win-loss records, physicals, parent approvals, and eligibility lists) as directed by the Head Coach.
10. Supervise athletes at athletic events, practices, and games as assigned by the Head Coach.
11. Assist Head Coach in a systematic method of recruiting within the confines of our school district and maximizing their performance through positive reinforcement, care and concern.
12. Maintain and coordinate the use of campus facilities and shared campus facilities (gym usage, field usage, and weight room) for sports during in-season and off-season time periods as assigned by the Head Coach.
13. Implement strategies that develop both individual discipline and team discipline and monitor their effectiveness throughout the school year.
14. Place appropriate emphasis on the role of competitive athletics in the total development of the athlete and communicate to team members the responsibility for their decisions and their behavior both on and off the playing field.
15. Attend scheduled coaches' meetings as assigned by the Athletic Office and Head Coach.
16. Abide by all U.I.L., SISD rules and regulations, and Athletic Department policies.
17. Must be current in Rules Compliance Program (CCP), CPR, AED, and Safety and First Aid before coaching any athlete.
18. Perform other duties related to the athletic program as stipulated by the Head Coach, Athletic Department, and SISD such as track meets, district Golf and Swimming events.
19. Visit Junior Highs where needed for improvement of all facets of boys and girls programs. Good team management should be practiced, utilizing effective coaching techniques. Games

and practices should reflect good planning and organization.

- 20. Demonstrate concern and involvement (i.e. interest, supervision, discipline, academics) in all sports regardless of individual assignment.
- 21. Dress according to "Dress Code for Coaches
- 22. Attend all assigned in-service programs.
- 23. Follow district procedures related to student activity accounts.
- 24. Maintain expenditures for your sport within the athletic department assigned budget.

I have read the above requirements and I understand that I am expected to fulfill them and I understand if I do not fulfill them I will be subject to penalty.

Coach's Signature

Date

SECTION I



PAPF PAPERWORK

PREVIOUS ATHLETIC
PARTICIPATION FORM

RESIDENCE IN SCHOOL DISTRICT
AND ATTENDANCE ZONE

SHARYLAND PAPF HOME
VISITATION FORM

PREVIOUS ATHLETIC PARTICIPATION FORM

Make sure you familiarize yourself with Section 442 of the Constitution & Contest Rules Manuel.

1. The head coach will assist the parent or guardian in filling out the PAPF and questionnaire
2. The head coach will verify that student's new address is in their attendance zone.
3. The head coach will make a home visit to verify that the student and family do live at the address given (attach home visitation form).
4. The head coach will verify the student's date of birth from their PRC (Permanent Record Card).
5. The head coach will verify student's date of first enrollment in 9th grade from their PRC (Permanent Record Card).
6. The head coach will verify student's enrollment in new school.
7. The head coach will attach a copy of the divorce decree to the PAPF if the parents are divorced.
8. The PAPF will be reviewed by the Athletic Director/Coordinator to make sure all information has been completed and there are no further explanations needed.
9. The PAPF will be sent to the DEC chairman for consideration.
10. The DEC chairman will review the PAPF's to make sure that there are no "red flags". Any PAPF's with a "yes" answer will be placed on the next DEC agenda.
11. When a PAPF's have been finalized the DEC chairman will keep the original and send a copy to the Athletic Director to be kept on file in the Athletic Office. Once the Athletic Director has received an approved copy, he will send a copy to the head coach to be kept on file. The DEC chairman will send a copy to the UIL Office.

Who should complete a PAPF?

All new students in grades 9-12 who have ever practiced or participated in any UIL athletic activity in grade 8-12 at another school MUST have this form completed by the previous school (last school of participation) and be approved by the District Executive Committee BEFORE they are eligible to participate at the varsity level at the new school. The only exceptions will be incoming freshman that have lived in the high school attendance zone and attended the entire eighth grade year at a middle school that is in that high school's feeder program.

Sharyland High School's 100% feeder school is B.L. Gray Junior High.

Pioneer High School's 100% feeder school is Sharyland North Junior High.

These procedures are recommended by the athletic office as a guideline. It is ultimately the head coach's responsibility to certify eligibility based on all U.I.L. rules in the Constitution & Contest Rules Book.

PREVIOUS ATHLETIC PARTICIPATION FORM
CONSTITUTION AND CONTEST RULES

Section 442: RESIDENCE IN SCHOOL DISTRICT AND ATTENDANCE ZONE

This section applies to the first calendar year of attendance in grades 9-12. Parent(s) in the context of this rule means parents or adoptive parents who adopted the student prior to the student's first entry in the ninth grade.

(a) **PRESUMPTION OF RESIDENCE OF STUDENT, PARENT(S), SPOUSE.** The residence of a single, divorced or widowed student is presumed to be that of the parents of the student. The residence of a married student is presumed to be that of his or her spouse.

(b) **GUARDIAN OF PERSON.** If a student's parents are alive but a guardian of his or her person was appointed by appropriate authority and recorded in the county clerk's office more than one year ago, the residence of the student is presumed to be that of the guardian if the student has continuously resided with the guardian for a calendar year or more. If no legal guardianship has been taken out, three years' residence with and support of a contestant establishes guardianship within the meaning of this rule.

(c) **GUARDIAN.** If a student's parents are dead and a guardian of his or her person has been appointed by appropriate authority, the residence of the student is presumed to be that of the guardian.

(d) **RELATIVE; SUPPORTER.** If a student's parents are dead and a guardianship of his or her person has not been appointed, the residence of the student is presumed to be that of the grandparent, aunt, uncle, adult brother or sister or another person with whom the student is living and by whom the student is supported.

(e) **CUSTODIAL.** The residence of a student assigned by appropriate authority to a foster home or a home licensed by the state as a child care boarding facility or placed in a home by the Texas Youth Commission, is presumed to be at the home. If a student's parent(s) move the student to a foster home in another school district, the student is not eligible, but may apply for a waiver.

(f) **DIVORCED PARENTS.** The residence of a student whose parents are divorced is presumed to be that of either parent.

(g) **SEPARATED PARENTS.**

(1) If a student's parents separate (and are not divorced), and if one parent remains in the attendance zone where the student has been attending school, the student's residence is presumed to be that of the parent who did not move.

(2) If a student transfers to a new school with a separated (but not divorced) parent, the student is ineligible for one calendar year, but may apply for a waiver.

(h) **CRITERIA OF RESIDENCE.** The intent of this section is to ensure that unless circumstances fit one of the exceptions above, any relocation of residence is a complete and permanent move for the family. The residence shall be the domicile which is a fixed, permanent and principal home for legal purposes. The residence is not bona fide under UIL rules unless it complies with all of the following criteria.

