

Oakleaf Junior High School [www.athleticclearance.com](http://www.athleticclearance.com/) Instructions

Directions to getting started:

1. Go to [athleticclearance.fhsaahome.org](http://athleticclearance.fhsaahome.org/)
2. Click on FL
3. Register for an account (unless you already have one)
4. Select: “Start Clearance Here
5. Select year: 23-24
6. Select school: OAKLEAF JUNIOR
7. Select sport: (all sports that you think you will play)
8. Fill out all of the STUDENT’S information
9. Fill out all of the PARENT’S informationFill out all of the medical information 10.

11. Student must sign all of the required documents 12. The parent must sign all of the required documents

13. Upload your physical paperwork (EL2)...

Uploading your physical paperwork (EL2) and other required forms to AthleticClearance.com

**PHOTOS MUST BE IN PDF OR JPEG FORMAT**

1. **Page 4** of the physical paperwork (EL2) must be uploaded to AthleticClearance.com
2. You can scan or take a picture of the physical paperwork (EL2) and every other required document.
3. PHOTOS MUST BE IN PDF OR JPEG FORMAT
	1. **Page 4 of the physical gets uploaded into a different slot under Physical (EL2) upload**
	2. **Upload a picture of Insurance Card, Birth Cert, Parent ID, Proof of Residency**
	3. **Student must watch all 3 mandatory videos from NFHSlearn.com (Blue hyperlink on “Upload Page”**
	4. **Must take a picture and upload all 3 video certificates (Heat Illness, Sudden Cardiac, Concussion)**
	5. **Make sure you click “SAVE” at the very bottom of the screen or uploads won’t save**
	6. **Confirmation message is for your records only. Does not need to be turned in.**

***In order to be clear to play:***

1. Email OJH Athletic Director Chris Lannom at christopher.lannom@myoneclay.net to inform that everything is done and you need to be cleared. You will receive a confirmation email or an email stating that you are missing paperwork.