

## DEPOSIT RECORD

FUNDRAISER/EVENT \_\_\_\_\_ DATE \_\_\_\_\_  
 CLUB NAME \_\_\_\_\_ ACCT # \_\_\_\_\_  
 LOCATION OF SALE \_\_\_\_\_

**GROSS PROFIT**

<u>ITEMS SOLD:</u>	<u># SOLD</u>	<u>PRICE</u>	<u>TOTAL</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
TOTAL SALES			_____

**CASH COUNT SHEET**

_____	X \$100	=	_____	_____	X 1.00	=	_____		
_____	X \$50	=	_____	_____	X 0.50	=	_____		
_____	X \$20	=	_____	_____	X 0.25	=	_____		
_____	X \$10	=	_____	_____	X 0.10	=	_____		
_____	X \$5	=	_____	_____	X 0.05	=	_____		
_____	X \$1	=	_____	_____	X 0.01	=	_____		
<b>Total Currency</b>				_____	<b>Total Coins</b>				_____

Counted By (Sign & Print) \_\_\_\_\_  
 Counted By (Sign & Print) \_\_\_\_\_  
 ASB Bookkeeper \_\_\_\_\_

Total Currency \_\_\_\_\_  
 Total Coins \_\_\_\_\_  
 Less Starting Change \_\_\_\_\_  
 Cash to Deposit \_\_\_\_\_  
 Checks to Deposit \_\_\_\_\_  
**Total Deposit** \_\_\_\_\_  
**Total Sales** \_\_\_\_\_  
 Cash Over/Short\* \_\_\_\_\_

\* If ± \$5.00 document the reason.