(1) Does the student's parent, guardian or other person whose residence determines the student's residence own a house or condominium or rent a house, apartment or other living quarters in the school district and attendance zone? Parents must provide documentation to verify the purchase, lease or rental of a home located in the new attendance zone. A lease agreement or rental agreement should be for a reasonable duration.

(2) Do the student and the parent or guardian have their furniture and personal effects in the district and attendance zone? There should be no personal effects or furniture belonging to the family in the previous residence.

(3) Do the student and the parent or guardian receive their mail (other than office mail) in the district and attendance zone? The family should have submitted a change of mailing address to the Post Office.

(4) Are the parents or guardians registered to vote in the district and attendance zone? If either of the parents was registered to vote at the previous address, they should have applied for a new voter registration card at the new address.

(5) Do the parents or guardians regularly live in the district and attendance zone and intend to live there indefinitely? The new residence should accommodate the entire family.

(6) Do parents live in the district and attendance zone for the first calendar year? If the parents of a contestant move from the district or school zone before the student has been in attendance for one year, the student loses athletic eligibility in the school district from which the parents move and remains ineligible there for varsity athletics until a year is up.

See Official Interpretation #12, Appendix I.



SHARYLAND PAPF HOME VISITATION FORM

Student Athlete Name: _____ Grade: _____ ID# _____
Address Visited: _____ Date: _____ Time: _____
Visiting Coach: _____ Other School Personnel: _____

Signature of Visiting Coach

Signature of Other School Personnel

Sport: _____

Findings:

Individual(s) spoken to:

Relationship to Athlete:

Familiarize yourself with Section 442 (pages 43-44) in the UIL Constitution & Contest Rules.

Questions/Observations

1. Who resides at this residence?
 - A. Does the student live there?
 - B. Do all family members of the family live at the residence?
2. Do parents have another residence?
3. Do parents have personal effects in the residence? (I.e. furniture, clothing, pictures, etc.)
4. What verification that the parents have moved has been presented? (rent receipts, bill of sale, mail, electric bill, phone bill, voter registration card or driver's license)

Signature of Head Coach

Signature of Athletic Director

Signature of Principal

SECTION J



CRITERIA FOR LETTER JACKETS-AWARDS

Awards

Criteria for Earning a Varsity Letter Jacket

Dates

Awards

- Letter awards for athletes will be given only at the High School level for Varsity competition.
- UIL requirements must be adhered to by all head coaches who letter participants.
- First time varsity awards will be in the form of a jacket. The color shall be in keeping with those of the school and the cost must not violate the regulations set forth by the UIL.
- All athletes may receive only one major award for their High School career.
- All subsequent awards must conform to the UIL guidelines.

Criteria for Earning a Varsity Letter Jacket

- Must complete season and school year at the varsity level following all school and athletic procedures and policies.
- Severe disciplinary action can forfeit letter.
- Special consideration will be given to injured players and seniors not receiving enough playing time.
- If at any time an athlete quits or is eliminated from athletics in or out of season, he/she gives up their rights to any honors or awards given by the school.
- Head coaches will give this information to the athletes and at the parent meeting before the season begins.
- Final lettering decisions are at the discretion of the head coach and athletic coordinator.
- All coordinators will establish dates for lettering at least two times during the school year.
- All freshman will be eligible to receive a letter jacket at the end of the first year so they will have it at the beginning of their second year.

DATES FOR LETTER JACKETS



October 9th

• PIONEER



October 10th

• SHARYLAND



January 15th

• PIONEER



January 16th

• SHARYLAND



April 9th

• PIONEER



April 10th

• SHARYLAND

SECTION K



PARENTS

Parent Meeting

Parent Conferences and
/ or Confrontations

Parent Meeting

Parents play a big role in their child's sport experience. Many have genuine concerns and interest, but some parents want and expect more for the child than is possible or realistic. As college tuition increases, so too, does parental pressure to have their children gain an athletic scholarship. This is one of several reasons that parents will spend thousands of dollars to send children to camps or clubs and then challenge administrators and coaches' over when an athlete does not play at a high performance level.

To address those issues, coaches should conduct a pre-season meeting for parents at which they share their philosophy and program goals. At these meetings, coaches should consider the following outline:

- The commitment to the program you expect both from the parent and from the athlete.
- School or school district athletic policies.
 - Commitment to team
 - Sportsmanship Goal
 - Skill Development
 - Teamwork
 - Values of sport participation
 - How the junior high program will differ from a high school program
 - An educational perspective on winning and losing
 - What are the primary goals at each level (Jr. High, Freshman, JV, Varsity)
 - Playing time
 - How teams will be formed
 - Will there be squad selections (cuts?) Who will make the selections and what criteria will be used?
 - Who to call when the parent has a problem?
 - When to make those calls or to approach a coach?
 - Expectation for the tone of the meeting and discussion topics
 - The SISD Extra-Curricular Code of Conduct
 - The relationship between academics and athletes
- School attendance and academics must always be the number one concern for the students, parents, and coaches
- Performance in the classroom may directly affect playing time on the athletic field/court
- Define parent roles
 - Ensure that their son/daughter attends all practices and games
 - Monitor rest and nutrition
 - Monitor signs of fatigue and illness
 - Encourage your athlete to work hard and be a team player
 - Negative comments towards coaching staff does not enhance the performance of any team
- Identify the procedure for addressing concerns and issues and set parameters before talking with parents.
 - Never before or after an athletic contest other than to set a future meeting or conference



SHARYLAND ISD ATHLETIC DEPARTMENT



Dr. Maria M. Vidaurri
Superintendent

1106 North Shary Road
Mission, Texas 78572

Phone: 956-580-5300 Fax: 956-584-6485

Ron Adame
SHS Ath. Coordinator

Richard Thompson
Athletic Director

Thomas Lee
PHS Ath. Coordinator

Parent Conferences and / or Confrontations

- **Speak to them in a professional manner.**
- **Show sincere concern for their child.**
- **First, listen to what they have to say.**
- **Explain to them that you understand their concern.**

If this conference is an appropriate time and setting, then you can give them explanation. If you do not feel comfortable addressing the disuse at the time or the location is not conducive, then let the parent know that you would be more than willing to meet with them during your conference period the next day.

