

McAlester Public Schools

Emergency Operations Plan



RILEY BOATWRIGHT ACT LAW ANNEX



OKLAHOMA
Education

RILEY BOATWRIGHT ACT

The following information is taken from SB 1198, 2020 under 70 O.S. § 27-104
SUBJECT: Creating the Riley Boatwright Act

BE IT ENACTED BY THE PEOPLE OF THE STATE OF OKLAHOMA: SECTION 1. NEW LAW A new section of law to be codified in the Oklahoma Statutes as Section 27-104 of Title 70, unless there is created a duplication in numbering, reads as follows:

- A. This act shall be known and may be cited as the “Riley Boatwright Act”.
- B. *Prior to the beginning of the 2020-2021 school year, each school district board of education shall coordinate with the emergency medical services provider that serves the area in which the school district is located to develop a plan for the provision ENR. S. B. NO. 1198 Page 2 of emergency medical services at athletic events or activities held at school district facilities.***
- C. *The plan developed pursuant to subsection B of this section shall be reviewed and updated annually as appropriate and placed on file with the school district and the emergency medical services provider. SECTION 2. This act shall become effective July 1, 2020.***

McAlester Public Schools Athletic Medical Emergency Plan

Introduction

Emergency situations may arise at any time during athletic events. Immediate action is necessary to provide the best possible care for participants. Having an established plan reduces confusion, provides for a more expedient response, and ultimately promotes the best outcomes for students and their families.

Components of a Plan

1. Emergency - What constitutes an Emergency?
2. Personnel - Who will be involved and What is their role?
3. Communication - Calling 911: Who and When?
4. Venue Specific - Where to go and How to get in.

Emergency

An emergency is the need for emergency medical services to provide evaluation and/or transportation of an athlete. It is important to provide coordination between school staff to provide the most effective response. While it is impossible to anticipate every situation which might occur, staff should always err on the side of student safety. Situations where 911 should *always* be called are when an athlete:

- is not breathing
- has lost consciousness
- has a suspected neck or back injury
- has an open fracture (bone through the skin)
- has severe heat exhaustion or heat stroke
- has severe bleeding that cannot be stopped
- has any condition which staff feel is a concern and beyond their ability to treat

Personnel

There are two aspects to the personnel component. The Chain of Command and the Medical Responders. While a school administrator may be in command of the situation, coaches and student athletic trainers may be the staff rendering care to the athlete. Those in the chain of command should always give due regard to the information received from those Medical Responders rendering care.

The determination of an emergency and the initial activation of this plan should always occur from someone who is with the athlete. While duties may be designated which occur away from the immediate emergency once the plan has been activated, the initial call should come from someone who is *with* the injured athlete.

The Chain of Command for Athletic Medical Emergencies for McAlester Public Schools is:

- Certified Athletic Trainer
- Athletic Director
- Administrator
- Head Coach

- Assistant Coach
- Student Athletic Trainers
- Other Athletes

While chain of command may differ for other aspects of the school response such as public information, this is specific to decisions made for the medical response and the medical well-being of the athlete. To avoid confusion there must be a designated individual in charge to make decisions about the care the athlete receives.

Communication

Communication is essential for a prompt response during emergencies. Staff and EMS providers must work together to provide the best emergency response capability possible for athletes.

Once the decision has been made to call for EMS a *specific individual* should be told to call 911. This is a cornerstone of ensuring an action takes place. The statement, "Someone call 911," may leave room for the thought that someone else is already doing it. By the person making the decision to call 911 giving the instructions to a specific individual, this ensures the call takes place immediately.

Whenever possible the individual calling 911 should be both familiar with the venue specific emergency plan and with the patient. Having someone familiar with the venue specific plan allows for them to relay accurate access instructions to the dispatcher and having the caller with the injured athlete allows the most accurate information to be relayed to the dispatcher.

EMS dispatchers should all be trained in Emergency Medical Dispatch (EMD) protocols, in certain situations they may also be able to give the caller lifesaving instructions. Discuss these protocols with your local EMS service.

There should always be a staff member present at all events which has a copy of the emergency contact list for each student.

Venue Specific Plans

Below is attached site specific instructions for the different McAlester Public Schools facilities which host athletic events. While staff should be familiar with the entirety of this plan, a copy of the venue specific plan should always be present at events held at that location. Each venue should have its plans reviewed with staff to ensure the correct access points and equipment location is known.

