

Siegel High School Required Coaches Forms

New Non-Faculty Coaches – Assistant and Head Coaches

1. **Contact Information Page**
 - a. Complete online on Final Forms
2. **Health, History and Medical Profile**
 - a. Complete online on Final Forms
3. **Emergency Medical Authorization**
 - a. Complete online on Final Forms
4. **Concussion Signature Page**
 - a. Complete/Sign online on Final Forms
5. **Coaches Concussion Guide**
 - a. Complete/Sign online on Final Forms
 - b. **NFHS Concussion Certificate - Free**
<https://www.nfhslearn.com/courses/61129/concussion-in-sports>
 - c. Upload your Concussion Certificate on Final Forms
6. **Coaches Sudden Cardiac Awareness**
 - a. Complete/Sign online on Final Forms
 - b. **NFHS Sudden Cardiac Certificate – Free**
<https://www.nfhslearn.com/courses/61032/sudden-cardiac-arrest>
 - c. Upload your Sudden Cardiac Certificate onto Final Forms
7. **Heat Illness Prevention**
 - a. Complete/Sign online on Final Forms
 - b. **NFHS Heat Illness Prevention – Free**
<https://nfhslearn.com/courses/heat-illness-prevention-2>
 - c. Upload your Heat Illness Prevention Certificate onto Final Forms
8. **Guidelines During Lightning or Thunder**
 - a. Complete/Sign online on Final Forms
9. **RCS Anti-Bullying**
 - a. Complete/Sign online on Final Forms
10. **CPR/AED Certification**
 - a. Upload Your CPR/AED Certificate onto Final Forms
11. **First Aid Certification**
 - a. Upload Your First Aid Certificate onto Final Forms
12. **Complete TAPS For Fingerprinting**
 - a. Get form from Athletic Director
 - b. Make sure to answer your phone to set up your fingerprinting.
13. **NFHS Fundamentals of Coaching Course - \$85**
<https://www.nfhslearn.com/courses/61113/fundamentals-of-coaching>
 - a. Upload Your Fundamentals of Coaching Certificate on Final Forms
14. **NFHS First Aid, Health and Safety Course - \$85**
<https://www.nfhslearn.com/courses/26/first-aid-health-and-safety>
 - a. Upload Your First Aid, Health, Safety Certificate on Final Forms

15. Fill Out Rutherford County Application

- a. <https://rcschools.mysmarthire.com/account/>

16. Rutherford County Approval Date

17. Fill Out Payroll Packet if it is Agreed That You Will Get Paid

- a. Acquire Payroll Packet from Athletic Director
- b. Return completed Payroll Packet to Athletic Director
- c. Athletic Director will need a copy of the front and back of your drivers license and social security card