- **Confrontation Before or After a Game:**
 - **First of all, a parent conference before or after a game is not a good idea or an appropriate time. This is not a good time to discuss any concerns that a parent or guardian may have about their child (especially in front of others).**
 - **If the parent/guardian seems to be out of control or very frustrated before or after the game, simply explain to them that you would be more than willing to set up a meeting during your conference period the next day with the Head Coach and / or Athletic Coordinator or Director.**
- **Just remember that you are dealing with the Pride and Joy of the parents' lives- Their Children- They may say some hurtful things that are cutting- Try to always maintain control of your emotions and diffuse the situation as much as possible. In most cases you can do this by your choice of words, demeanor and body language. You may be 100% correct on your analyses of their child actions and abilities. But, how you explain it through your words and your body language makes all the difference in the world.**



SECTION L



SHARYLAND ATHLETIC FORMS AND INFORMATION, DOCUMENTS, AND POLICIES

SCHOOL SPONSORED TRIP/PARENT PERMISSION FORM

ATHLETIC RELEASE FORMS-PARENT AND NON-PARENT FORMS

SCHOOL BUS PASSES (SHS/PHS)

SHARYLAND EXPENSE REPORT

ATHLETIC THEFT RULES AND PROCEDURES

"NO CHILD LEFT BEHIND"

RECEIVING ATHLETIC INVOICES, EQUIPMENT, PACKING SLIPS

MEAL TICKET RECEIPTS

COACHING DISAGREEMENTS, CONDUCT, AND ARGUMENTS

COACHES CONDUCT, EXPECTATIONS, AND LANGUAGE

INIATIATIONS, BULLYING, HAZING,AND CYBER HARRASING OF ATHLETES

SECTION L



ATHLETES MAKING PROPER DECISIONS

PERSONAL USE OF SCHOOL EQUIPMENT

SOUTH TEXAS ISD STUDENT ATHLETIC PARTICIPATION

SHARYLAND ISD WEBSITES AND LINKS

UIL DIETARY AND WEIGHT GAIN SUPPLEMENTS

SPORTSMANSHIP AT SISD

DRUG TESTING POLICY

DISCIPLINED PROGRAM

PRACTICES SCRIPTED

DOCUMENTS TO COORDINATOR

GAME OFFICIALS PAYMENTS FORM

**Dear Parents:**

A school-sponsored trip is being planned and we are setting out below the details of such trip. It is felt that your son/daughter will benefit through this educational experience and every precaution will be taken to insure the safety of all students involved in this activity. We are requesting your consent below for your child's participation and we are also requesting you to authorize the sponsor(s) of this trip to secure emergency medical attention, on your behalf, for your child if it is thought to be necessary during such trip, and to release the school district and those in charge from responsibility from accidents.

Date of Trip: _____

Depart: _____ O'clock _____ On _____ From _____

Return _____ O'clock _____ On _____

Purpose: _____

Destination: _____

Transportation: _____

Sponsor(s): _____

Remarks: _____

Signature of Principal/Athletic Director and or Coach/Sponsor

CONSENT

My son/daughter, _____
has the permission of the undersigned to participate in the above trip. We further authorize the sponsor(s) of such trip to obtain emergency medical attention, in our behalf, for the above-named child in such sponsor's sole judgment such medical attention is deemed necessary. It is further agreed that Sharyland Independent School District, its Trustees, Employees, and Agents are hereby released from any liability for any damages which our child or which we might sustain resulting from the above activity.

Student's Signature

Grade

Date

Telephone Number

Parent's or Guardian's Signature

***Everyone is expected to return as a group. If you wish to pick up your son/daughter after the event, please attach a note to this form. If athlete is riding with someone other than their parents you must submit a notarized request stating such arrangements for prior approval from the Athletic Director.**

Travel Release Forms (On All Away Games, Meets or Tournaments):

- **Travel with the team/Return with the team – “The Norm”**
- **Sharyland Parent/Guardian Athletic Release Form – In order for athletes to be released to parents/guardians, the coach must give the parent a copy of the “Sharyland Parent/Guardian Athletic Release Form” so they can fill it out and return it back to the coach. Athletes can only be released to their parents/guardians, unless prior arrangements have been approved by the Athletic Director/Coordinators (or Jr. High Principal).**
- **Non-Parent/Guardian Notarized Athletic Release Form – Athletes can only be released to their parents/guardians unless prior arrangements have been approved by the Athletic Director/Coordinators (for Jr. High the Jr. High Principal). The parent/guardians need to go by the school’s athletic office and complete the Non-Parent/Guardian Notarized Athletic Release Form. This form must be notarized by a Notary Public Seal. Brothers, sisters, aunts, uncles, cousins, and friends (unless they are the Legal Guardian) are not allowed to pick up athletes at away athletic events unless this form has been notarized and signed by the Athletic Director/Coordinator (or Jr. High Principal).**

Make Sure You Know Who Is On Your Bus:

- **The coach should know who is on the bus. Roll Call should be given every time you enter the bus to make sure everyone is accounted for. You need to make sure there are no unidentified individuals on the bus. If you see someone who should not be on the bus, then you need to tell them to exit the bus immediately.**



NON-PARENT/GUARDIAN NOTARIZED ATHLETIC RELEASE FORM

I _____ hereby authorize
_____ (athlete)

to leave with _____ from the _____
game , tournament, meet and / or school-sponsored trip.

I further agree that Sharyland ISD, its Trustees, Employees, and Agents are hereby released from
any liability while my son/daughter is under supervision of the above named person.

Parent / Guardian Signature

Notary Info

Before me, a notary public, on this _____, day of _____, 20____, personally appeared
_____, known to me to be the person
whose name is subscribed to the foregoing document and, being by me first duly sworn,
declared that the statements therein contained are true and correct.

Notary Public

SHARYLAND PARENT/GUARDIAN

ATHLETIC RELEASE FORM

My son/daughter _____, will be leaving with (his/her) (parent/guardian) from the _____ game, tournament, or meet. I understand that neither Sharyland I.S.D. nor its employees will be held responsible/liable while my (son/daughter) is under my care.

