



Benjamin Franklin Charter School

Athlete Registration Instructions

All students wishing to participate in the athletic programs at Benjamin Franklin High School must complete registration on Register My Athlete, registermyathlete.com, prior to participating in tryouts.

Registration Instructions:

1. Go to registermyathlete.com
2. Create an Account (if you already have an account, skip to Step 3)
 - a. Begin creating your account by clicking the "Create an Account" button
 - b. Fill in the required information and submit
3. Start/Complete Registrations
 - a. Click "Start/Complete Registrations" on the left side of the screen under "What would you like to do?"
 - b. Follow the onscreen instructions to start a new registration
 - i. Select School (Benjamin Franklin Charter School in Gilbert, AZ)
 - ii. Select Athlete
 1. Select an existing athlete or add a new athlete (follow the onscreen instructions for updating athlete information or creating a new athlete)
 - iii. Select Year
 - iv. Select Sport(s) *JH=Junior High* *HS=High School*
4. Complete guardian, insurance, and medical information
5. Complete Registration Checklists: each section will turn GREEN when completed
 - a. Electronic Documents
 - i. Click each section and select "Read"
 - ii. Read each document carefully and select "I have read the document", e-sign where needed
 - b. Final E-Signature
 - i. Select agreement, e-sign, and click "Submit"
 - c. Physical Documents: once uploaded, documents will be reviewed by the a member of the athletic administration
 - i. COVID-19 Vaccination Card (Optional)
 1. students are not required to have the COVID-19 vaccine, please leave blank if not uploading a COVID-19 vaccination card
 - ii. Brain Book & Opioid Certificate of Completion
 1. Access the AIA Academy Brainbook and Opioid Education Course at academy.azpreps365.com. Complete both courses and upload the certificate of completion.
 2. Junior high student-athletes must complete courses as a "guest" and select "middle school student"
 - iii. AIA Physical
 1. Complete and upload **all 8 pages** of the 2022-2023 AIA Physical as ONE pdf.
 2. All students are required to have the physical completed PRIOR to participating in tryouts
 - iv. Athletic Contract
 1. Sign and upload athletic contract
6. Student-athlete registration is finished once registration show/states "Complete"
7. Payment can be made in the front office or online after the final roster has been released. Payment is not required before tryouts as it is nonrefundable.

Address: 18864 E Germann Road, Queen Creek, Arizona, 85142 Phone: 480-558-1197

*updated 04/20/2022 by Miaya Stephens