McAlester High School *Athletic Medical Emergency Plan*
First National Bank & Trust Co. Football Field
(football and soccer games/indoor practice facility, track practice/meets)
Hook Eales Stadium
330 East Filmore Street
McAlester, OK 74501

Emergency Personnel-

Practice: An Athletic Trainer, Head Coach or Assistant Coaches will be available for all scheduled practices as scheduling allows.

Games: An Athletic Trainer, Head Coach, Assistant Coaches and MPS Administrative Staff will be available for all scheduled games as scheduling allows.

Location of AEDs-

1. Inside the Varsity Football coaches office
2. Inside the weight room at the indoor practice facility
3. Inside the Soccer coach's office

Emergency Instructions & Roles of First Responders-

1. Immediate care of the injured or ill student-athlete.
2. Emergency equipment (Ambulance on site at all home varsity football games).
3. Notify Certified Athletic Trainer:
Mike Baker (cell: 918-429-7701)
4. Activation of Emergency Medical System (EMS)
call 911 if needed (provide name, address (330 E. Filmore), telephone number 918-424-5809, number of individuals injured, condition of injured, first aid treatment, **ENTER THROUGH NORTH GATE**, other information as requested)
5. Role of Athletic Trainers-
meet EMS on field.
6. Role of Coach-
help with scene control and medical personnel.
7. Role of Athletic Director and Site Manager
Scene Control: limit scene to first aid providers and move bystanders away from area.
8. Continue providing care to athlete to highest level possible
9. Contact Parent
10. Contact Administration

Venue Directions-

- * FROM FILMORE- Turn into North End Parking Lot.
- * FROM POLK- Turn North on Stadium Drive. There is a single gate entrance on the South end of visitor stand's and a double gate entrance on the North end of the visitor stands.

Emergency Phone Numbers-

<i>McAlester Police Department 911 or (918)-423-1212</i>	<i>EMS – Emergency 911</i>
<i>McAlester Fire Department 911 or (918)-421-4950</i>	<i>Ruth Rogers, School Nurse (918)-423-8480</i>
<i>John Homer, Athletic Director (918)-423-8128</i>	<i>Mendy Tubbs, Principal (918)-423-4776</i>

Announcements: Evacuation plans should be clear and announcements regarding emergency evacuation expectations should be made to the spectators at the start of events.

Emergency Personnel-

Practice: Coaches will be available for all scheduled practices.

Games: Campus Police, Reserve Officers, Local Police, EMS, MPS Administration, Athletic Director, Site Manager, and Coaches.

Roles of First Responders-

1. Designated Person (Administration Staff, Campus Police or Head Coach) to call 911 (provide name and address of Venue). Give emergency personal any pertinent information requested.
2. Make announcement over PA or Bull Horn. (This is an emergency evacuation; all spectators exit through the nearest gate.) First Responders please respond immediately.
3. Staff members will man the exit points and assist with an orderly evacuation.

Evacuation Point –

1. West gate (visitor stands) will evacuate to the Armory Parking lot (Southwest of the stadium).
2. East gate (home stands) will evacuate to the North East end of the Practice Facility.
3. Anyone on track or field will evacuate through the North gate and proceed to the North East end of the practice facility.

Post Crisis –

1. Central Office will handle post crisis communication (media, parents, staff, etc.).

McAlester High School Athletic Medical Emergency Plan
Bob Brumley Gymnasium
(basketball games/practice, volleyball practice/games)
301 E. Adams
McAlester, OK 74501

Emergency Personnel-

Practice: An Athletic Trainer, Head Coach or Assistant Coaches will be available for all scheduled practices as scheduling allows.

Games: An Athletic Trainer, Head Coach, Assistant Coaches and Administrative Staff will be available for all scheduled games as scheduling allows.

Location of AED-

1. Inside the main hallway next to the water fountain

Roles of First Responders-

1. Immediate care of the injured or ill student-athlete.
2. Emergency equipment (Ambulance is located 2 blocks from gym).
3. Notify Certified Athletic Trainer:
Mike Baker (cell: 918-429-7701)
4. Activation of Emergency Medical System (EMS)

call 911 if needed (provide name, address (301 East Adams), telephone number 918-424-5809 number of individuals injured, condition of injured, first aid treatment, **ENTER THROUGH SOUTH DOORS**, other information as requested)

5. Role of designated School Personnel -
meet EMS at front doors.
6. Role of Coach-
help with scene control and medical personnel.
7. Role of Athletic Director and Site Manager
Scene Control: limit scene to first aid providers and move bystanders away from area.

Venue Directions-

FROM ADAMS- Turn into West or East Parking Lots. Doors are located on North and South ends of the building.