Game site: _____ Date: _____

Circle One: Varsity JV Soph. 9th Red 9th White

Parent/Guardian Signature:

Print: _____

Signature: _____

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Game site: _____ Date: _____

Circle One: Varsity JV Soph. 9th Red 9th White

Parent/Guardian Signature:

Print: _____

Signature: _____

SHARYLAND HIGH SCHOOL BUS PASS
ATHLETIC DEPARTMENT



2019-2020 SHARYLAND HIGH SCHOOL

NAME _____

ID# _____

SHARYLAND HIGH SCHOOL BUS PASS
ATHLETIC DEPARTMENT



2019-2020 SHARYLAND HIGH SCHOOL

NAME _____

ID# _____

SHARYLAND HIGH SCHOOL BUS PASS
ATHLETIC DEPARTMENT



2019-2020 SHARYLAND HIGH SCHOOL

NAME _____

ID# _____

SHARYLAND HIGH SCHOOL BUS PASS
ATHLETIC DEPARTMENT



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NAME _____

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ATHLETIC DEPARTMENT



2019-2020 SHARYLAND HIGH SCHOOL

NAME _____

ID# _____

SHARYLAND HIGH SCHOOL BUS PASS
ATHLETIC DEPARTMENT



2019-2020 SHARYLAND HIGH SCHOOL

NAME _____

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ATHLETIC DEPARTMENT



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NAME _____

ID# _____

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ATHLETIC DEPARTMENT



2019-2020 SHARYLAND HIGH SCHOOL

NAME _____

ID# _____

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ATHLETIC DEPARTMENT



2019-2020 SHARYLAND HIGH SCHOOL

NAME _____

ID# _____

SHARYLAND HIGH SCHOOL BUS PASS
ATHLETIC DEPARTMENT



2019-2020 SHARYLAND HIGH SCHOOL

NAME _____

ID# _____

**PIONEER HIGH SCHOOL *BUS PASS*
ATHLETIC DEPARTMENT**



2019-2020 PIONEER HIGH SCHOOL

NAME _____

ID# _____

**PIONEER HIGH SCHOOL *BUS PASS*
ATHLETIC DEPARTMENT**



2019-2020 PIONEER HIGH SCHOOL

NAME _____

ID# _____

**PIONEER HIGH SCHOOL *BUS PASS*
ATHLETIC DEPARTMENT**



2019-2020 PIONEER HIGH SCHOOL

NAME _____

ID# _____

**PIONEER HIGH SCHOOL *BUS PASS*
ATHLETIC DEPARTMENT**



2019-2020 PIONEER HIGH SCHOOL

NAME _____

ID# _____

**PIONEER HIGH SCHOOL *BUS PASS*
ATHLETIC DEPARTMENT**



2019-2020 PIONEER HIGH SCHOOL

NAME _____

ID# _____

**PIONEER HIGH SCHOOL *BUS PASS*
ATHLETIC DEPARTMENT**



2019-2020 PIONEER HIGH SCHOOL

NAME _____

ID# _____

**PIONEER HIGH SCHOOL *BUS PASS*
ATHLETIC DEPARTMENT**



2019-2020 PIONEER HIGH SCHOOL

NAME _____

ID# _____

**PIONEER HIGH SCHOOL *BUS PASS*
ATHLETIC DEPARTMENT**



2019-2020 PIONEER HIGH SCHOOL

NAME _____

ID# _____

**PIONEER HIGH SCHOOL *BUS PASS*
ATHLETIC DEPARTMENT**



2019-2020 PIONEER HIGH SCHOOL

NAME _____

ID# _____

**PIONEER HIGH SCHOOL *BUS PASS*
ATHLETIC DEPARTMENT**



2019-2020 PIONEER HIGH SCHOOL

NAME _____

ID# _____

SHARYLAND INDEPENDENT SCHOOL DISTRICT

Student Meal Advances



<u>Date</u>	<u>Check#</u>	<u>Payee</u>	<u>Reason</u>	<u>Amount</u>
			Student meals	
ALL RECEIPTS MUST ACCOMPANY THIS FORM AND BE TURNED IN TO THE BUSINESS OFFICE UPON RETURN OF EVENT			Total:	\$
			Less: Receipts (detailed below)	
			Less: Deposits (return monies)	\$
			Variance Amount	\$
Variance Explanation:				

Attach receipts to the back of the form.

<u>Date</u>	<u>Payee</u>	
Total receipts		\$



SHARYLAND ISD ATHLETIC DEPARTMENT



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Superintendent

1106 North Shary Road
Mission, Texas 78572

Phone: 956-580-5300 Fax: 956-584-6485

RonAdame
SHS Ath. Coordinator

Richard Thompson
Athletic Director

Thomas Lee
PHS Ath. Coordinator

Sharyland ISD Athletic Theft Rules and Procedures **Athletic Dressing/Locker Rooms, Coaches Offices, and Buildings**

Theft Procedures for coaches to follow in All Sports:

➤ **Athletes Lockers Locked Down:**

- It is the responsibility for all athletes to lock their lockers. This needs to be stressed to our athletes at all times.

➤ **Stay Back Coach:**

- It is the responsibility of the "Stay Back Coach" to make sure that the athletes have secured their belongings and locked their lockers.
- If any lockers are left open the coach needs to shut and lock them down.
- Coaches should write down the number of the locker (s) that was left open. You may give a reasonable consequence to the athlete for not locking their locker. This will help remind the athlete to lock their locker every time they leave it.
- The "Stay Back Coach" is responsible to lock the athletic dressing room doors when all athletes are out.
- The "Stay Back Coach" is also responsible to lock the Coaches Office/Dressing Room Door as well.
- Other Athletic Facility Doors – Some of our athletic facilities have additional doors that should be locked (example; All-Purpose Room at New Field House/All-Equipment Room Doors, etc.). Please make sure these facilities are secure and locked.
- After the above lock down procedures have been followed this will assure that the facility has been secured as much as possible.

➤ **Develop a System for your Sport:** Develop a system that works for your sport and your athletic facilities. I realize that all facilities are not the same. All the above procedures should be included in your system.

I realize that most of you have some sort of system in place. I also realize that you have told your student athletes over and over, time after time, to lock their lockers and some still do not follow these directions. But, the time has come when we must be much more proactive concerning security. This is not only for theft purposes but for the safety of our student athletes as well. Unfortunately, there are many who will steal and not think one thing about it. This includes some of our own student athletes. But, when there are Adults who come on to our campus and enter our school athletic facilities, this puts it in to a whole other category.



