## How to Fill Out U.I.L. Rank One Forms

## **High School Students**

- Go to <a href="https://www.gocoyoteu.com">https://www.gocoyoteu.com</a> and click on your sport.
- On the right hand side is a box labeled 'Forms.' Click the link named, 'Link to Rank One Forms'
- Anna ISD Form on the left hand side, you will see the 5 electronic documents to be submitted by the parent. Click each of the blue hyperlink for the following forms.
  - o Parent Contact and Medical Release
  - Anna ISD Injury Policies and Insurance Information
  - Drug & Alcohol Screening Consent Form
  - Athletic Handbook Signature
  - Athletic Signature Page
- Each form will ask you to fill in all the information that is requested, print
  the students name and digitally sign student signature, print the parents
  name and digitally sign parents name. Click 'submit' at the end of each
  page and proceed to the next document.
  - If you don't have a list of emergency phone numbers to add or medications that the child takes, fill those empty boxes with N/A.

## **Middle School Students**

- Go to <a href="https://www.gocoyotesms.com">https://www.gocoyotesms.com</a> and click on your sport.
- On the right hand side is a box labeled 'Forms.' Click the link named, 'Link to Rank One Forms'
- Anna ISD Form on the left hand side, you will see the 5 electronic documents to be submitted by the parent. Click each of the blue hyperlink for the following forms.
  - Parent Contact and Medical Release
  - Anna ISD Injury Policies and Insurance Information
  - Drug & Alcohol Screening Consent Form
  - Athletic Handbook Signature
  - Athletic Signature Page
- Each form will ask you to fill in all the information that is requested, print
  the students name and digitally sign student signature, print the parents
  name and digitally sign parents name. Click 'submit' at the end of each
  page and proceed to the next document.

## **Please Note:**

- \* Physicals can <u>only</u> be uploaded by the Athletic Trainers. Please turn in your original physical copy to the front office of your school.
- \* New students to the district may not be uploaded in the system yet if they are not registered. If you are unable to find your students information, please email our Athletic Trainer, Ms. Fredrick at <a href="mailto:brittany.fredrick@annaisd.org">brittany.fredrick@annaisd.org</a> with the following information: student name (first and last), date of birth, grade, student ID number, and address. She will get them added as quickly as possible.