Emergency Phone Numbers-

<i>McAlester Police Department 911 or (918)-423-1212</i>	<i>EMS – Emergency 911</i>
<i>McAlester Fire Department 911 or (918)-421-4950</i>	<i>Ruth Rogers, School Nurse (918)-423-8480</i>
<i>John Homer, Athletic Director (918)-423-8128</i>	<i>Mendy Tubbs, Principal (918)-423-4776</i>

Announcements- Evacuation plans should be clear and announcements regarding emergency evacuation expectations should be made to the spectators at the start of events.

Emergency Personnel-

Practice: Coaches will be available for all scheduled practices.

Games: Campus Police, Reserve Officers, Local Police, EMS, Administration, Athletic Director, Site Manager, and Coaches.

Roles of First Responders-

1. Designated Person (John Homer, Mary Martin or Justin Mullins) to call 911 (provide name and address of Venue). Give emergency personal any pertinent information requested.
2. Make announcement over PA or Bull Horn. (This is an emergency evacuation; all spectators exit through the nearest door.) First Responders please respond immediately.
3. Staff members will man the exit points and assist with an orderly evacuation.

Evacuation Point –

1. North stands will evacuate to the East parking lot through the Northeast exit.
2. South stands will evacuate to the Southeast and Southwest exits to the east and west parking lots.
3. Attention visitors – In accord with OSSAA regulations, we are going to announce our emergency evacuation procedures.
4. We request that all minor children remain with an adult at all times.
5. Unsupervised children will be asked to leave the premises.

In the event we must evacuate:

6. North stands will evacuate to the East parking lot through the Northeast exit.
7. South stands will evacuate to the Southeast and Southwest exits to the east and west parking lots.

Post Crisis –

1. Central Office will handle post crisis communication (media, parents, staff, etc.).

McAlester High School Athletic Medical Emergency Plan
Mike Deak Field
(baseball and softball games, and indoor practice facility)
1301 S 13th Street
McAlester, OK 74501

Emergency Personnel-

Practice: An Athletic Trainer, Head Coach or Assistant Coaches will be available for all scheduled practices as scheduling allows.

Games: An Athletic Trainer, Head Coach, Assistant Coaches and Administrative Staff will be available for all scheduled games as scheduling allows.

Location of AED-

1. Inside the hitting facility, southeast corner.

Roles of First Responders-

1. Immediate care of the injured or ill student-athlete.
2. Emergency equipment (Ambulance is located 4 blocks from the field).
3. Activation of Emergency Medical System (EMS)
call 911 if needed (provide name, address (1301 S 13th Street), telephone number 918-424-5809 number of individuals injured, condition of injured, first aid treatment, **ENTER THROUGH NORTH or SOUTH GATE depending on situation**, other information as requested)
4. Role of designated School Personnel -
meet EMS.
5. Role of Coach-
help with scene control and medical personnel.
6. Role of Athletic Director and Site Manager
Scene Control: limit scene to first aid providers and move bystanders away from area.
7. Continue providing care to athlete to highest level possible
8. Contact Parent
9. Contact Administration

Venue Directions-

FROM 13th Street, turn West into the parking lot.

Emergency Phone Numbers-

<i>McAlester Police Department 911 or (918)-423-1212</i>	<i>EMS – Emergency 911</i>
<i>McAlester Fire Department 911 or (918)-421-4950</i>	<i>Ruth Rogers, School Nurse (918)-423-8480</i>
<i>Athletic Director (918)-424-5809</i>	<i>Principal (918)-423-4776</i>

Announcements- Evacuation plans should be clear and announcements regarding emergency evacuation expectations should be made to the spectators at the start of events.

Emergency Personnel-

Practice: Coaches will be available for all scheduled practices.

Games: Campus Police, Reserve Officers, Local Police, EMS, Administration, Athletic Director, Site Manager, and Coaches.

Roles of First Responders-

1. Designated Person (John Homer, Mary Martin or Justin Mullins) to call 911 (provide name and address of Venue). Give emergency personal any pertinent information requested.
2. Make announcement over PA or Bull Horn. (This is an emergency evacuation; all spectators exit through the nearest door.) First Responders please respond immediately.
3. Staff members will man the exit points and assist with an orderly evacuation.

Evacuation Point –

1. Stands will evacuate to the parking lot through the South Gate exit.
2. Attention visitors – In accord with OSSAA regulations, we are going to announce our emergency evacuation procedures.
3. We request that all minor children remain with an adult at all times.
4. Unsupervised children will be asked to leave the premises.