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Sharyland ISD Athletics

“No Child Left Behind or Alone” and “Travel Release Forms” Practices, Games, Meets, Tournaments, Etc. (Home or Away)

Never Leave Athletes Alone after Practices, Games, Meets, Tournaments after Home or Away Games:

- **High School and Jr. High – One coach should always stay behind until the last athlete has been picked up from a practice, game, meet or tournament. There are no excuses concerning this rule. Each sport shall have a designated waiting area for their athletes. The athletes should always be within close proximity and a watchful eye of the coach.**
- **You need to make sure that you have addressed this issue with all of your athletes who remain behind after practices or athletic contest. One coach needs to always be there to make sure that all athletes follow protocol.**
- **Jr. High’s – If parents do not pick-up their child up before the afterschool athletic bus arrives then they can ride the bus home. Make sure that all parents have been told of this procedure. If for some reason an athlete is left behind, a coach is required to stay behind until that child has been picked up.**
- **If there is a pattern of parents or guardians not picking their child up in a timely manner then you may need to call them. You can simply ask them if there is an issue that you are unaware of concerning them being able to pick their child up at a certain time. It can usually be worked out with proper communication.**



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Receiving of Athletic Equipment **Packing Slips/Invoice Procedures**

Procedures for submitting payment of PO's:

- **Check all Equipment when received:**
- **After checking all equipment received you need to turn packing slips, receiving report or any other documentation that verifies the order has been partially completed or completed.**
- **On your P.O. (that you received when ordering) please highlight the items that have been received. Turn this in to the High School Athletic Coordinators Secretary. For Sharyland High School and B.L. Gray Jr. High it is Carmen De La Garza and for Pioneer High School and Sharyland North Jr. High it is Maria Elena Munguia.**
- **It is crucial that coaches follow these procedures so that each of the orders is paid on a timely basis. Coaches need to keep in touch with the vendors that you are receiving equipment. This maintains communication and hopefully a smooth transition when receiving equipment.**
- **When an order has been completed we must receive an invoice from the company in order for them to receive payment. This is an area where coaches can remind a vendor to please send an invoice when order is completed.**



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Meal Ticket Receipts

- Each Meal Ticket should have the name of the sport, the level of team, and the coaches' signature on the receipt. These receipts need to be taken to the High School Athletic Secretaries the following morning. Send High School Meal Tickets to Carmen De La Garza for SHS and Maria Elena Munguia for PHS the following morning.
- Jr. High Meal Tickets need to be turned in to the Jr. High Coordinators the following morning. Jr. High Coordinators will send receipts through In-School Mail or Drop Off at SHS Athletic Office for B.L. Gray and PHS Athletic Office for Sharyland North Jr. High.
- \$7.00 Meals for Season Athletic Events (Border Rule in effect) – \$8.00 for Play-Offs, Regional & State Meets and Tournaments.

Game Officials, Overnight Travel Request, Fundraising Documentation and Athletic Donation Forms

- All Game Official Documents, Overnight Travel Request, SISD Fundraising Documents (Athletic Fundraising for Jr. High sent to Jr. High Principal) and Athletic Donation Forms need to be sent to the SHS and PHS Athletic Coordinators Secretaries first. They will then forward them to the SISD Athletic Office.



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Coaching Disagreements/Arguments/Conduct

- Coaches are expected to conduct themselves professionally with their colleagues at all times.
- There may be times when coaches simply disagree with each other. In this case, meetings should always be addressed behind closed doors.
- Never in front of kids.
- Coaches are expected to always conduct themselves professionally, being under control and maintaining their composure. If this is a heated moment then it is always better wait until each party has time to calm down and think before addressing the situation.
- There may need to be a 3rd party involved in the meeting depending on the situation. This could be and Athletic Administrator, School Administrator, Head Coach, etc.
- No matter if coaches continue to disagree they are expected to communicate (concerning their job) and conduct themselves in a professionally at all times.



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Coaches Conduct, Expectations and Language

- You **"The Coach"** are the most importance role model that our athletes have each day. They watch what you do and how you act. They watch how you treat other athletes compared to them.
- Athletes hunger to **hear their coach say something positive to them.**
- They may not respond to you when you praise them for something, they've done well, but **it does make them feel special.**
- There is **not one athlete** that you have that you can't say something positive too each day.
- If you make a point to say something positive too each of your athletes', it will make a difference. It will make a difference in how hard they work for you, it can make a difference in how they see you, how they perceive you but most importantly it will make a **positive difference in you, "their coach".**
- **Foul Language** – It is unacceptable! The Athletic Administration or School Administration will not defend any coach that uses foul language around their student athletes in any situation or at any time.
- **"Negative Sarcasm Coaching"** never motivates any athlete. It only begins to destroy their self-confidence. It hurts! No coach has the right to do this to any athlete. **"Negative Sarcasm"** has no place in coaching.
- Coaches' have to correct athletes from negative or bad behavior or conduct during practices, games, weight room, traveling, etc. This may involve raising your voice to make a point. When you do this just remember your demeanor, body language and words make all of the difference. **These should be "Teachable Moments" not "Anger Moments".** These moments should not be filled with anger and words that demean the athlete. If a coach is filled with anger during that moment it is better to wait and address the situation after practice, game or the next day. Give yourself some time to think about what you need to address to the athlete.
- Athletes must have the desire to play for you **"Their Coach"** in order for them to **reach their fullest potential.**
Coach your athletes the way you would want another coach to



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Initiations, Bullying, Hazing, and Cyber Harrassment of Athletes

- All of the above behavior is against the Law and will not be tolerated.
- The coach needs to go over the school policy (located in student handbook) with all of your athletes.
- Hazing, Bullying, Harassment and Hazing can occur anywhere.
- It can occur on out of town trips, at home on school grounds, in locker rooms, in hallways, transporting student on buses, suburban's, rental vans, etc.
- All coaches need to be very aware of these behaviors.
- Coaches need to address these behaviors as soon as they see an incident or have been told about an incident with one of their athletes.
- It is always good practice to notify an administrator as soon as you have been made aware of this type of behavior.



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Athletes – Making Proper Choices, Decisions and Respect for Others:

- The most important issue that coaches must deal with is trying to teach our athletes to make proper choices, decisions and treating others with respect. If all we do as a coach is teach X's and O's, proper technique and fundamentals, skills, and the rules of the game then we have not totally succeeded as a coach.
- Our Athletes need to know that their coach is concerned about what they do outside the school day.
- They need to know that you are concerned about the choices they are making concerning alcohol, drugs, etc.
- Our male athletes need to know the importance of treating young ladies with respect. It is the right thing to do in every situation. They need to hear this from their coaches.
- All Athletes need to know that they need to treat and show respect to their parents and teachers. Many of them speak to their parent very disrespectfully.
- They need to understand that you care about each one of them, not just that gifted athletes.
- Every Coach needs to speak to their group of athletes at least once a week concerning these issues. This is not just a onetime meeting with your athletes. It can and should be at least a weekly point to make with all of them.



