



HOW DO I BECOME AN ATHLETIC COACH FOR BAY DISTRICT SCHOOLS??

Interested in athletic coaching for a school in Bay County? Not sure where to start? Let us help walk you through all the steps to make sure proper protocol is followed.

Make sure ALL steps are completed before the first practice of the sport season, otherwise supplemental payment process can not be initiated.

❑ Teaching/Coaching Certificate

- ❑ All coaches must have a valid FLDOE teaching certificate or athletic coaching certificate **BEFORE** the first practice of the season. Please see the following link at <https://certify.fldoe.org/publicweb/default.aspx>
- ❑ Questions regarding certification contact Amanda Stein at steina@bay.k12.fl.us.

❑ Current Fingerprints

- ❑ All coaches must have current fingerprints with BDS, relevant to FLDOE requirements for certification.

❑ District and ABCE Approval

- ❑ Supplemental positions for non-instructional employees with BDS MUST have approval from ABCE and the Deputy Superintendent. School administration will be responsible for providing this requirement to the district.

❑ Supplemental Coaching Recommendation

- ❑ All steps above must be completed to obtain the Supplemental Coaching Recommendation from your school. Please see school confidential to complete any additional processing requirements.