Post Crisis –

1. Central Office will handle post crisis communication (media, parents, staff, etc.).

McAlester High School Athletic Medical Emergency Plan
Bud Hale Softball Complex
(basketball games/practice, volleyball practice/games)
1100 E South Street (behind Puterbaugh School)
McAlester, OK 74501

Emergency Personnel-

Practice: An Athletic Trainer, Head Coach or Assistant Coaches will be available for all scheduled practices as scheduling allows.

Games: An Athletic Trainer, Head Coach, Assistant Coaches and Administrative Staff will be available for all scheduled games as scheduling allows.

Location of AED-

1. Inside the softball coach's office.

Roles of First Responders-

1. Immediate care of the injured or ill student-athlete.
2. Emergency equipment (Ambulance is located 1 block from the field).
3. Activation of Emergency Medical System (EMS)
call 911 if needed (provide name, address (1100 E South Street), telephone number 918-424-5809
number of individuals injured, condition of injured, first aid treatment, **ENTER THROUGH WEST or NORTH GATE depending on situation**, other information as requested)
4. Role of designated School Personnel -
meet EMS.
5. Role of Coach-
help with scene control and medical personnel.
6. Role of Athletic Director and Site Manager
Scene Control: limit the scene to first aid providers and move bystanders away from area.
7. Continue providing care to athlete to highest level possible
8. Contact Parent
9. Contact Administration

Venue Directions-

FROM South Street go South behind Puterbaugh School.

Emergency Phone Numbers-

<i>McAlester Police Department 911 or (918)-423-1212</i>	<i>EMS – Emergency 911</i>
<i>McAlester Fire Department 911 or (918)-421-4950</i>	<i>Ruth Rogers, School Nurse (918)-423-8480</i>
<i>Athletic Director (918)-424-5809</i>	<i>Principal (918)-423-4776</i>

Announcements- Evacuation plans should be clear and announcements regarding emergency evacuation expectations should be made to the spectators at the start of events.

Emergency Personnel-

Practice: Coaches will be available for all scheduled practices.

Games: Campus Police, Reserve Officers, Local Police, EMS, Administration, Athletic Director, Site Manager, and Coaches.

Roles of First Responders-

1. Designated Person (John Homer, Mary Martin or Justin Mullins) to call 911 (provide name and address of Venue). Give emergency personal any pertinent information requested.
2. Make announcement over PA or Bull Horn. (This is an emergency evacuation; all spectators exit through the nearest door.) First Responders please respond immediately.
3. Staff members will man the exit points and assist with an orderly evacuation.

Evacuation Point –

1. Stands will evacuate to the parking lot through the South Gate exit.
2. Attention visitors – In accord with OSSAA regulations, we are going to announce our emergency evacuation procedures.
3. We request that all minor children remain with an adult at all times.
4. Unsupervised children will be asked to leave the premises.

Post Crisis –

1. Central Office will handle post crisis communication (media, parents, staff, etc.).

OKLAHOMA STATE DEPARTMENT OF HEALTH 310:641-5-20.

Scope of practice authorized by certification or licensure

- a. The Department shall establish a scope of practice for each certificate and license level.
- b. The medical control physician may limit an individual certificate or license holder's scope of practice.
- c. Certified and licensed emergency medical personnel may perform authorized skills and procedures when authorized by medical control. When emergency medical personnel are without medical control, the scope of practice for any level of emergency medical personnel is limited to first aid, CPR, and the use of the AED.
- d. Certified Emergency Medical Responders may perform to the following level or within this scope of practice:
 - 1) patient assessment, including the determination of vital signs, and triage,
 - 2) oxygen administration and airway management,
 - 3) basic wound management, including hemorrhage controls to include the use of tourniquets; treatment of shock,
 - 4) cardiopulmonary resuscitation (CPR) and the use of only adjunctive airway devices and the use of a semi-automated external defibrillator (SAED),
 - 5) splinting of suspected fractures;
 - 6) rescue and extrication procedures,
 - 7) assistance of patient prescribed medications including sublingual nitroglycerin, epinephrine auto-injector and hand-held aerosol inhalers,
 - 8) administration of agency supplied oral glucose, activated charcoal, aspirin, agency supplied epinephrine auto injector, albuterol or approved substitute per medical direction, and nasally administered or atomized naloxone,
 - 9) such other emergency medical care skills and measures included in the instructional guidelines adopted by the Department, and,
 - 10) upon the approval of the Department additional skills may be authorized upon the written request of a local medical director