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Personal Use of School Equipment

- **No School Employee** is allowed to use school equipment for personal usage.
- **Example:** mowers, generators, weed eaters, etc. It does not matter if it was paid for by the district general budget, athletic budget, activity funds, or equipment donated to the school by an outside entity.
- **You can't go mow your lawn with the school mower.**
- **All equipment is considered property of Sharyland ISD.**



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South Texas ISD Student Athlete Participation

- **Students who attend South Texas ISD and live in the SHS or PHS Attendance Zones could possibly return to their Home Attendance Zone School and participate in Athletics.**
- **South Texas ISD also have feeder Middle Schools as well. They are called South Texas Preparatory Academy.**
- **A meeting must be set-up with the Athletic Director/Coordinator or the Jr. High Principal/Jr. High Athletic Coordinator along with the parent and student athlete.**
- **Sharyland ISD Policy and Expectations will be explained at this meeting. An Agreement Document will be given to the parents and student athlete to sign. This document states that they will abide by all Sharyland ISD Policy as well as the Rules and Expectations of the Sharyland Athletic Department.**
- **The South Texas ISD Agreement Document must be signed by the Athletic Director or Coordinator and Coach at the High School. At the Jr. High the Principal, Athletic Director or Coordinator and Coach must sign the document before the student is allowed to participate. Home Site must be verified. At the High School Level, a PAPF may or may not be necessary.**



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Sharyland ISD Athletic Websites and Links:

- **Reminder to Update and Improve Websites**
- **Websites need be Customer Friendly**
- **Overall Information concerning your Sport, Coaches Information, School Emails, etc.**
- **Weekly Updates in your sport. Changes in Game Schedules, Dates, Times, etc.**
- **Give Pertinent Information concerning your Sport**
- **Keep it Updated! Assign a coach for this duty!**

Each High School and Jr. High has their own website. There is an athletic link on each schools website. Sergio Esquivel is the SISD District Web Master. You can send him schedules, pictures, articles, etc. He can input them your school's athletic website link. You just need to email him, sent him the information and explain exactly what you want.



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Dietary or Weight Gain Supplements

- Our Stance at Sharyland I.S.D. is this **“we do not condone or discourage Dietary Supplements”** This is strictly left up to the parent, their child, and their physician. This is basically the UIL Policy concerning supplements.
- **We will not encourage supplements.** There are good and bad supplements on the market but we are not knowledgeable enough to know whether the supplement contains contaminated ingredients or not.
- The athletes must understand that dietary **supplements are not considered to be a food or drug**, therefore the contents and purity of these products is not tested closely or regulated by the food and Drug Administration (FDA).
- The UIL and TEA want to make students, parents, coaches and school administrators aware that dietary supplements can contain, or be contaminated with, steroid-like chemicals that can cause a “positive” test result.
- A positive result on a steroid test will result in a loss of eligibility for a minimum of 30 school days plus be re-tested again before being allowed to participate. If a 2nd positive test results, the athlete will be suspended from participation for one calendar year. If there is a third positive test result, the athlete will be banned from all UIL participation for the remainder of their high school career.
- Athletes must be aware that they are responsible for everything they eat, drink, and put in their bodies. Ignorance/or lack of intent are not acceptable excuses for a positive steroid test result.





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Sportsmanship in Athletics at Sharyland ISD (is Paramount)

- When a Sharyland ISD Student Athlete steps on the field, court, course or track they need to understand that expectations are high when it comes to conducting themselves with proper sportsmanship.
- There are times when athletes will become heated during an athletic contest. But, they should remain under control and hold their composure.
- This should be taught during your team meetings, during practice or whenever you have the opportunity. Our athletes need to know and understand what is expected. They need to hear it from their coach what is expected.
- If you see a student athlete that has an attitude with an opposing player, an official, or one of their teammates you need to pull them out of the contest and address the situation or just sit them on the bench to cool off and think about their actions.
- There is nothing more embarrassing than to see your own athlete lose it in front of spectators, especially our own.
- Our athletes represent Sharyland ISD, the Sharyland Athletic Department, you as their Coach and your program, and most of all their Parents and Family (the name they carry).
- Please make sure that each of our athletes understand the importance of Sportsmanship.





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Sharyland ISD Drug Testing of Extracurricular Students

- **Drug Testing Cheat Sheet**
- **Drug Testing Parent Consent Form – Signed by Parent and Student**
- **Drug Testing Acknowledgement Form – Signed by Parent and Student**
- **The School Offices are handling these Documents and Procedures**





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Disciplined Athletic Sport Program

- A disciplined program begins in the locker room and works its way out. Lockers and Locker Rooms should be kept clean. Your Athletes need to be responsible for their locker rooms.
- If you are going to have a rule, follow it. Examples, if you expect them to be on time for practice or game then follow the rule. If the athlete is late then there should be some sort of consequence that is within reason. If there is no consequence then don't have the rule.
- Athletes need to know your expectations and your team rules. They should be expected to follow them. I am not saying that everything needs to be etched in stone. You do not want to back yourself into a corner with so many rules.
- When you set-up your rules you should not have a long list that are never followed. Five main rules are plenty.
- Practices should be scripted and organized. Proper Fundamentals, Skills, Techniques, Knowledge of the Game, Game Preparation, and Game Day procedures should be taught. All coaches should know the Practice and Game Day Plan. At this point you need to coach'em up.





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Practices Scripted and Organized

- If the Athletic Director, High School Athletic Coordinator or Jr. High Coordinator attends one of your practices and asked you for your practice schedule every head or Assistant Coach should be able to produce this document.
- Practices should always be organized:
- Coaches should know exactly what their objectives are for the practice:
- Student Athletes should be on task- Paying attention, Watching, Listening and Performing:
- Practices should be no different than your classroom. You have lesson plans that you must produce each week, by month, by semester and by term. Your Athletic practice should be based very similar.
- Every coach should have a season objective or goal on what you want your team to accomplish, your practice schedules should correspond to meet your short and long term objectives and goals.





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Documents to be turned into the Athletic Director/Coordinators Office

- **All Official Team Schedules should be sent** to Athletic Campus Office, SISD Athletic Office, and Principal's Office.
- **High School UIL Eligibility Forms (Team and Individual Sports) for Varsity Only- Completed before 1st Athletic Contest- Sent to DEC and kept on file in each Campus Athletic Office.**
- **Jr. High – UIL Eligibility List- Sent to DEC and kept on file** with Jr. High Coordinators and Jr. High Principal's.
- **Inventory of Sport Equipment: Turn in High School Coordinator's Office at the end of your season.** Jr. High will turn in to Jr. High Coordinators at the end of the season.
- **Team Results and Records: Need to be turned in to the Athletic Coordinators Office or Jr. High Coordinators** at the 69-85 end of your season.



SISD Athletic Department
2019-2020 Season
Request for Payment/Contracted Services
Sharyland High School or B.L. Gray JHS Campus

****Please complete form legibly; illegible or incomplete form will delay payment.****

Name: _____

(Print name as shown on Social Security Card, ***NO NICKNAMES***)

SISD Employee: ☐ YES ☐ NO

☐ Professional ☐ Paraprofessional

Current Student ☐ YES ☐ NO

Former Student ☐ YES ☐ NO

Street Address: _____

City/State/Zip: _____

SS#: _____

Phone: (H) _____ / (C) _____

Sport: (check one)

☐ Football ☐ Basketball ☐ Volleyball ☐ Baseball ☐ Softball ☐ Wrestling ☐ Powerlifting ☐ Swimming

☐ Track

Team: (check all that apply)

☐ Dark/Red ☐ Light/White ☐ Girls ☐ Boys ☐ 7 ☐ 8 ☐ 9 ☐ 10 ☐ JV ☐ V

Contracted Services: (check one)

☐ Game Official ☐ Chain Crew ☐ Ticket Sales ☐ Ticket Collector ☐ Clock Operator ☐ Scorebook/Music

☐ Announcer ☐ Gate ☐ Door ☐ Video Taping ☐ Pitch Count ☐ Other

Event:

Date	Home Team	Visitor Team	# of Games	Office Use Only
				Fee:
				Fee:
				Fee:

Signature: _____

****W-9 must be completed at the beginning of each season and/or any changes. Any discrepancies in name or Social Security Number WILL delay payment.**

Coaches Signature: _____

For office use only:

Account code: _____

Total Amt. Due: _____

Athletic Coordinator/Athletic Director Signature: _____ Date: _____

Payroll use only:

Effective P/R _____ ☐ Denied Returned: _____

Reason: _____

SISD Athletic Department
2019-2020 Season
Request for Payment/Contracted Services
Pioneer High School or Shary North JHS Campus

****Please complete form legibly; illegible or incomplete form will delay payment.****

Name: _____ SISD Employee: ☐ YES ☐ NO
(Print name as shown on Social Security Card, ***NO NICKNAMES***) ☐ Professional ☐ Paraprofessional
Current Student ☐ YES ☐ NO **Former Student** ☐ YES ☐ NO
Street Address: _____ City/State/Zip: _____

SS#: _____ Phone: (H) _____ / (C) _____

Sport: (check one)

☐ Football ☐ Basketball ☐ Volleyball ☐ Baseball ☐ Softball ☐ Wrestling ☐ Powerlifting
☐ Swimming ☐ Track

Team: (check all that apply)

☐ Dark/Red ☐ Light/White ☐ Girls ☐ Boys ☐ 7 ☐ 8 ☐ 9 ☐ 10 ☐ JV ☐ V

Contracted Services: (check one)

☐ Game Official ☐ Chain Crew ☐ Ticket Sales ☐ Ticket Collector ☐ Clock Operator ☐ Scorebook/Music
☐ Announcer ☐ Gate ☐ Door ☐ Video Taping ☐ Pitch Count ☐ Other

Event:

Date	Home Team	Visitor Team	# of Games	Office Use Only
				Fee:
				Fee:
				Fee:

Signature: _____

****W-9 must be completed at the beginning of each season and/or any changes. Any discrepancies in name or Social Security Number WILL delay payment.**

Coaches Signature: _____

For office use only:

Account code: _____ Total Amt. Due: _____

Athletic Coordinator/Athletic Director Signature: _____ Date: _____

Payroll use only:

Effective P/R _____ ☐ Denied Returned: _____

Reason: _____

SECTION M



SPORTS MANUALS

31-5A DISTRICT PLAN

- Secretary will provide a copy of your individual sport

DISTRICT 31-5A GENERAL RULES

- Secretary will provide a copy of the general rules

SECTION N



EXTRA FORMS AND LINKS

HANDBOOK DOCUMENTS FOLDER LINK

DEPOSIT FORM

- BLANK DEPOSIT PDF

RGV TOURNEY FEES 2019-20

TEAM BOOKS

TRAVEL REQUEST FORM

MASCOT MEDIA

- PIONEER
- SHARYLAND

FUNDRAISER APPLICATION LINK

PRACTICE PLAN

School				
Date			Account Number	
Organization			Receipt to sponsor #	
Sponsor				

CASH				
AMOUNT	LOOSE	TOTAL	WRAPPED	TOTAL
\$100.00		\$0.00		\$0.00
\$50.00		\$0.00		\$0.00
\$20.00		\$0.00		\$0.00
\$10.00		\$0.00		\$0.00
\$5.00		\$0.00		\$0.00
\$2.00		\$0.00		\$0.00
\$1.00		\$0.00		\$0.00
BILLS				
\$0.25		\$0.00		\$0.00
\$0.10		\$0.00		\$0.00
\$0.05		\$0.00		\$0.00
\$0.01		\$0.00		\$0.00
COINS				

TOTAL BILLS	
TOTAL COINS	
TOTAL CHECKS	

RECEIPT #	
	TO

[illegible]

TOTAL	
-------	--

Reciepts collected for what purpose:

COPIES OF RECEIPTS NEED TO BE ATTACHED OR CARBON COPY FROM RECEIPT BOOK

I HEREBY ACKNOWLEDGE DELIVERY OF FUND INTACT

SIGN HERE		
DATE	/ /	
BOOK KEEPER SIGNATURE		
RECEIVED	/ /	

[illegible]

Rio Grande Valley Tournament Entry Fees

2019-2020

Cross Country:

\$50.00 per team (Varsity/JV/9th)/ \$10.00 per individual if no full team

- ★ No Charge for Middle School Cross Country Meets

Track:

\$150.00 per Boys Varsity Team Invitational Meets

\$150.00 per Girls Varsity Team Invitational Meets

\$10.00 per individual for teams 5 or less

- ★ No Charge for Middle School, Freshmen or JV Teams
 - 3A Schools will be allowed to charge for sub-varsity meets

Powerlifting/Wrestling:

\$300.00 per Varsity Team Invitational Meets

\$20.00 per individual teams 5 and less

Volleyball/Basketball/Soccer/Softball/Baseball:

Varsity: \$300.00 per team

Jr. Varsity: \$200.00 per team

10th: \$200.00 per team

9th: \$200.00 per team

Middle School: No Charge

- ★ 3A schools will be allowed to charge for middle school meets

Ticket Prices:

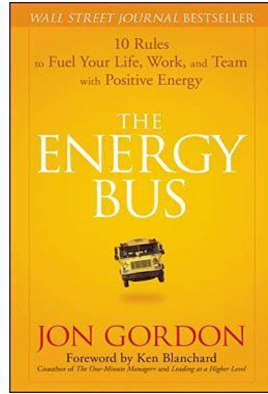
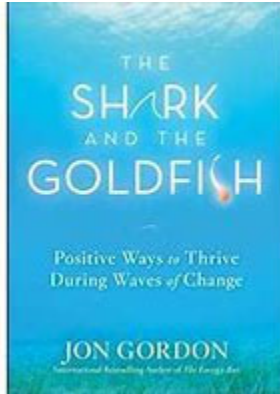
Football Ticket Prices District (30-31-32) 4A, 5A and 6A Decision:

- Varsity Reserved: \$7.00/\$8.00 (Or as DEC approved)
- General Admission: \$6.00
- Student: \$3.00

All other sports: Volleyball/Basketball/Soccer/Softball/Baseball/Wrestling/Etc.

- High School:
 - General Admission: \$3.00
 - Student: \$2.00
- Middle School:
 - General Admission: \$2.00
 - Student: \$1.00

TEAM BOOKS



SHARYLAND INDEPENDENT SCHOOL DISTRICT TRAVEL REQUEST FORM


☐ EMPLOYEE

☐ EMPLOYEE & STUDENT

Name: _____ Campus/Dept. _____

*If request is for student group travel or meal expense,
a list of student names and a breakdown of expenses must be provided.*

Departure from SISD: Date/Time: _____ @ _____ Return to SISD: Date/Time: _____ @ _____

Purpose of trip: _____

Destination: _____

Accompanied by: _____

Rooming With: _____

Estimated Costs:

Req. No.:		Registration Fee:		Req. No.:		Fare (air, bus, rail):	
Req. No.:		Rental Vehicle Charges:		Req. No.:		Private vehicle _____ x IRS Mileage Rate:	
Req. No.:		Lodging:		Other expenses (list details & attach expenses):			
EMPLOYEES				STUDENT			
Staff Meals Allowance Breakfast: \$7.00 Lunch: \$13.00 Dinner: \$20.00				Student Meals Allowance \$7.00 per meal district level \$8.00 per meal regional/state level			
Breakfast	\$	X	=	Breakfast	\$	X	=
Lunch	\$	X	=	Lunch	\$	X	=
Dinner	\$	X	=	Dinner	\$	X	=
Req. No.:				Req. No.:			
Total				Total			
<p>Breakfast will be reimbursed if leaving prior to 6:00 a.m.</p> <p>Lunch will be reimbursed if leaving before 11:00 a.m.</p> <p>Dinner will be reimbursed if leaving before 4:00 p.m.</p> <p>Employee Only: I certify that the above expenses are true and correct and any advance greater than the expense incurred will be returned to the District.</p> <p style="text-align: right;">Estimated total expenses:</p>							

Employee Date

Principal / Supervisor Date

Approved ☐ Not Approved ☐

If paid with Federal Funds, must have approval of Federal Programs Director: _____

***All back up must be attached or request will be returned.**

SISD PRACTICE PLAN

DATE /

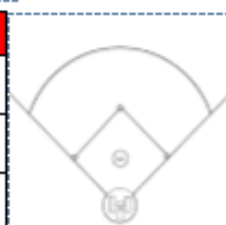
QUOTE OF THE WEEK

"Life is 10% what happens to you and 90% how you react to it. ..."

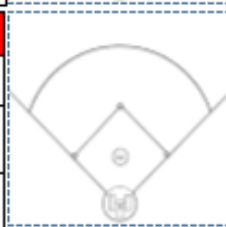


OBJECTIVE Hit

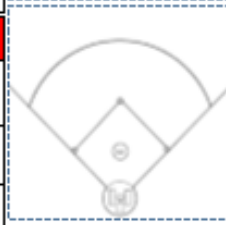
TIME	ACTIVITY/DRILL	DETAILS
Class	JV Straight out	
	Varsity—scouting report and bunt stations	



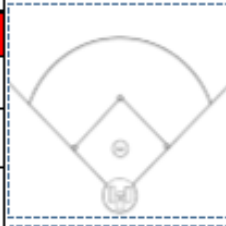
TIME	ACTIVITY/DRILL	DETAILS
Class		



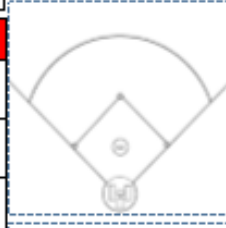
TIME	ACTIVITY/DRILL	DETAILS
AS	Warm Up Long Toss	



TIME	ACTIVITY/DRILL	DETAILS
AS	Bunt D / Pick Offs Rundowns / 1st and 3rd	
	INF—Cross Infield	Corner
	OF—Flyballs	CF and LF



TIME	ACTIVITY/DRILL	DETAILS
AS	Regular BP	See List



LINKS	
Warm Up	https://youtu.be/-WomBkIThhU

**NOTES****FIELD SET UP**

Managers—

_____ Exempt Day	_____ Food	_____ Non-Food	_____ Camp/Clinic/Dance Festival/Shows	FR#	1	2
------------------	------------	----------------	---	-----	---	---

Club Officer Submitting Request	Name and Title
---------------------------------	----------------

Principal Approval & Date

Updated 08/2017



Sharyland Independent School District

Responsibilities of Activity Fund Sponsors

The purpose for the collecting or raising and expending of funds by student groups is for the direct benefit of the students. Funds are to be used to finance activities that supplement the District's educational program. Fundraising activities will contribute to the educational experience of students and will not conflict with the instructional program. Money raised by student groups and organizations is held by the school as trustee. The faculty sponsor of a student group is responsible for maintaining adequate financial records as evidence of proper custodianship of money received by and disbursed from organization accounts.

I hereby acknowledge that I have read the Sharyland Independent School District Activity Fund Accounting Handbook and that I am responsible for complying with it. In particular, I acknowledge that:

1. Develop fundraising activities and have them approved in advance by the principal using the designated form.
2. I am responsible for both safeguarding and accounting for funds received from and/or on behalf of students.
3. I will safeguard activities funds until they are deposited with the school principal/or designee.
4. At the completion of all fundraisers the Sales Summary Report will be completed and submitted to the principal for approval.
5. All purchases made on behalf of the student organization will be made by check and approved in advance by the principal and finance administration using the Skyward Requisition System.
6. All food and beverage fund raiser:
 - a. Must meet the USDA nutritional guidelines
 - b. Can be sold 30 minutes after the end of the school day (last bell) until midnight
 - c. Is an exempt day but cannot be near the serving area during the meal service
7. I will maintain a positive balance in my organization's account at all times.

I understand that I will be held responsible for any student activity funds entrusted to me and that I will reimburse the student organization for any money or property purchased with student activity money which is lost due to my own negligence, theft, or fraud.

Sponsor Signature

Date

Principal Signature

Date